

MINUTES

City of Norwich, Water Commission

September 11, 2024

Present; Comm. S. Simmons, Comm. G. Baas, Comm. D. Wilson, Comm. A. Locke, Comm. J. Kolb, Comm. S. Dietrich, Chairwoman J. Kelly

Also Present; E. Pepe

Absent;

The meeting was opened at 6:30 pm.

A motion to approve minutes of June 12, 2024 was made by Comm. J. Kolb and seconded by Comm. S. Dietrich, all Ayes approve as written.

Visitors;

Mark Holyfield – Mark Holyfield resides at 161 W. Shore Rd and he told the Commission that he owns 4 parcels. He claimed that all 4 parcels are taxed as waterfront property. He said he grieved it but lost. He also said there are 2 trees on City property that he would like the City to look at, and one street tree in front of his property at 44 Adelaide.

Correspondence;

1. Dave Forrester – Supt. Pepe stated he received an email from Dave about Dave's efforts to get another dry fire hydrant at Chenango Lake. He said he was planning a meeting with lake owners' association and New Berlin Fire Dept to discuss the project. Comm. D. Wilson said that the plans were changed and now the proposed location of the dry hydrant would be adjacent to the Derensis property.

Also, he sent me a second email saying the lake was too low now, and he sees beaver activity.

2. Hold Harmless Agreements – Supt. Pepe stated the hold harmless agreements were sent out by City Attorney Friday July 5th to all impacted lake property owners.
3. 163 W Shore – A replacement retaining wall on City property was approved by the Commission.
4. 195 W. Shore Rd – The homeowner at 195 W. Shore Rd proposed constructing a fence that would be used to mount canoes and kayaks to. Chairwoman J. Kelly made a motion to deny the structure, seconded by Comm. G. Baas, all ayes approve. Supt. Pepe will send a letter to the homeowner.

Old Business;

1. WWTP Upgrades – Supt. Pepe stated that the engineering services contract for design, bidding, and construction phase engineering services was awarded to GHD, for \$495, 500.
1. Water Meter replacements – Supt. Pepe stated that the City has only about 60 meters left to install. The problem is many of these are vacant properties or poor plumbing conditions. The City is making an attempt to install as many meters as possible.
2. New Filter Plant SPDES Permit – No updates
3. I&I project – No updates
4. NYSDEC Dam Engineering Report – No updates
5. Oversized Shed on City Property – A shed was constructed on city property adjacent to 229 W. Shore Rd that was not approved beforehand by the Water Commission. Furthermore, the shed is too large and does not meet the shoreline policy. Supt. Pepe asked the City Attorney to write a second letter requesting the owner to remove the structure. Chairwoman J. Kelly motioned to request the City Attorney to write a second letter and the letter should be kept on file in the Water Dept., seconded by Comm. J. Kolb, all ayes approve.

New Business;

1. Chenango Lake Shoreline Policy – Possible changes to the Shoreline policy were discussed.
2. Lead Service Line Inventory – The EPA is revising the Lead and Copper Rule, calling it the “Lead and Copper Rule Improvements” (LCRI). In the initial revisions, EPA required all Water systems to develop a lead service line inventory, required to be completed by October 16, 2024. Supt. Pepe stated that the lead service line inventory must identify all water services piping material, both on the public side, and even on the private side. As part of the Water meter replacement project, the Water dept had the contractor identify the type of pipe on all the private water services. Supt. Pepe stated the City only had records on the public side materials. Supt. Pepe stated he’s been working on this inventory for months and is almost complete.

Adjournment; Meeting was adjourned at 8:30 pm. Next meeting is October 9th, 2024 at 6:30 pm to be held at the WWTP.