

COMMON COUNCIL

April 10, 1990

Mayor Chomyszak presided at a regular meeting of the Common Council held at 7 p.m. on April 10, 1990, at the Higley Building.

Present:

Mayor Marjorie Chomyszak
Ald. Hartley Ackley
Ald. Patrick McNeil
Ald. Herbert Horovitz
Ald. Kenneth Titus
Ald. Roland Guinn
Ald. Charles Angelino

Also:

Clerk/CD Director Jody Zakrevsky
Chamberlain Harold Hutton
Attorney James Cushman
DPW Director Neil Beebe
Asst. Police Chief Richard Whiting
Fire Chief Mark Rice
Highway Supt. Joseph Loscavio
Codes Enforcement Officer Gary Lackos
Planning Comm. Chairman Jean Intres
City Supervisor John Dolan

Ald. Horovitz moved to dispense with the reading and approve the minutes of March 27, 1990. Seconded by Ald. McNeil and duly adopted, ayes all.

OPEN FORUM:

-- City Supervisor Dolan reported a meeting of the County Supervisors was held and plans for an addition to the County Office Building are moving forward. He said there will be another meeting Tuesday, April 17 at 10:30 a.m. with the Buildings and Grounds Committee. Mr. Dolan noted he asked Richard Powers, Chairman of the Buildings and Grounds Committee, to invite City officials to the meeting.

Ald. Horovitz asked if the City would conduct inspections during the construction. Codes Enforcement Officer Lackos said the County inspects its own projects, just as the City inspects its own projects. Mr. Lackos noted both follow the State Code.

BIDS:

-- Clerk Zakrevsky reported the following bids have been received and referred to the Water Board:

1990 Water Line Materials
1990 Jamba Farm Rental

CORRESPONDENCE:

No Correspondence Received.

DEPARTMENT, BOARDS AND COMMISSION REPORTS:

-- Ald. Guinn moved to receive the following reports. Seconded by Ald. Angelino and duly adopted, ayes all.

- Water Board and Waste Water Committee minutes of February 28, 1990
- Police Department monthly report for March 1990

-- Fire Chief Rice reported Terry Kuhn has returned from two weeks at the Academy and will go back for two more weeks of training next week.

-- Codes Enforcement Officer Lackos reported there was a Plumbing and Heating Exam held on March 17 with the following receiving licenses:

Leroy Burlingame, Sr. - Journeyman Plumbing License, City of Norwich
 John Tumminia, Jr. - Journeyman Plumbing License, City of Norwich
 Thomas Gramstad - Master Heating License, City of Norwich

-- Asst. Police Chief Whiting reported there is a manpower problem in the department, and applications are being received for a police officer. He also noted a supervisory officer will be away for four weeks for training and in May three people will be attending the Police Academy.

WARD AND COMMITTEE REPORTS:

-- Ald. Angelino reported he received an inquiry from the Ray Lodge regarding a "No Parking" sign on the corner of Griffin Street and West Midland Drive. The Ray Lodge would like to know if the sign is located properly. Asst. Police Chief Whiting said the sign should be located 50 ft. from the corner, which it appears to be. He said he would look into the matter.

-- Mayor Chomyszak reported Ann Makarewicz is on board in the Assessor's office.

OLD BUSINESS:

-- Mayor Chomyszak reported Civil Service is still waiting for further information from the State and, therefore, the resolution establishing Civil Service exam fees is still on hold.

NEW BUSINESS:

RESOLUTION #28 - 1990. AUTHORIZING TRANSFER FOR SALARY ADJUSTMENTS

Ald. Guinn introduced the following and moved its adoption:

WHEREAS, additional funds are needed as a result of non-unit employee increases and the settlement of the Police Benevolent Association (PBA) contract; and

WHEREAS, the Finance Committee has made certain recommendations regarding same; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfer in the 1990 General Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1990	Contingency	\$ 80,361.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1010.1010	Common Council Personal Services	\$ 3,000.00
A1210.1010	Mayor - Personal Service.	745.00
A1325.1010	City Chamberlain Personal Services	4,988.00
A1355.1010	Assessment - Personal Services	1,883.00
A1410.1010	City Clerk - Personal Services	2,267.00
A1420.1010	City Attorney - Personal Services	883.00
A1430.1010	Civil Service - Personal Services	1,408.00
A1440.1010	City Engineer - Personal Services	3,588.00
A3120.1010	Police Department - Personal Services	5,387.00
A3120.1010	Police Department - Personal Services	46,706.00
A3410.1010	Fire Department - Personal Services	584.00
A3620.1010	Code Enforcement Officer - Personal Ser.	2,585.00
A5110.1010	Street Maintenance - Personal Services	2,859.00
A7110.1010	Parks - Personal Services	382.00
A7310.1010	Youth Bureau - Personal Services	251.00
A7510.1010	Historian - Personal Services	192.00
A8020.1010	Planning - Personal Services	<u>2,655.00</u>
	Total	\$ 80,361.00

Seconded by Ald. Titus and duly adopted, ayes all on a roll call vote.

-- Prior to the vote, Chamberlain Hutton explained the resolution includes all salary increases for the year. He noted this would make it easier to monitor the progress of keeping the budget on line. He said he is developing a month to month budget rather than waiting until the third quarter. Chamberlain Hutton said the procedure will greatly reduce the number of transfers throughout the year and eliminate reporting problems.

RESOLUTION #29 - 1990. ESTABLISHING CAPITAL ACCOUNTS FOR BEYER POOL/ROTARY NATURE PARK

Ald. Angelino introduced the following and moved its adoption:

WHEREAS, the City of Norwich received a New York State Department of Parks, Recreation and Historic Preservation Environmental Quality Bond Act grant for the reconstruction of Beyer Pool/Rotary Nature Park; and

WHEREAS, the Common Council of the City of Norwich on March 25, 1990 did adopt Resolution No. 25 of 1990 authorizing the acceptance of such grant; and

WHEREAS, it is necessary to create revenue accounts to receive such funds and to create a capital project budget to commence the project; now, therefore be it

RESOLVED, that the following capital projects budget for the Beyer Pool/Rotary Nature Park be and hereby is established:

Beyer Pool/Rotary Nature Park Revenues:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
H39-3097	EQBA Municipal Grant	\$ 197,840.00
H39-5031	Transfers from Other Accounts	<u>197,840.00</u>
	TOTAL:	\$ 395,680.00

Beyer Pool/Rotary Nature Park Budget:

<u>Account</u>	<u>Name</u>	<u>Amount</u>
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H39-7180.1010	Personal Services	\$ 11,840
H39-7180.22	Land Acquisition	21,300
H39-7180.402D	Design and Engineering	35,000
H39-7180.402A	General Construction	<u>327,540</u>
Total		\$ 395,680

Seconded by Ald. Guinn and duly adopted, ayes all on a roll call vote.

-- Prior to the vote, Ald. Horovitz asked what the Personal Services would consist of. CD Director Zakrevsky said it would include extra time given to the project by the Engineers office, the Chamberlain's office and his office.

RESOLUTION #30 - 1990. AUTHORIZING TRANSFERS FOR TREE AND STUMP REMOVALS

Ald. Angelino introduced the following and moved its adoption:

WHEREAS, additional funds are needed for tree removal; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfers in the 1990 General Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A5410.1010	Sidewalks - Personal Services	\$ 3,000.00
A5410.4060	Sidewalks - Materials & Supplies	<u>900.00</u>
TOTAL:		\$ 3,900.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A8560.1010	Tree & Stump Removal - Per. Ser.	\$ 3,000.00
A8560.4060	Tree & Stump Removal - Materials & Sup.	<u>900.00</u>
TOTAL:		\$ 3,900.00

Seconded by Ald. Titus and duly adopted, ayes all on a roll call vote.

-- Prior to the vote, DPW Director Beebe explained there are excess funds in the sidewalk budget this year. He said additional funds are needed to cover the expense of tree removal since the number of trees removed this year doubled from last year.

RESOLUTION #31 - 1990. AUTHORIZING EXPENDITURES FROM COMMUNITY DEVELOPMENT SMALL CITIES PROGRAM INCOME

Ald. Angelino introduced the following and moved its adoption:

WHEREAS, the City acquired the property commonly known as the Sheldon Street Hotel located at 36-38 Sheldon Street through a tax sale; and

WHEREAS, the City Engineer had determined that the building was unsafe and posed a danger to the community; and

WHEREAS, the Common Council of the City of Norwich did advertize and award a bid for the demolition of the building in accordance with applicable federal and state regulations pertaining to the Small Cities Program; and

WHEREAS, the demolition of the building would remove a slum and blighted condition from the neighborhood; and

WHEREAS, the clearance, demolition, and removal of buildings is an eligible activity under Section 570.201(d) of the CDBG Regulations, such property being located in an area where other community development activities have been carried out; and

WHEREAS, the Common Council of the City of Norwich awarded to Burrell Excavating the demolition of said building; now, therefore be it

RESOLVED, that the Chamberlain is authorized to expend \$5,900 from Community Development Small Cities Program Income for the demolition of the Sheldon Street Hotel, and further be it

RESOLVED, that if the property is sold for future development the City shall reimburse the Small Cities Account by \$5,900.

Seconded by Ald. Guinn and duly adopted, ayes all on a roll call vote.

-- Mayor Chomyszak reported a request from a neighbor on Sheldon Street to use a small piece of the vacant lot for a garden. She noted he would like to use it for this year only. Ald. Horovitz questioned the liability if he should have an accident on the property and also noted that approving the request could set a precedent.

RESOLUTION #32 - 1990. AUTHORIZING MAYOR TO ENTER IN AGREEMENT WITH COLLETTI ASSOCIATES FOR DESIGN SERVICES

Ald. Angelino introduced the following and moved its adoption:

WHEREAS, the City of Norwich has received a \$150,000 grant from the Appalachian Regional Commission for the design and construction of a new parking lot located at the former Benedicts site; and

WHEREAS, the Common Council has budgeted funds from its Community Development Small Cities/UDAG program for facade improvements in the downtown business district; and

WHEREAS, the City Planning Commission has the power and authority to employ experts and to pay for their services and such other expenses as may be necessary, not exceeding in all the appropriation that may be made for such Commission by the Common Council of the City of Norwich; and

WHEREAS, the Planning Commission has requested design proposals for both projects from various architects and engineers; and

WHEREAS, eight proposals have been received for such design services; and

WHEREAS, the Planning Commission at its April 2, 1990 meeting recommended awarding both design contracts to Colletti Associates of Sherburne, New York; now, therefore be it

RESOLVED, that the Mayor is authorized under the direction of the City Attorney to enter into two agreements with Colletti Associates for the design of the parking facility at a cost not to exceed \$15,000 and for the design of facade renovations for buildings located in the southwest quadrant of the business district at a cost not to exceed \$4,800.

Seconded by Ald. McNeil and duly adopted, ayes all on a roll call vote.

-- Prior to the vote, CD Director Zakrevsky said that although the contract was bid out twice previously, firms could not be held to their

prices from 1986. He noted that all the firms who previously bid were asked to submit proposals once again. Mr. Zakrevsky said that 15 firms were notified, of which eight proposals were received. He said demolition of the building is expected at the end of May with construction beginning in June. Mr. Zakrevsky noted the parking lot is being designed to accomodate decking in the future.

-- Ald. Titus asked the status of the former Carol Ann Building at 14-16 South Broad. Mr. Zakrevsky said Mr. Camp is cooperating with the City with several design possibilities. He said the possibility of leaving a walkway to the parking lot is also being looked at and has spoken to HUD regarding funding for the project. Ald. Ackley questioned the desirability of a walkway.

-- Ald. Guinn moved to appoint Mark McLaughlin to the Emergency Squad and the Maydole Hose Company of the Norwich Fire Department. Seconded by Ald. Titus and duly adopted, ayes all.

Prior to the vote, Fire Chief Rice said Mr. McLaughlin had been a member of the Fire Department prior to leaving the area and has now returned and would like to be reinstated. He noted Mr. McLaughlin had been a very active member of the squad.

-- Ald. Guinn moved to set a public hearing for April 17, 1990 at 7 p.m. in the Council Chambers for the Community Development Small Cities 1990 grant application. Seconded by Ald. Titus and duly adopted, ayes all. It was noted the Public Safety Committee scheduled for that night would meet directly after the meeting.

-- Ald. Horovitz moved to pay the following bills after proper audit and certification:

	<u>April-Prepaid</u>	<u>4/10/90</u>	<u>Grand Total</u>
General Fund	353,710.18	43,953.54	397,663.72
Trust Fund	85,867.38	0.00	85,867.38
WWTP	90,240.54	1,800.00	92,040.54
Reserves	0.00	71,388.00	71,388.00
Special Grants	2.50	0.00	2.50
Community Development	0.00	37,073.75	37,073.75
TOTALS	\$529,820.60	\$154,215.29	\$684,035.89

Seconded by Ald. McNeil and duly adopted, ayes all.

-- Ald. Horovitz moved to go into executive session at 8 p.m. to discuss the purchase of property where the price may be affected and the personnel history of a particular individual. Seconded by Ald. McNeil and duly adopted, ayes all.

Ald. Angelino moved to go out of executive session. Seconded by Ald. McNeil and duly adopted, ayes all.

-- Ald. Ackley moved to adjourn. Seconded by Ald. McNeil and duly adopted, ayes all.