

COMMON COUNCIL

Special Emergency Meeting
July 30, 2025

Mayor Brian Doliver presided at a special meeting of the Common Council held at 2:00 PM on July 30, 2025, in the City Hall at One City Plaza.

Present:

Mayor Brian Doliver
Ald. Fred Gee
Ald. Nancy Allaire
Ald. William Loomis
Ald. David Zieno
Ald. Matthew Caezza

Also:

Director of Finance/City Clerk Dee DuFour
Community Development Director Erik Scrivener
Deputy City Clerk Agnes Eaton

Call to Order

The meeting of the Common Council was called to order at 2:00 p.m.

Resolutions

RESOLUTION #73 - 2025

AUTHORIZATION FOR SUBMISSION OF SMART GROWTH COMMUNITY PLANNING PROGRAM APPLICATION THROUGH THE NEW YORK STATE CONSOLIDATED FUNDING APPLICATION

Ald. Loomis introduced the following and **moved** its adoption:

WHEREAS, the New York State Department of State is soliciting applications through the New York State Consolidated Funding Application in 2025 through the Environmental Protection Fund Smart Growth Community Planning (EPF SGCP) Program which provides grant funds on a competitive basis to eligible villages, towns, cities, counties, regional planning entities, and non-profit organizations, to advance the preparation of municipal comprehensive plans to establish land use policies which support smart growth and clean energy principles for the community; and

WHEREAS, the City of Norwich is proposing to undertake a comprehensive planning process that will update the community's existing Comprehensive Plan, to assess current land use policies and establish new policies that more accurately reflect the community's current conditions, opportunities and goals for smart growth development and clean energy principles; and

WHEREAS, the City of Norwich intends to submit a grant application to request \$200,000 in funding through the EPF SGCP, with a ten percent local match requirement, to the NYS Department of State EPF SGCP; now therefore be it

RESOLVED, the City of Norwich Common Council hereby authorizes the submission of a grant application on behalf of the City of Norwich, including provision of the 10 percent local match requirement, to request State funding for the purposes of hiring a consultant to coordinate a community-based planning process and prepare an update to the City of Norwich Comprehensive Plan; and be it further

RESOLVED, that if awarded, the Mayor of the City of Norwich is hereby authorized to execute all necessary documents relating to the NYS Department of State 2025 EPF SGCP.

Seconded by Ald. Gee, and duly adopted, 5 - 1, on a roll call vote.

Discussion before the vote: Ald. Caezza questioned why this money needed to be spent on updating the Comprehensive Plan since the document is electronically saved and can be updated by the Planning Commission. E. Scrivener said that the Plan is the one from 2002, with some updates being made in 2014. He said it really needs to be overhauled completely. The award would be announced in December and should be completed at the end of 2026. The Planning Commission will be working with the consultant on the Plan.

Adjournment – Ald. Allaire moved to adjourn at 2:03 p.m. Seconded by Ald. Loomis, approved ayes all.