

CITY OF NORWICH
PLANNING COMMISSION
DECEMBER 16, 2024, 6:30 PM
CITY COURT, NORWICH, NY

PRESENT: John Antonowicz Chris Hayes
 Marissa Phelps Matt Gladstone
 Kyra Collier Mark Parker
 Adrienne Zornow

ALSO: Erik Scrivener, Community Development Director
 Fred Gee, Ward 2 Alderman
 Amy Donnison, Code Enforcement Officer

ABSENT: None

CALL TO ORDER:

The regular meeting of the Planning Commission was called to order at 6:35 PM

DISCUSSION

Chris H and Matt G gave an update on the Peddling and Soliciting Ordinance. They are in the organization phase and determining the best way to implement changes in the ordinance. Chris H mentioned that licensing is mentioned throughout the ordinance and should be defined in a section. Chris and Matt both commented that they had a very difficult time understanding and getting through the requirements as currently written. Marissa P commented that this should be as streamlined as possible moving forward for applicants.

Adrienne Z asked what the peddling permit will and will not cover. Matt G discussed the safety checks of Chenango County Public Health and NYS Ag and Markets. Chris H said that ongoing public safety and fair competition enhances the quality of life for the city's residents. said they will continue to update the commission at future meetings on the progress.

Erik S gave an overview of the proposals received for a city manager feasibility study. Two had been received and he was waiting on a third proposal that was anticipated to be received before the January 2025 Joint Committee meeting. Chris H asked if any of the organizations had been involved in local municipalities. Erik S said yes, they have worked in municipalities in our region. The commission discussed what was included in the proposals and are in favor of council looking into this further. Amy D mentioned it is a good idea to make it clear that program income funding from U.S. HUD is being considered for this study.

Terms are ending at the end of December for John A, Adrienne Z, and Matt G. Erik S asked if all wanted to continue to serve on the Planning Commission for another term. All were in favor and Erik S will forward this to the mayor.

OTHER

John A asked about the property that was cleared by Rentals To Go at Silver and Mechanic Street. Amy D provided an update to the commission on the project and mentioned that the permanent fencing with screen would be installed soon.

Fred G updated the commission on a request from a resident in his ward for the NBT Curb Appeal Program to consider funding projects on Canasawacta Street in the city.

ADJOURNMENT:

Mark P made a motion to adjourn the meeting at 7:38 PM. Kyra C seconded. All were in favor.