

COMMON COUNCIL

Special Meeting
April 7, 2026

Mayor Robert D. Jeffrey presided at a special meeting of the Common Council held at 6:00 PM on April 7, 2026, in the Common Council Chambers at One Court Plaza.

Present:

Mayor Robert D. Jeffrey
Ald. Fred Gee
Ald. Nancy Allaire
Ald. William Loomis
Ald. David Zieno
Ald. Matthew Caezza

Also:

Director of Finance/City Clerk Dee DuFour
Director of Human Resources Lynn Murray
DPW Superintendent Tim Miller
Fire Chief Gerald Parry
Police Chief Scott Burlison
EMO William Edwards
Deputy City Clerk Agnes Eaton

Supervisor Robert M. Jeffrey

Absent

Supervisor James McNeil
Ald. Eric Warren

Call to Order

The meeting of the Common Council was called to order at 7:35 by Mayor Jeffrey.

Resolutions

RESOLUTION #29 - 2026

APPOINTING ACCOUNT CLERK - FINANCE DEPARTMENT

Ald. Gee introduced the following and **moved** its adoption:

WHEREAS, a vacancy exists in the position of Account Clerk in the Finance Department; and

WHEREAS, the Director of Finance and Director of Human Resources has made certain recommendations; now, therefore be it

RESOLVED, that Melissa Shultis of Earlville, NY, be and hereby is appointed per the NYS HELP Program to a full-time position as Account Clerk at the rate of \$18.49 effective April 14, 2026; and, further be it

RESOLVED, that such appointment is contingent upon any such action as may be necessary by the Norwich Civil Service Commission.

Seconded by Ald. Allaire, and duly adopted, 4 – 0*, on a roll call vote. (*Ald. Caezza stepped away and was not present for the vote).

RESOLUTION #30 - 2026

AUTHORIZING TRANSFER AND PURCHASE OF AMBULANCE

Ald. Loomis introduced the following and **moved** its adoption:

WHEREAS, Ambulance 2392, a 2015 Chevy Type III, has high mileage and higher maintenance cost; and

WHEREAS, Chenango County is interested in Ambulance 2392 which will be more beneficial than a trade-in; and

WHEREAS, a quote has been received by the City of Norwich Fire Department for \$244,400 from Northeastern Rescue Vehicles, Inc. in Syracuse, New York; now, therefore be it

RESOLVED, that the purchase of a new 2026 Demers MX164E - Ford E450 ambulance form Northeastern Rescue Vehicles for \$244,400 is hereby authorized; and further be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following supplemental appropriation in the 2026 budget:

<u>From:</u>		
<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
HR22	Ambulance Equipment – Reserves	\$ 244,400.00
<u>To:</u>		
<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A3410.2101	Ambulance – Equipment	\$ 244,400.00

Seconded by Ald. Allaire, and duly adopted, 5 - 0, on a roll call vote.

RESOLUTION #31 - 2026 **DECLARING AMBULANCE AS SURPLUS AND AUTHORIZING DISPOSAL**

Ald. Zieno introduced the following and **moved** its adoption:

WHEREAS, ambulance 2392 has high mileage and costly maintenance; and

WHEREAS, the vehicle no longer is needed by the Fire Department; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the following vehicle be and hereby is declared surplus:

2015 Chevy Type III Ambulance VIN # _____

and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to dispose of such equipment as is provided for by law.

Seconded by Ald. Loomis, and duly adopted, 5 - 0, on a roll call vote.

Executive Session

Ald. Loomis **moved** to enter executive session to discuss contract negotiations and pending litigation at 7:37 p.m. Seconded by Ald. Allaire, approved ayes all.

Ald. Loomis **moved** to exit executive session at 8:37 p.m. Seconded by Ald. Gee, approved ayes all.

Adjournment

Ald. Allaire **moved** to adjourn at 8:38 p.m. Seconded by Ald. Loomis, approved ayes all.