

MINUTES  
City of Norwich, Parks Commission  
October 23, 2024

**Present:** Chairperson C. Sprague, Comm. B. McCracken, Comm. OJ Levesque, Comm T. French, Comm. K. Thompson

**Absent:** Comm. S. Collins,

**Also Present:** N. Allaire, A. Testani

**Visitors:** Andrew Thompson, Mike Longo, Erik Scrivener, Eric Larsen

**Correspondence:** None

**Old Business:**

1. Approval of September's minutes – Comm. McCracken made a motion to accept September's meeting minutes, seconded by T. French. Approved by all.
2. South Broad St Park – Eric Larsen presented to the Commission the final plans for the update to South Broad St Park. E. Larsen presented the park plans to thirty-five residents in the neighborhood around the park. Overall, the feedback and responses were positive. The concept of the park is for a more natural park setting, a contemplative park. The design should not increase the maintenance cost of the park to the city. Bidding will open this Fall with construction to start in the Spring.

Commissioner Levesque made a motion to recommend to the City Council to move forward with the park updates, second by Commissioner French. Approved by all.

3. Kurt Beyer
  - a. Landscaping – No update available.
  - b. Site Lighting Repairs – The city received a quote from Westcott Electric for \$16,000. This was more than expected. Superintendent Pepe met with Westcott Electric to revise the quote. We will receive a new quote this week. The electrical repairs are not included in the 2024 budget. Any funds needed will come from reserves.
  - c. Cameras – No update.
  - d. Bridge – Superintendent Pepe received an addendum from the engineer but is still looking for as-built drawings.
  - e. Clean-up day – About 15 people attended the clean-up day at Kurt Beyer. Seemed to be successful.
4. Weiler Park –
  - a. Tree removal – No update.
5. Bike Park – No update, the bike park will be removed from the agenda until current information is available.
6. Sharps Container at Weiler – No update. A. Testani will reach out to the city attorney to see if the contract with ACBC has been signed, also to ACBC to see if they can move forward with meeting with us.

**Chairman's Report:** Chairperson Sprague let the group know the county will be submitting the RERC grant request. RERC is more of a county wide initiative. The Park's Master Plan will be more focused on city parks. The group will continue to work both as both are related to park improvements.

**New Business:**

1. Comm. French shared with the commission the name of a resident that is willing to fill the vacant commissioner's position.

**Commissioner's Reports:** Comm. French reported that parents have complained about the paint on the merry-go-round at Bruchhausen Park. Also, the steering wheel is missing on the firetruck, leaving an exposed pipe.

**Budget:** No update

**Adjournment:** Comm. French made a motion to adjourn, second by Comm. Levesque. The meeting adjourned at 8:40.

**Next meeting:** January 22nd at 7:00 PM