

COMMON COUNCIL

June 9, 1992

Mayor Chomyszak presided at a regular meeting of the Common Council held at 7 pm on June 9, 1992, at the Higley Building.

Present:

Mayor Marjorie Chomyszak
Ald. George Carnrike
Ald. Patrick McNeil
Ald. Robert Rabinowitz
Ald. Kenneth Titus
Ald. David Symonds
Ald. Charles Angelino

Also:

Clerk Jody Zakrevsky
Chamberlain Harold Hutton
Attorney James Cushman
Engineer James Suozzo
Asst. Fire Chief James Wallen
Police Chief Richard Whiting
Asst. Police Chief Robert Mason

Ald. McNeil moved to dispense with the reading and approve the minutes of May 26, 1992 with a typographical correction noted. Seconded by Ald. Symonds and duly adopted, ayes all.

PUBLIC HEARING:

Mayor Chomyszak opened the public hearing at 7:05 pm regarding Ordinance No. 2 of 1992, amending the Plumbing Code of the City of Norwich to change the qualifications for master plumber, master heating contractor, and journeyman licenses.

As no one wished to be heard, Mayor Chomyszak closed the hearing at 7:06 pm.

OPEN FORUM:

-- No one wished to be heard.

CORRESPONDENCE:

-- Clerk Zakrevsky reported a letter was received from Rita Nargiso of the SPCA regarding use of the East Side Park, Gazebo and electricity on June 20 from 12 pm to 4 pm for the second annual "Dog Days Afternoon".

Ald. Angelino requested that it be clarified that the park and gazebo are not separate entities as stated in the letter from Ms. Nargiso.

Ald. McNeil moved to approve the event under the direction of the Police Chief. Seconded by Ald. Carnrike and duly adopted, ayes all.

-- Ald. Angelino moved to approve the request to hold the Chenango County Fair Firemen's Parade on August 15 at 7 pm under the direction of the Police Chief. Seconded by Ald. Symonds and duly adopted, ayes all.

Prior to the vote, Ald. McNeil asked if all the City fire trucks would be in the parade. Asst. Fire Chief Wallen said all the trucks except old Engine No. 1 would be in the parade.

-- Mayor Chomyszak reported a request from the Norwich City Band to use the East Side Park, gazebo and electricity on Friday evenings between 8 and 9 pm for six weeks during the summer. Ald. McNeil moved to approve the request under the direction of the Police Chief. Seconded by Ald. Rabinowitz and duly adopted, ayes all.

DEPARTMENT, BOARDS AND COMMISSION REPORTS:

-- Ald. Symonds moved to receive and file the following reports:

- Building Inspector monthly reports for March and April 1992
- Water Board minutes of April 27 and 28, 1992
- Plumbing Board minutes of May 13, 1992
- Electrical Board minutes of May 14, 1992
- Parks Commission minutes of May 4, 1992

Seconded by Ald. Rabinowitz and duly adopted, ayes all.

WARD AND COMMITTEE REPORTS:

Ald. McNeil moved to receive and file the following reports:

- Public Safety Committee meetings of May 12 and May 26, 1992
- Public Works Committee meeting of May 14, 1992

-- Ald. Carnrike reported that the Locust Street party went off without a hitch.

Ald. Carnrike reported that residents of Locust Street are concerned with speeders in the neighborhood. He said many children walk to school by way of Locust Street and noted there are no sidewalks at the end of the street. Clerk Zakrevsky noted the biggest concern is when walkers are coming from school in the afternoon. The matter was referred to the Public Safety Committee for recommendation. Asst. Police Chief Mason said the police department would conduct a traffic survey of the neighborhood. He also stated the police department would increase patrols in the neighborhood.

-- Ald. Symonds reported that the grass along the railroad right-of-way from Gold to Rexford Street and at the old hotel on Sheldon Street needs trimming. The matter was referred to the DPW.

Seconded by Ald. Symonds and duly adopted, ayes all.

OLD BUSINESS:

RESOLUTION #63 - 1992. ADOPTING A PROCUREMENT POLICY AND PROCEDURE FOR THE CITY OF NORWICH

Ald. Titus introduced the following and moved its adoption:

WHEREAS, Article 5-A, Section 104-b, of the General Municipal Law of the State of New York requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid; and

WHEREAS, the Finance Committee has made certain recommendations; and

WHEREAS, comments have been solicited from officers of the City of Norwich involved in the procurement process; and

WHEREAS, the Common Council has received a draft procurement policy for the City of Norwich on May 26, 1992 and on June 9, 1992 which incorporates those recommendations of the Finance Committee; now, therefore be it

RESOLVED, that the City of Norwich does hereby adopt a procurement policy as presented to the Common Council on June 9, 1992, which is intended to apply to all goods and services which are not required by law to be publicly bid; and further be it

RESOLVED, that the Personnel Office forward copies of the adopted procurement policy to all department heads and officers of the City of Norwich for inclusion in their department heads manual.

Seconded by Ald. McNeil and duly adopted, ayes all on a roll call vote.

-- Prior to the vote, Clerk Zakrevsky explained that the procurement policy included a new section under Number 4 and a change in the effective date to June 9, 1992. He noted that the resolution presented incorporated the noted changes into the resolution previously tabled.

Procurement Policy and Procedure

1. Pursuant to Local Law No. 1 of 1992, all non-public works contracts exceeding an aggregate cost of \$10,000 and all public works contracts exceeding an aggregate cost of \$20,000 are required to be publicly bid. Every purchase to be made must be initially reviewed to determine whether it is a purchase contract or a public works contract. Once that determination is made, a good faith effort will be made to determine whether it is known, or can reasonably be expected, that the aggregate amount to be spent on the item of supply or service is not subject to being publicly bid, taking into account past purchases and the aggregate amount to be spent in a year.

2. The following items are not subject to being publicly bid pursuant to Local Law No. 1 of 1992, but remain subject to any procedures for bid as required by the Common Council, or any Committee of the Common Council, to ensure that all departments practice prudent purchase policies:

- a) non-public works purchase contracts under \$10,000
- b) public works contracts under \$20,000
- c) emergency purchases
- d) goods purchased from the blind or severely handicapped
- e) goods purchased from correctional institutions
- f) purchases under state and county contracts
- g) surplus and secondhand purchases from another government entity

The decision that a purchase is not subject to being publicly bid will be documented in writing by the department making the purchase. This documentation may include written or verbal quotes from vendors, a memo from the department indicating how the decision was arrived at, a copy of the contract indicating the source which makes the item or service exempt, a memo from the department detailing the circumstances which led to an emergency purchase, or any other written documentation that is appropriate.

3. All goods and services will be secured by use of a written requests for proposals, written quotations, verbal quotations, fax transmissions or any other method that assures that goods will be purchased at the lowest possible price and that favoritism will be avoided, as required by law or by Committee of the Common Council. Verbal quotes must be supported by written documentation (written by the department) and is to include, but not be limited to, all information normally required on a written quote (i.e. vendor name, contact person, vendor location, date, item being bid, amount etc.).

4. Under no circumstances shall any portion of any bid, whether verbal or written, be disclosed to any other bidder prior to the award of the bid without the approval of the bidder whose information will be disclosed. In addition, under no circumstances shall any information on any bid be released to any person or official of the City of Norwich, if the release of said information will result in another bidder receiving an unfair advantage in the award process.

5. The following method of purchase will be used when public bid is not required or when required by this policy in order to achieve the highest savings:

<u>Estimated Amount of Purchase Contract</u>	<u>Method</u>
\$ 500 - \$ 2,999	two verbal/fax quotations
\$ 3,000 - \$ 9,999	three written/fax proposals or written request for proposals
<u>Estimated Amount of Public Works Contract</u>	<u>Method</u>
\$ 500 - \$ 2,999	two verbal/fax quotations

\$ 3,000 - \$ 4,999

two written/fax quotations

\$ 5,000 - \$19,999

three written/fax proposals or
written request for proposals

A good faith effort shall be made to obtain the required number of proposals or quotations. If the department is unable to obtain the required number of proposals or quotations, the department will document the attempt made at obtaining the proposals. In no event shall the failure to obtain the proposals, following a good faith effort, bar the procurement.

6. Documentation is required of each action taken in connection with each procurement.

7. Documentation and explanation is required whenever a contract is awarded to other than the lowest responsible bidder. This documentation will include an explanation of how the award will achieve savings or how the bidder was not responsible. A determination that the bidder is not responsible shall be made by the department in concert with the appropriate Committee of Common Council.

8. Pursuant to General Municipal Law Section 104-b(2)(f), the procurement process may contain circumstances when, or types of procurement for which, in the sole discretion of the governing body, the solicitation of alternative proposals or quotations will not be in the best interest of the municipality. In the following circumstances it may not be in the best interests of the City of Norwich to solicit quotations or document the basis for not accepting the lowest bid:

a) Professional services or services requiring special or technical skill, training or expertise. The individual or company must be chosen based on accountability, reliability, responsibility, skill, education and training, judgement, integrity, and moral worth. These qualifications are not necessarily found in the individual or company that offers the lowest price and the nature of these services are such that they do not readily lend themselves to competitive bidding procedures. In determining whether a service fits into this category, the Common Council shall take into consideration the following guidelines:

** whether the services are subject to State licensing or testing requirements;

** whether substantial formal education or training is a necessary prerequisite to the performance of the services;

** whether the services require a personal relationship between the individual and municipal officials.

Professional or technical services shall include but not be limited to the following:

- 1) services of an attorney
- 2) services of a physician
- 3) technical services of an engineer, architect or surveyor engaged to prepare plans, maps and estimates
- 4) securing insurance coverage and/or services of an insurance broker
- 5) services of a certified public accountant
- 6) investment management services
- 7) printing services involving extensive writing, editing or artwork
- 8) management of municipally owned property
- 9) computer software or programming services involved in substantial modification and customizing of prepackaged software

b) Emergency procedures pursuant to Section 103 (4) of the General Municipal Law. Due to the nature of this exception, these goods or services must be purchased immediately and a delay in order to seek alternate proposals may threaten the life, health, safety or welfare of the residents. This section does not preclude alternate proposals if time permits.

c) Purchases of surplus and secondhand goods. If alternate proposals are required, the City is precluded from purchasing surplus and secondhand goods at auctions or through specific advertised sources where the best prices are usually obtained. It is also difficult to try to compare prices of used goods and, price may indicate an older product.

d) Goods or services under \$500, unless specifically required by Committee of the Common Council. The time and documentation required to purchase through this policy may be more costly than the item itself and would therefore not be in the best interests of the taxpayer. In addition, it is not likely that such de minis contracts would be awarded based on favoritism.

9. This policy shall go into effect June 9, 1992 and will be reviewed annually.

NEW BUSINESS:

Ald. Symonds moved to approve the following fire department appointments:

-- Michael L. Parker, RD 2, Norwich to the George Rider Hook & Ladder Company.

-- Andy Burlison, RD 3, Norwich to the George Rider Hook & Ladder Company.

-- Christine Godfrey, McCall Road, Oxford to the Emergency Squad.

Seconded by Ald. McNeil and duly adopted, ayes all.

-- Prior to the vote, Asst. Fire Chief Wallen said that Mr. Burlison is a new member with no training and will be on probation for a year. He noted that Mr. Parker is a transfer and will be on the rescue unit.

RESOLUTION #64 - 1992. APPROVING ORDINANCE AMENDING THE PLUMBING CODE OF THE CITY OF NORWICH

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, the Common Council received proposed Ordinance No. 2 of 1992 on May 26, 1992, such ordinance amending the Plumbing Code of the City of Norwich to change the qualifications for master plumber, master heating contractor, and journeyman licenses; and

WHEREAS, a public hearing has been held on June 9, 1992, relative to such ordinance; now, therefore be it

RESOLVED, that Ordinance No. 2 of 1992, relative to amending the Plumbing Code of the City of Norwich to change the qualifications for master plumber, master heating contractor, and journeyman licenses, as presented to the Common Council on May 26, 1992, be and hereby is approved.

Seconded by Ald. McNeil and duly adopted, 5-1 (Ald. Carnrike) on a roll call vote.

-- Prior to the vote, Ald. Carnrike stated people in the industry have indicated to him that contractors from out of town should be allowed to work in the City. Ald. Titus said contractors can obtain one temporary license per year. Ald. Angelino said that it should be reciprocatory. Ald. Titus noted that Syracuse and Binghamton do not allow contractors from Norwich to work in their city.

RESOLUTION #65 - 1992. AMENDING THE EXAMINATION FEE SCHEDULE FOR
JOURNEYMAN'S LICENSE

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, Ordinance No. 1 of 1988 amended the Plumbing Ordinance of the City of Norwich to allow the Common Council to establish fees by resolution; and

WHEREAS, the Plumbing Board has made certain recommendations relative to the examination fees for a Journeyman's License in any one of the three trades; now, therefore be it

RESOLVED, that the examination fee schedule for a Journeyman's license shall be Twenty Five Dollars (\$25) for each examination or re-examination; and, further be it

RESOLVED, that this resolution shall take effect immediately.

Seconded by Ald. Angelino and duly adopted, ayes all on a roll call vote.

-- Prior to the vote, Ald. Titus noted that after reviewing the Plumbing fees, the Plumbing Board determined that the fee for a journeyman's examination was high compared to that of a master license examination.

RESOLUTION #66 - 1992. AUTHORIZING TRANSFER FOR BOARD OF ASSESSMENT REVIEW

Ald. Titus introduced the following and moved its adoption:

WHEREAS, funds are required to cover the cost of two days of sessions of the Board of Assessment Review; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfer in the 1992 General Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1989.402	Contracted Services	\$ 400.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1355.4020	Assessor - Contracted Services	\$ 400.00

Seconded by Ald. Rabinowitz and duly adopted, ayes all on a roll call vote.

-- Prior to the vote, Ald. Angelino asked how many cases came before the Board. Mayor Chomyszak said she did not have exact figures, but it was a light turnout.

Ald. Carnrike asked how much was budgeted for assessment review proceedings. The Mayor said approximately \$ 3,500 was budgeted to cover the cost of the proceedings.

-- The Council commended Assessor Makarewicz for her efforts in approaching the NYS Board of Equalization and getting the equalization rate in the City raised three points. The Mayor noted this would save city taxpayers approximately \$100,000 in taxes.

RESOLUTION #67 - 1992. AUTHORIZING TRANSFER FOR BEYER POOL CAPITAL PROJECT

Ald. Angelino introduced the following and moved its adoption:

WHEREAS, funds are required to finance the city's portion of Phase II of the Kurt Beyer Pool/Park project; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfer in the 1992 Pool Reserve Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
HR27-9950.9	Pool Repair Reserve	\$ 25,000.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
H39-5031	Beyer Pool/Rotary Park Capital Project	\$ 25,000.00

Seconded by Ald. Symonds and duly adopted, ayes all on a roll call vote.

RESOLUTION #68 - 1992. AUTHORIZING SETTLEMENT OF ARTICLE 7 ASSESSMENT CASE

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, certain assessment review actions have been filed against the City of Norwich pursuant to Article 7 of the State Real Property Tax Law; and

WHEREAS, the City Attorney has negotiated tentative settlements of such cases; now, therefore be it

RESOLVED, that the Common Council does hereby approve the recommendations of the City Attorney to settle the following cases having been brought against the City of Norwich pursuant to Article 7 of the Real Property Tax Law, subject to final details of the tentative settlements being worked out by the City Attorney and the attorney for the petitioners:

- Linda B. Gregory, 67 South Broad Street, Norwich, NY, Tax Map No. 136.64-3-11.
- Victory Markets, Inc., 4 Mandeville Avenue, Norwich, NY, Tax Map No. 136.57-1-29.
- Victory Markets, Inc., 44 Lackawanna Avenue, Norwich, NY, Tax Map No. 136.49-3-20.
- Dunco Realty and Equipment Corp., 19 Silver Street, Norwich, NY, Tax Map No. 136.49-3-2.
- Dunco Realty and Equipment Corp., 9-13 Silver Street, Norwich, NY, Tax Map No. 136.49-3-5.

Seconded by Ald. Titus and duly adopted, ayes all on a roll call vote.

-- Prior to the vote, Ald. Rabinowitz asked if there are any cases left. Attorney Cushman said there are three open cases from last year.

RESOLUTION #69 - 1992. AMENDING VEHICLE & TRAFFIC ORDINANCE TO PROVIDE FOR NO PARKING ON PLEASANT STREET AND EAST PARK PLACE

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, pursuant to Section 90-4 of the Vehicle and Traffic Ordinance of the City of Norwich, the Common Council has been granted the authority to make, promulgate and enforce reasonable rules and regulations governing and designating parking, parking spaces, safety and loading zones, one-way streets and streets for through traffic; and

WHEREAS, the Traffic Commission has made certain recommendations concerning no parking on the south side of Pleasant Street for a distance of 160 feet west from the intersection of North Broad Street, and

WHEREAS, the Traffic Commission has made certain recommendations concerning no parking on the north side of East Park Place for a distance of 78 feet east from the intersection of North Broad Street, with the exception of the Bus Stop; now, therefore be it

RESOLVED, that Section 90-63, No Parking, of the Vehicle and Traffic Ordinance of the City of Norwich be and hereby is amended as follows:

PLEASANT STREET, south side, for {seventy (70) feet}
160 feet west from North Broad Street.

EAST PARK PLACE, north side, east from the intersection
of North Broad Street for 78 feet with the exception of
the Bus Stop.

Underlined material is new. {Bracketed} material is deleted.

Seconded by Ald. McNeil and duly adopted, ayes all on a roll call vote.

-- Prior to the vote, Ald. McNeil explained that the no parking on Pleasant Street 160 feet west will only delete one parking space. He noted that included in the 160 feet is one double driveway, one single driveway, and 50 feet of no parking to the corner. Asst. Chief Mason said it was the recommendation of the Traffic Commission to eliminate the parking space due to the number of accidents at that location.

Asst. Chief Mason explained, with regard to the bus stop exception, that Opportunities for Chenango has requested that one parking space be removed on East Park Place to allow for a bus stop. He stated that the effected businesses, Cole Muffler and Sears, have no objection to the removal of the parking space or the proposed bus stop. Asst. Chief Mason said the loss in revenue caused by the elimination of the parking space would be approximately \$2.60 per month in meter revenue. Ald. McNeil noted that the other location considered for the bus stop would have also required the removal of a parking space at a loss of meter revenue of \$341 per month. Asst. Chief Mason said that the Traffic Commission and the Public Safety Committee have recommended approval. He introduced Mr. Mosbach from Opportunities for Chenango's Town and Country Transit (TCT).

Mr. Mosbach explained Town and Country Transit's proposal to the Council. He said that TCT would like to be centrally located and more visibly located. He noted that the current bus stop behind Howard Johnson's interferes with the motor vehicle driver testing nearby. He stated that the bus stop would also be utilized by Chenango Valley Bus Lines and that TCT would arrange their schedule as to not conflict with Chenango Valley bus runs. Mr. Mosbach indicated that TCT also proposes to construct a bus shelter on the park adjacent to the bus stop.

RESOLUTION #70 - 1992. AMENDING VEHICLE & TRAFFIC ORDINANCE TO PROVIDE FOR
THE ELIMINATION OF PARKING METER ON THE NORTH SIDE
OF EAST PARK PLACE

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, pursuant to Section 90-4 of the Vehicle and Traffic Ordinance of the City of Norwich, the Common Council has been granted the authority to make, promulgate and enforce reasonable rules and regulations governing and designating parking, parking spaces, safety and loading zones, one-way streets and streets for through traffic; and

WHEREAS, the Traffic Commission has made certain recommendations concerning the elimination of a parking meter located on the north side of East

Park Place within 78 feet of the intersection of North Broad Street; now, therefore be it

RESOLVED, that Section 90-39, Zones Established, of the Vehicle and Traffic Ordinance of the City of Norwich be and hereby is amended as follows:

EAST PARK PLACE - beginning on the north side within 78 feet of the intersection of North Broad Street.

Underlined material is new.

and, further be it

RESOLVED, that this ordinance shall take effect on July 1, 1992.

Seconded by Ald. McNeil and duly adopted, ayes all on a roll call vote.

RESOLUTION #71 - 1992. AUTHORIZING TRANSFER FOR THE FRIDAY EVENING IN THE PARK PROGRAM

Ald. Angelino introduced the following and moved its adoption:

WHEREAS, funds are required to cover the estimated cost of the Friday Evening in the Park Program; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfer in the 1992 General Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1989.402	Contracted Services	\$ 500.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A7140.4020	Youth Bureau - Contracted Services	\$ 500.00

Seconded by Ald. Rabinowitz and duly adopted, ayes all on a roll call vote.

RESOLUTION #72 - 1992. AUTHORIZING AGREEMENT WITH CALOCERINOS & SPINA, ENGINEERS, INC.

Ald. Angelino introduced the following and moved its adoption:

WHEREAS, an environmental investigation is underway by the New York State Electric and Gas Company (NYSE&G) at the former gas manufacturing site located at the electrical sub station located on Birdsall Street in Norwich; and

WHEREAS, NYSE&G has offered to reimburse the City of Norwich up to \$15,000 for the City to hire an independent environmental engineering firm to review and evaluate the study being prepared by NYSE&G's engineering firm; and

WHEREAS, Calocerinos & Spina, an environmental engineering firm from Liverpool, New York, has submitted a proposal to review NYSE&G investigations; and

WHEREAS, the Public Works Committee has made certain recommendations; now, therefore be it

RESOLVED, that Mayor be and hereby is authorized to enter into an agreement with Calocerinos & Spina, Engineers, Inc., from Liverpool, New York, to provide a review of all work being performed by NYSE&G in conjunction with

the investigation of the former gas manufacturing site on Birdsall Street at a fee not to exceed \$15,000; and further be it

RESOLVED, that the City shall pay such bills from an account determined by the Community Development Director and the City Chamberlain to be reimbursed by the NYSE&G.

Seconded by Ald. Rabinowitz and duly adopted, ayes all on a roll call vote.

RESOLUTION #73 - 1992. AUTHORIZING CDBG ECONOMIC INVESTMENT PROGRAM LOAN
FOR PRECHTEL OPTICAL COMPANY

Ald. Titus introduced the following and moved its adoption:

WHEREAS, funds are available from repayment proceeds of Urban Development Action Grants and Small Cities CDBG grants; and

WHEREAS, a CDBG national objective is to create employment opportunities for persons of low and moderate incomes and to aid in the removal of slums and blighted conditions; and

WHEREAS, the Economic Investment Program Loan Committee met on June 2, 1992, and has recommended approval of a loan application in the amount of \$200,000 submitted by William Camp of Prectel Optical, Williamville, New York, for the purchase of a permanent easement to connect the Hayes Street Parking Lot to Broad Street and aid in the development of a new 36,000 square foot office and retail building; now, therefore be it

RESOLVED, that an economic investment program loan to Prectel Optical of Williamsville, New York, in the amount of \$200,000 be and hereby is authorized, to be repaid over a ten year period at a rate of 3% interest, with principal payments deferred until year ten; and further be it

RESOLVED, that the Mayor be and hereby is authorized to act on behalf of the City under advice and direction of the City Attorney in all matters related to the loan and such other terms and conditions as may be deemed appropriate relative to implementation of this resolution.

Seconded by Ald. Rabinowitz and duly adopted, ayes all on a roll call vote, 5-0 with Ald. Carnrike abstaining due to a possible conflict of interest.

-- Prior to the vote, Ald. Angelino asked if new plans have to be submitted for the project. Clerk Zakrevsky said Mr. Camp did obtain a new building permit and will have revised plans due to the addition of the education area. Engineer Suozzo said the changes to the interior of the building would require new plans and a building permit. Ald. McNeil noted that this is one of the nicest projects to come along and it will be of great benefit to the City.

RESOLUTION #74 - 1992. AUTHORIZING WASTE WATER TREATMENT PLANT REPAIR
STUDY AND ESTABLISHING CAPITAL PROJECTS BUDGET

Ald. McNeil introduced the following and moved its adoption:

WHEREAS, the Waste Water Treatment Plant was completed in 1990 per federal/state grant specifications; and

WHEREAS, after operating the facility for some time, it has been determined that certain safety features and processes for safe and efficient operation are needed; and

WHEREAS, the Board of Water Commissioners have developed certain recommendations for correction of such features which would require a consultant to review and assess options; and

WHEREAS, funds are available in the Waste Water Treatment Capital Project for such purpose; and

WHEREAS, the City of Norwich Board of Water Commissioners have determined that the consulting firm of Blasland, Bouch & Lee of Syracuse, NY have the qualifications required to perform such project; now, therefore be it

RESOLVED, that a contract between the City of Norwich Board of Water Commissioners and the consulting firm of Blasland, Bouch & Lee of Syracuse, NY to perform a Waste Water Treatment Plant Repair Study at a cost not to exceed \$16,000, including review and design, be and hereby is approved; and further be it

RESOLVED, that the following capital projects budget for Waste Water Treatment Plant Contractual Repair Study be and hereby is established:

Budget:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
H19-8134.402A	Waste Water Treatment Plant Contractual Plant Repair Study	\$ 16,000.00

Source:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
H19-599	Waste Water Treatment Plant Appropriated Fund Balance	\$ 16,000.00

Seconded by Ald. Rabinowitz.

-- Prior to the vote, there was discussion regarding the recommended changes and possible options to repair certain design problems. The Council questioned why the City Engineer was not involved. Engineer Suozzo said that he feels it is not fair for him to compete on open projects as he did not submit a proposal. Ald. Symonds questioned why the Water Board sent out RFP's without going through the City Engineer.

There was discussion regarding funding and costs of the project. Water Commissioner Thomas Knapp noted there are funds left from the Bond and also in the Contingency Fund.

-- Ald. Angelino moved to table the resolution. Seconded by Ald. Titus and duly adopted, 5-1 (Ald. Symonds).

-- Ald. Titus moved to pay the following bills after proper audit and certification:

	<u>Prepaid</u>	<u>06/09/92</u>	<u>Grand Total</u>
General Fund	233,965.61	69,976.70	303,942.31
Trust Fund	86,836.88	0.00	86,836.88
Reserve Fund	144,000.00	61,487.00	205,487.00
W.W.T.P.	0.00	2,000.00	2,000.00
Community Development	0.00	1,952.50	1,952.50
TOTALS	464,802.49	135,416.20	600,218.69

Seconded by Ald. McNeil and duly adopted, ayes all.

-- Ald. Rabinowitz moved to go into executive session at 8:20 pm to discuss a personnel issue. Seconded by Ald. Titus and duly adopted, ayes all.

Ald. Symonds moved to go out of executive session. Seconded by Ald. McNeil and duly adopted, ayes all.

-- Ald. Angelino moved to adjourn. Seconded by Ald. Carnrike and duly adopted, ayes all.