

CITY OF NORWICH
PLANNING COMMISSION
NOVEMBER 18, 2024, 6:30 PM
CITY COURT, NORWICH, NY

PRESENT: Mark Parker Chris Hayes
 Marissa Phelps Matt Gladstone

ALSO: Erik Scrivener, Community Development Director
 Fred Gee, Ward 2 Alderman
 Amy Donnison, Code Enforcement Officer
 Harold Cole, Ordinance Inspector

ABSENT: Kyra Collier, John Antonowicz, Adrienne Zornow

CALL TO ORDER:

The regular meeting of the Planning Commission was called to order at 6:34 PM

DISCUSSION

Revisions to the Peddling and Soliciting ordinance were discussed by the commission. It was determined that due to a few prior revisions and conflicts within the ordinance, a new draft will be written to update the document and maintain consistency. Chris H and Matt G will lead a smaller working group on this draft and will be researching other municipalities and speaking with individuals and groups in the city that regularly get a permit to ask what improvements could be made.

Non-use of the existing permits was also discussed. Vendors are not required to post at their permitted location regularly. This is something the commission will research and look at a 30- or 60-day requirement. The current fee schedule was also discussed including special event fees. The item discussed on the ordinance was a clear map defining vendor locations throughout the city.

Erik S gave an update on the Downtown Revitalization Initiative (DRI). The Small Project Grant Fund has completed 3 projects and others are in line to begin work in the spring. The other DRI projects are at varying states of readiness. The city is responsible for the administration of the American Avenue project and recently requested to administer the East/West Parks project. Approval by the state is pending.

Matt G gave an update on the Farmer's Market discussion with the Chenango County Agriculture and Farmland Protection Board and Cornell Cooperative Extension.

Matt G also discussed funding that Chenango County Public Health has available. Three projects are being considered for the \$10,000 in funds.

ADJOURNMENT:

Mark Parker made a motion to adjourn the meeting at 7:34 PM. Chris Hayes seconded. All were in favor.