

COMMON COUNCIL

July 19, 2022

Mayor Brian Doliver presided at a meeting of the Common Council held at 6:30 PM on July 19, 2022, in the Common Council Chambers at One Court Plaza.

Present:

Mayor Brian Doliver
Ald. Matthew Caldwell
Ald. Fred Gee
Ald. Nancy Allaire
Ald. William Loomis
Ald. David Zieno
Ald. Robert D. Jeffrey

Also:

Director of Finance/City Clerk Dee DuFour
Director of Human Resources Lynn Murray
DPW Superintendent Edward Pepe
Fire Chief Jan Papelino
Police Chief Rodney Marsh
Community Development Director Erik Scrivener
City Attorney Stephanie Hanrahan
Deputy City Clerk Agnes Eaton

Media Representative: none

Supervisor Robert M. Jeffrey

Absent

Supervisor James McNeil

Call to Order

The meeting of the Common Council was called to order by Mayor Doliver at 6:33 p.m.

Proclamation – Mayor Doliver read the following Proclamation:

Proclamation

Recognizing Nicholas Gogani

as a City of Norwich Honorary Police Officer

WHEREAS, the health and safety of the members of every community is of vital importance to its ability to grow, prosper, and thrive; and

WHEREAS, the ability of communities to succeed is greatly enhanced by a strong, committed, and professional law enforcement agency; and

WHEREAS, law enforcement officers willingly put their own health and safety at risk to protect the communities they serve; and

WHEREAS, expressing appreciation for law enforcement and law enforcement officers can and should be practiced by all members of every community; and

WHEREAS, no act of appreciation for law enforcement is too great or too small to have a positive impact; and

WHEREAS, Nicholas Gogani has expressed his great appreciation for the City of Norwich Police Department and Law Enforcement Officers by supporting their cause and dedication;

NOW, THEREFORE, as Mayor of the City of Norwich, New York, along with the Common Council, do hereby deem it an honor and pleasure to extend this proclamation to MR. NICHOLAS GOGANI on the occasion of his sincere support of the City of Norwich, New York Police Department.

Approval of Minutes

Ald. Gee **moved** to approve the minutes of the special meeting of June 7 and the regular meeting of June 21, 2022. Seconded by Ald. Allaire and duly approved ayes all.

Public Hearing – To hear public comment relative to the NYS Consolidated Funding Application – Mayor Doliver opened the public hearing at 6:39 p.m. Hearing no comments, the public hearing was closed at 6:40 p.m.

Open Forum – No one spoke.

Correspondence

- ◆ **Chenango County Agricultural Society** – Ald. Zieno **moved** to approve a request from the Chenango County Agricultural Society for Police services from 7 p.m. to 11 p.m. each day of the Chenango County Fair from August 10 to August 14, 2022. Seconded by Ald. Loomis, approved ayes all.

Department, Board and Commission Reports

- ◆ Finance Report – April
- ◆ Finance Report – May
- ◆ Youth Board Report – 2nd Quarter
- ◆ Human Resources Report – June
- ◆ Fire Department Report - June
- ◆ Parks Commission Minutes – April
- ◆ Water Commission Minutes – May
- ◆ Traffic Commission Minutes – June

Ald. Gee **moved** to receive and file the department, board, and commission reports. Seconded by Ald. Jeffrey, approved ayes all.

Ward Reports

Ward 1

Ald. Caldwell reported some communications which were referred to the proper department.

Ward 2

Ald. Gee reported a calls regarding a dead cat, a concern regarding trees and sidewalks. Regarding weeds in the downtown area, he has been trying to contact B.I.D.

Ward 3

Ald. Allaire reported one complaint about a terrible odor. This may have been due to the fire in Pharsalia.

Ward 4

Ald. Loomis reported communication regarding some code issues which have been forwarded to the proper department. Another communication concerned potholes on Merrill St. which has been forwarded.

Ward 5

Ald. Zieno reported communications regarding potholes and a downed tree at Greenway Park trail which have been forwarded to the proper department. He further said that due to storms the DPW may wish to contract with a firm for tree removal and that the budget line for tree removal may be depleted.

Ward 6

Ald. Jeffrey reported communications regarding code issues which have been referred to the proper department; questions regarding Climate Smart Communities; a street sweeper issue on Delaware Square that has been resolved; and the Route 12 and East Main St. paving schedule. He thanked all City Departments contributing to Gus Macker and the organizers and volunteers.

Ald. Gee **moved** to receive and file the ward reports. Seconded by Ald. Allaire, approved ayes all.

Motions

- ◆ **Public Hearing – Intended Use of HUD Funds** – Ald. Loomis **moved** to set a Public Hearing to hear comment relative to the intended use of HUD funds for August 16, 2022. Seconded by Ald. Jeffrey, approved ayes all.

Resolutions

RESOLUTION #48 - 2022 ESTABLISHING NO PARKING ON PLEASANT STREET

Ald. Caldwell introduced the following and **moved** its adoption:

WHEREAS, pursuant to Section 525-14 of Chapter 525 of the Code of the City of Norwich, the Common Council has been granted the authority to make, promulgate and enforce reasonable rules and regulations governing and designating parking, parking spaces, safety and loading zones, one-way streets and streets for through traffic; and

WHEREAS, the Traffic Commission has made certain recommendations; now, therefore be it

RESOLVED, that the following be added to Section 525-54, No Parking, of Chapter 525 of the Code of the City of Norwich:

PLEASANT STREET, south side, between Miller Street and King Street.

Underlined material is new.

Seconded by Ald. Loomis and duly defeated, 0 - 6 on a roll call vote

RESOLUTION #49 - 2022 REPORTING RESOLUTION FOR THE NEW YORK STATE AND LOCAL EMPLOYEES' RETIREMENT SYSTEM

Ald. Zieno introduced the following and **moved** its adoption:

WHEREAS, the New York State and Local Employees' Retirement System requires a resolution to establish a Standard Work Day and Reporting Resolution for certain elected and appointed officials; and

WHEREAS, the Joint Committees have made certain recommendations, now therefore be it

RESOLVED, that the City of Norwich/20037 hereby establishes the following standard workdays for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Name	Registration #	Standard Work Day	Term Begins/Ends	Participate s in an Employer Time Keeping System
Elected Officials					
Alderman	Robert D. Jeffrey		3.53 ROA	01/01/2022- 12/31/2025	Yes
Alderman	William F. Loomis		2.60 ROA	01/01/2022- 12/31/2025	Yes

Seconded by Ald. Caldwell, and duly adopted, 5 - 0, on a roll call vote with Ald. Jeffrey abstaining.

RESOLUTION #50-2022**AUTHORIZING PROFESSIONAL SERVICES FOR DAM ASSESSMENTS
AND TRANSFER OF FUNDS**

Ald. Caldwell introduced the following and **moved** its adoption:

WHEREAS, State regulations require assessment of dams by qualified professional engineers; and

WHEREAS, GHD Consulting Engineers, LLC, of Cazenovia, NY (“GHD”), is a qualified engineer for such purpose; and

WHEREAS, GHD has submitted a proposal for professional services, at a cost of such assessments of both dams at the upper and lower reservoirs of \$95,400; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized to execute a contract with GHD for performance of said assessment services at a cost not to exceed \$95,400; and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds in the 2022 Budget:

From:

<u>Account No.</u>	<u>Name</u>	<u>Account</u>
HR30-9950.9	Capital Reserves – Water System Upgrade	\$95,400

To:

<u>Account No.</u>	<u>Name</u>	<u>Account</u>
F1989.4	Special Projects	\$95,400

Seconded by Ald. Loomis, and duly adopted, 6 - 0, on a roll call vote.

RESOLUTION #51 - 2022**AUTHORIZING BUDGET TRANSFER FOR PLOW TRUCK UPFITTER
REVISED AGREEMENT**

Ald. Gee introduced the following and **moved** its adoption:

WHEREAS, the Common Council approved a transfer for two plow trucks on June 15, 2022; and

WHEREAS, the amount of time the trucks have taken to arrive has altered the price of outfitting the trucks; and

WHEREAS, outfitting the trucks will now cost an additional \$3,810; and

WHEREAS, the Joint Committee has made recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer in the 2022 Budget:

From:

<u>Account No.</u>	<u>Name</u>	<u>Account</u>
HR26-9950.9	Capital Reserves – Highway Equipment	\$ 3,810.00

To:

<u>Account No.</u>	<u>Name</u>	<u>Account</u>
A5142.2100	Snow & Ice Removal - Equipment	\$ 3,810.00

Seconded by Ald. Allaire, and duly adopted, 6 - 0, on a roll call vote.

RESOLUTION #52 - 2022 **AUTHORIZING BUDGET TRANSFER FOR UPGRADE OF SCADA RADIOS**

Ald. Jeffrey introduced the following and **moved** its adoption:

WHEREAS, the current SCADA radios are obsolete and problems with them persist; and

WHEREAS, they need to be replaced with new SCADA radios at a cost of \$14,855; and

WHEREAS, the Joint Committee has made recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer in the 2022 Budget:

From:

<u>Account No.</u>	<u>Name</u>	<u>Account</u>
HR28-9950.9	Capital Reserves – Water Equipment	\$ 14,855.00

To:

<u>Account No.</u>	<u>Name</u>	<u>Account</u>
F8340.2100	Water – Distribution - Equipment	\$ 14,855.00

Seconded by Ald. Gee, and duly adopted, 6 - 0, on a roll call vote.

RESOLUTION #53 - 2022 **AUTHORIZING BUDGET TRANSFER FOR STREET SWEEPER**

Ald. Caldwell introduced the following and **moved** its adoption:

WHEREAS, the Street Sweeper is an integral piece of equipment and will need to be replaced; and

WHEREAS, recommendations have been to transfer funds into Capital Reserves to assist with that replacement; and

WHEREAS, the Joint Committee has made recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer in the 2022 Budget:

From:

<u>Account No.</u>	<u>Name</u>	<u>Account</u>
A909	General Fund Balance	\$250,000

To:

<u>Account No.</u>	<u>Name</u>	<u>Account</u>
A1620.4040	Capital Reserves – Highway Equipment	\$250,000

Seconded by Ald. Allaire, and duly adopted, 6 - 0 , on a roll call vote.

RESOLUTION #54 - 2022**AUTHORIZING CONSOLIDATION OF COMMUNITY DEVELOPMENT FUNDS**

Ald. Caldwell introduced the following and **moved** its adoption:

WHEREAS, there are eleven (11) Community Development Funds; and

WHEREAS, it is desired to consolidate those funds into three (3) funds; and

WHEREAS, the Joint Committee has made recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfers in the 2022 Budget:

From:

<u>Account No.</u>	<u>Name</u>	<u>Account</u>
CD63-99550.1	Economic Development	\$163,158.84

To:

<u>Account No.</u>	<u>Name</u>	<u>Account</u>
CD57-5031	Housing Rehabilitation	\$163,158.84

From:

<u>Account No.</u>	<u>Name</u>	<u>Account</u>
CD52-9950.1	Small Cities - NYCDBG	\$ 3,418.51
CD53-9950.1	Small Cities – Housing	\$10,861.70
CD59-9950.1	Special Grants – Street Scape	\$ 6,288.60
CD62-9950.1	Special Grants – 95 Home	\$ 6,354.72
CD63-9950.1	Economic Development	\$60,065.75
CD66-9950.1	Special Grants – Chenango Center	\$ 4,049.05
CD67-9950.1	Economic Development – Emergency Housing	\$11,545.20
CD68-9950.1	Special Grants – Façade	\$ 1,502.84

To:

<u>Account No.</u>	<u>Name</u>	<u>Account</u>
CD58-5031	Emergency Housing	\$104,086.37

From:

<u>Account No.</u>	<u>Name</u>	<u>Account</u>
CD65-99550.1	Special Grants – Benedicts	\$16,184.24

To:

<u>Account No.</u>	<u>Name</u>	<u>Account</u>
CD58-5031	Emergency Housing	\$16,184.24

Seconded by Ald. Loomis, and duly adopted, 6 - 0, on a roll call vote.

RESOLUTION #55 -2022 DECLARING ITEMS SURPLUS AND AUTHORIZING DISPOSAL

Ald. Jeffrey introduced the following and **moved** its adoption:

WHEREAS, items located on City property is deemed to be surplus by the DPW Superintendent; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the following items be and hereby are declared surplus;

50	pallets – various sizes
25	55 gallon plastic barrels
2	Sonford samplers (orange)
1	Xian 1000 sampler
1	Sigma sampler
2	Manning samplers (yellow)
1	Fisher Scientific ultrasonic cleaner
1	YSI conductance meter
1	Canon imagerunner 2870
1	Sirco sampler (blue)
1	Brother MFC4600
1	AM/FM clock radio cassette recorder
1	Epson LQ2090
20	Contegra FS-90 float switches

and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to dispose of the material as is provided for by law.

Seconded by Loomis, and duly adopted, 6 - 0, on a roll call vote.

Payment of Bills

Ald. Jeffrey **moved** to pay the July 2022 bills after proper audit and certification.

	<u>Prepaid</u>	<u>07/19/2022</u>	<u>Grand Total</u>
General Fund	\$132,352.29	\$28,106.21	\$160,458.50
Sewer Fund	24,331.06	25,416.57	49,747.63
Water Fund	20,058.10	8,935.55	28,993.65
Trust	28,731.75	-	28,731.75
Debt Service	212,714.29	-	212,714.19
Comm. Dev. - Special Grants	40.00	-	40.00
Capital Projects	206,574.30	-	206,574.30
TOTALS	\$624,801.79	\$62,458.33	\$687,260.12

Seconded by Ald. Allaire and duly adopted 6 - 0.

Executive Session

Ald. Loomis **moved** to enter executive session to discuss to discuss contract negotiations and the employment history of a particular individual at 6:58 p.m. Seconded by Ald. Allaire, approved ayes all.

Ald. Jeffrey **moved** to exit executive session at 7:59 p.m. Seconded by Ald. Loomis, approved ayes all.

Adjournment

Ald. Jeffrey **moved** to adjourn at 7:59 p.m. Seconded by Ald. Loomis, approved ayes all.