

COMMON COUNCIL
Organizational Meeting

January 7, 2025

Mayor Brian Doliver presided at a meeting of the Common Council held at 6:00 PM on January 7, 2025, in the Common Council Chambers at One Court Plaza.

Present:

Mayor Brian Doliver
Ald. Eric Warren
Ald. Fred Gee
Ald. Nancy Allaire
Ald. William Loomis
Ald. David Zieno
Ald. Matthew Caezza

Also:

Director of Finance/City Clerk Dee DuFour
Director of Human Resources Lynn Murray
DPW Superintendent Edward Pepe
Director of Parks & Recreation Anthony Testani arrived 6:09
Fire Chief Jan Papelino
Det. Sgt. Matt Roberts
EMO William Edwards
Community Development Director Erik Scrivener
City Attorney Stephanie Hanrahan
Deputy City Clerk Agnes Eaton

Supervisor Robert M. Jeffrey

Absent

Supervisor James McNeil

Call to Order

The Organizational meeting of the Common Council was called to order by Mayor Doliver at 6:00 p.m.

Adoption of Rules of Procedure

Ald. Loomis **moved** to adopt the 2024 Rules of Procedure for 2025 Rules of Procedure with the only change being the new 6:00 p.m. meeting time for Joint Committee and Common Council meetings. Seconded by Ald. Gee, approved and duly adopted ayes all.

Appointments to Council Committees

The Mayor made the following appointments:

- ◆ Finance / Personnel – Ald. Zieno (Chair), Ald. Gee, and Ald. Warren.
- ◆ Public Works/Safety – Ald. Loomis (Chair), Ald. Allaire, and Ald. Caezza.

The Mayor and all Advisory members shall be consulting members of all committees, being notified of all committee sessions and being able to participate in discussion. All committee members, including Advisory members, shall serve at the pleasure of the Mayor.

Meetings of the committees may be called by the chairman, the Mayor or any two members of the committee.

The Joint Committee meetings shall be held on the first Tuesday of each month at 6:00 p.m. in the Council Chambers, One Court Plaza.

Nomination of President of the Council

The Mayor opened the nominations for President of the Common Council for a one-year term expiring December 31, 2025. Ald. Zieno **moved** to nominate Ald. Loomis to President of the Common Council for 2025. Seconded by Ald. Allaire. There being no other nominations, the Mayor declared the nominations closed, the motion was approved 5 – 0 and duly adopted 5 - 0 on a roll-call vote with Ald. Loomis abstaining.

Nomination of Acting Mayor

The Mayor opened the nominations for Acting Mayor for a one-year term expiring December 31, 2025. Ald. Warren **moved** to nominate Ald. Gee as Acting Mayor for 2025. Seconded by Ald. Zieno. There being no other nominations, the

Mayor declared the nominations closed, the motion was approved 5 - 0 and duly adopted on a roll-call vote with Ald. Gee abstaining.

Appointment of City Attorney – Ald. Loomis **moved** to re-appoint Stephanie Hanrahan of Sherburne, NY as City Attorney, to a two-year term expiring December 31, 2026. Seconded by Ald. Zieno, approved 6 – 0 ayes all.

Authorizing Contract with Stephanie Hanrahan as City Attorney – Ald. Caezza **moved** to authorize entering into a contract with Stephanie Hanrahan as City Attorney. Seconded By Ald. Loomis, approved 6 – 0 ayes all.

Appointments by the Mayor – Mayor Doliver announced the following appointments:

Electrical Board

- ◆ *Duffy Hart, 4251 State Highway 23, reappointed to a three-year term expiring December 31, 2027.*
- ◆ *Gary Callea, 15 Morse Avenue, reappointed to a three-year term expiring December 31, 2027.*
- ◆ *Richard Barnes, 17 Division Street, reappointed to a three-year term expiring December 31, 2027.*

Flood Mitigation Commission

- ◆ *Michael Flanagan, 246 Aurora Drive, reappointed to a three-year term expiring December 31, 2027.*
- ◆ *John Killeen, 42 Gold Street, reappointed to a three-year term expiring December 31, 2027.*

Planning Commission

- ◆ *John Antonowicz, 16 Cortland Street, reappointed to a three-year term expiring December 31, 2027.*
- ◆ *Adrienne Zornow, 23 Grove Avenue, reappointed to a three-year term expiring December 31, 2027.*
- ◆ *Matt Gladstone, 3 Willard Court, reappointed to a three-year term expiring December 31, 2027.*
- ◆ *Robert D. Jeffrey, 21 Summit Street, appointed to a three-year term as an Alternate expiring December 31, 2027.*

Plumbing Board

- ◆ *Marty Morse, 40 Division Street, reappointed to a three-year term expiring December 31, 2027.*

Water Commission

- ◆ *Stephen Simmons, 31 Hillview Drive, reappointed to a three-year term expiring December 31, 2027.*
- ◆ *Douglas Wilson, 171 West Shore Road, reappointed to a three-year term expiring December 31, 2027.*

Youth Board

- ◆ *Jessica Hagenbuch, 8 Pleasant Street, reappointed to a three-year term expiring December 31, 2027.*
- ◆ *Marie Loughren, 30 Berry Street, reappointed to a three-year term expiring December 31, 2027.*
- ◆ *Jessica Colley, 77 Plymouth Street, reappointed to a three-year term expiring December 31, 2027.*

Zoning Board of Appeals

- ◆ *Haley Pau, 9 Westcott Street, appointed to a three-year term expiring December 31, 2027.*
- ◆ *Danielle DuFour, reappointed to a three-year term expiring December 31, 2027.*

Appointments by Mayor with Council Approval

Parks Commission

- ◆ *Chris Sprague, 27 Plymouth Street, reappointed to a three-year term expiring December 31, 2027.*
- ◆ *Oneil J. (O.J.) Levesque, 7 Sheldon Street, reappointed to a three-year term expiring December 31, 2027.*
- ◆ *Kim Thompson, 32 Elm Street, reappointed to a three-year term expiring December 31, 2027.*

Street Tree Committee

- ◆ *Jennifer Rebecca Hargrave, 27 Plymouth Street, reappointed to a three-year term expiring December 31, 2027.*

Ald. Gee **moved** to approve the appointments by the Mayor with Common Council approval. Seconded by Ald. Warren, approved ayes all.

Designation of Official Newspaper and Depositories

Ald. Warren **moved** to designate the *Evening Sun* as the Official Newspaper for the City of Norwich. Seconded by Ald. Loomis, approved 6 - 0.

Ald. Loomis **moved** to designate NBT Bank, M&T Bank, Key Bank, Chase Bank and Community Bank, N.A., as the Official Depositories of City of Norwich Funds. Seconded by Ald. Warren, duly approved 6 – 0 ayes all.

Adjournment

Ald. Gee **moved** to adjourn at 6:13 p.m. Seconded by Ald. Warren, approved ayes all.