

COMMON COUNCIL
Special meeting Agenda

Held at
One Court Plaza
March 25, 2026
5:00 PM

You are encouraged to view the meeting via the City's Facebook page at <https://www.facebook.com/NorwichNewYork/>

Call To Order

WWTP Screen Replacement Discussion

Resolutions

- ◆ Authorizing Emergency Purchase of 2 Mechanical Bar Screen at the WWTP – WWTP Upgrades Project

Motions

- ◆ Opt out of East Park Maintenance

Adjournment

Resolutions

RESOLUTION # - 2026

AUTHORIZING EMERGENCY PURCHASE OF 2 MECHANICAL BAR SCREENS AT THE WWTP – WWTP UPGRADES PROJECT

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the City of Norwich (hereinafter the “City”) owns and operates the City wastewater treatment plant (WWTP); and

WHEREAS, the WWTP is in the process of undergoing Phase 1 of a comprehensive rehabilitation and upgrade project (WWTP Upgrades Capital Project) funded through the Clean Water State Revolving Fund (CWSRF) loan program & Bipartisan Infrastructure Law (BIL) grant program, administered by the New York State Environmental Facilities Corporation (NYSEFC); and

WHEREAS, the upgrade includes the replacement of the two (2) mechanical bar screens due to age and long-term use; and

WHEREAS, the WWTP operators have recently determined that the two (2) mechanical bar screens are no longer operable; and

WHEREAS, if the bar screen replacement occurs as part of the upgrade project, replacement could take up to 18 months to complete; and

WHEREAS, the two (2) mechanical bar screens are a necessary pretreatment process; and

WHEREAS, since the bar screens stopped operating, attendants must remove solids manually with a hand rake; and

WHEREAS, the City has determined that the most prudent course of action is to replace the two (2) mechanical bar screens now, on an emergency basis; and

WHEREAS, costs for the repair/replacement may be reimbursable by the NYSEFC under the current project funding award; and

WHEREAS, the cost of the repair/replacement is estimated at \$1,200,000; now therefore be it,

RESOLVED, that

1. The City of Norwich Common Council has determined that the failure of the two (2) mechanical bar screens is an emergency and they need to be replaced on an emergency basis; and
2. The City will follow all EFC guidelines necessary to ensure that the bar screens replacement remains eligible for reimbursement under the existing project funding agreement with the NYSEFC; and
3. Because replacement will take place on an emergency basis, the City will use a sole source supplier allowing for a non-competitive procurement process.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

Motion

- ♦ **Authorizing Opting Out of any Maintenance and Electric Cost by City of East Park** – Ald. ____ moved to authorize the City to opt out of any maintenance of East Park. Any associated electric meters will be transferred to Chenango County to pay electric costs associated with East Park. Seconded by Ald. ____ , approved ayes all.