

COMMON COUNCIL

December 22, 1992

Mayor Chomyszak presided at a regular meeting of the Common Council held at 7 pm on December 22, 1992, at the Higley Building.

Present:

Mayor Marjorie Chomyszak
Ald. George Carnrike
Ald. Robert Rabinowitz
Ald. Stephen Tooker
Ald. Sam Symonds

Also:

Clerk Jody Zakrevsky
Chamberlain Harold Hutton
Police Chief Richard Whiting
Asst. Police Chief Robert Mason
Assessor Ann Makarewicz
Historian Patricia Scott
Emergency Squad Captain Nancy Aubrey
Highway Supt. Joseph Loscavio
Engineer James Suozzo

Ald. Symonds moved to dispense with the reading and approve the minutes of December 8, 1992. Seconded by Ald. Tooker and duly adopted, ayes all.

PUBLIC HEARING:

Mayor Chomyszak opened the public hearing at 7:08 pm relative to proposed Ordinance No. 5 of 1992; an ordinance to dispose of certain real property owned by the City of Norwich located at the corner of Natoli and Steer's Lane.

As no wished to be heard, Mayor Chomyszak closed the hearing at 7:09 pm.

OPEN FORUM:

No one wished to be heard.

BIDS:

Clerk Zakrevsky reported one bid was received for Modifications to Motor Controls at the Waste Water Treatment Plant and was referred to the Water Board for recommendation.

CORRESPONDENCE:

Clerk Zakrevsky reported no correspondence was received.

DEPARTMENT, BOARDS AND COMMISSION REPORTS:

-- Ald. Tooker moved to receive and file the Police Department monthly report for November 1992. Seconded by Ald. Symonds and duly adopted, ayes all.

WARD AND COMMITTEE REPORTS:

- Ald. Rabinowitz moved to receive and file the following reports:
 - Public Safety Committee meeting of November 23, 1992
 - Finance Committee meeting of December 9, 1992
- Ald. Tooker reported a codes enforcement issue in Ward Four which he has referred to Mr. Loscavio and Chief Whiting.

Seconded by Ald. Symonds and duly adopted, ayes all.

NEW BUSINESS:

-- Ald. Symonds moved to approve the following appointment to the Norwich Fire Department as recommended by the Public Safety Committee.

- Mark McLaughlin, Pratt Road, Norwich, to the Maydole Hose Company
- Ann Farnham, 12 Guernsey Street, to the Emergency Squad
- Steven Hendrickson, RD 3, Norwich, to the Emergency Squad

Seconded by Ald. Rabinowitz and duly adopted, ayes all.

-- Ald. Symonds moved to waive the reading of the resolutions with the exception of the title and the amount if it is a transfer, unless a question is raised at which time the resolution will then be read in it's entirety. Seconded by Ald. Tooker and duly adopted, ayes all.

RESOLUTION #142 - 1992. AUTHORIZING TRANSFER FOR BULK MAILING FEE

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, funds that were previously budgeted are now required to cover the cost of bulk mailing expenses for the Assessor's office; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfer in the 1992 General Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1989.402	Contracted Services	\$ 500.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1355.4020	Assessor - Contracted Services	\$ 500.00

Seconded by Ald. Rabinowitz and duly adopted, ayes all (4-0) on a roll call vote.

RESOLUTION #143 - 1992. AUTHORIZING TRANSFER FOR ENGINEERING SERVICES

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, funds are required to cover the estimated cost of engineering services to be performed by Delaware Engineering through December 31, 1992; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfer in the 1992 General Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1990	Contingency	\$ 2,400.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1440.4020	Engineering - Contracted Services	\$ 2,400.00

Seconded by Ald. Tooker and duly adopted, ayes all (4-0) on a roll call vote.

RESOLUTION #144 - 1992. AUTHORIZING TRANSFER FOR SECRETARIAL SUPPORT FOR
THE CHARTER REVIEW COMMISSION

Ald. Rabinowitz introduced the following and moved its adoption:

WHEREAS, funds are required to cover the cost of secretarial support for the Charter Review Commission; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfer in the 1992 General Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1990	Contingency	\$ 900.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1210.1010	Mayor - Personal Services	\$ 900.00

Seconded by Ald. Tooker and duly adopted, ayes all (4-0) on a roll call vote.

-- Prior to the vote, Mayor Chomyszak explained that the payment covers two years of typing reports and drafts for the Charter Review Commission. She noted the expenditures were only for staff salaries and not reproduction costs.

RESOLUTION #145 - 1992. AUTHORIZING TRANSFER FOR POLICE DEPARTMENT PERSONAL
SERVICES

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, funds are required to cover the cost of two non-budgeted days in December, additional staffing and scheduling changes in the Police Department; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfer in the 1992 General Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1990	Contingency	\$ 47,000.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A3120.1010	Police - Personal Services	\$ 47,000.00

Seconded by Ald. Rabinowitz and duly adopted, ayes all (4-0) on a roll call vote.

-- Prior to the vote, Ald. Symonds said the Public Safety Committee discussed the matter and the Chiefs agreed to strive to not have a figure like this next year.

Chief Whiting explained that in addition to overtime, the figure includes the expense of an additional person, the expense of the extra Halloween coverage and four days of accrual in 1992.

RESOLUTION #146 - 1992. AUTHORIZING TRANSFER FOR CIVIL SERVICE EXAM
MONITORING

Ald. Tooker introduced the following and moved its adoption:

WHEREAS, funds are required to cover the cost of monitoring a Civil Service Exam; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfer in the 1992 General Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1989.402	Contracted Services	\$ 27.50

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1430.4020	Personnel & Civil Service Contracted Services	\$ 27.50

Seconded by Ald. Rabinowitz and duly adopted, ayes all (4-0) on a roll call vote.

RESOLUTION #147 - 1992. CITY-COUNTY TAX LEVY FOR 1993

Ald. Rabinowitz introduced the following and moved its adoption:

WHEREAS, the taxes levied by Chenango County for collection by the City of Norwich during 1993 total \$ 1,907,583, and the assessments for Refuse District No. 3 for 1993 total \$ 118,671, making a total County levy of \$ 2,026,254; and

WHEREAS, the budget of the City of Norwich for the year 1993 has been duly adopted and the amount to be raised by taxes is \$ 995,138 and the amount of special assessments and other total \$ 15,009, for a total City levy of \$ 1,010,147; now, therefore be it

RESOLVED, that said taxes totaling \$ 3,036,401 are hereby levied against the real property of the City of Norwich. The City Chamberlain is hereby directed to extend said tax against the property listed in the assessment roll of the City of Norwich and proceed to collect same in the manner prescribed in the Charter of the City of Norwich. The Mayor and City Clerk are hereby authorized to execute and issue to the Chamberlain the tax warrant for the collection of the above-mentioned taxes.

Seconded by Ald. Symonds and duly adopted, ayes all (4-0) on a roll call vote.

-- Prior to the vote, Chamberlain Hutton noted that the total tax for city residents (school, city and county) is down \$1.29 per thousand from last year.

RESOLUTION #148 - 1992. AUTHORIZING BUDGET ADJUSTMENT FOR COMMUNITY DEVELOPMENT LOAN TO PRECHTEL OPTICAL

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, the Common Council on July 28, 1992 established a budget for disbursement of an Economic Investment Loan to Prechtel Optical; and

WHEREAS, it has been determined that the loan criteria meet standards for the use of Urban Development Action Grant loan proceeds; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to replace the budget adopted on July 28, 1992 with the following Community Development Fund Budget:

Budget:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
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CD58-8668.4 UDAG Revolving Loan Fund \$ 200,000.00
 Economic Investment Loan

Source:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
CD58-599	UDAG Revolving Loan Fund Appropriated Fund Balance	\$ 200,000.00

Seconded by Ald. Rabinowitz and duly adopted, ayes all (4-0) on a roll call vote.

-- Prior to the vote, Community Development Director Zakrevsky noted that the Loan Committee has already approved the loan and the resolution merely authorizes the source of funds for a UDAG accout.

RESOLUTION #149 - 1992. AUTHORIZING TRANSFER FOR CLOSEOUT OF UDAG LOAN
 PROCEEDS TO UDAG REVOLVING LOAN FUND

Ald. Rabinowitz introduced the following and moved its adoption:

WHEREAS, the Urban Development Action Grant loan to Norwich Aero Products, Inc. was paid in full in November of 1991; and

WHEREAS, the U.S. Department of Housing and Urban Development provides for the use of loan proceeds through a revolving loan fund; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfer in the 1992 Community Development Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
CD55-9950.1	UDAG - Norwich Aero Products Transfer To Other Funds	\$ 118,705.20

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
CD58-5031	UDAG Revolving Loan Transfers From Other Funds	\$ 118,705.20

Seconded by Ald. Symonds and duly adopted, ayes all (4-0) on a roll call vote.

-- Prior to the vote, Community Development Director Zakrevsky noted that the resolution is eliminating some of the accounting.

RESOLUTION #150 - 1992. AUTHORIZING TRANSFER FOR CHENANGO CENTER PROJECT

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, in 1990 the City of Norwich was approved for two New York State member grants intended for reimbursement of Chenango Center project costs; and

WHEREAS, state budget constraints have delayed and reduced these grants; and

WHEREAS, the project meets guidelines for use of Urban Development Action Grant funds; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfer in the 1992 Community Development Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
CD57-9950.1	UDAG Victory Loan Proceeds Transfers To Other Funds	\$ 74,689.62

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
CD66-5031	Chenango Center Project Transfers From Other Funds	\$ 74,689.62

Seconded by Ald. Tooker and duly adopted, ayes all (4-0) on a roll call vote.

-- Prior to the vote, Community Development Director Zakrevsky explained that the monies were for demolition and the installation of water and sewer lines at Chenango Center. He noted that the City is waiting for approximately \$31,000 from New York State and that the City will not be spending any more money on the project.

RESOLUTION #151 - 1992. AMENDING VEHICLE & TRAFFIC ORDINANCE TO PROVIDE NO PARKING ON EAST MAIN STREET

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, pursuant to Section 90-4 of the Vehicle and Traffic Ordinance of the City of Norwich, the Common Council has been granted the authority to make, promulgate and enforce reasonable rules and regulations governing and designating parking, parking spaces, safety and loading zones, one-way streets and streets for through traffic; and

WHEREAS, the Traffic Commission has made certain recommendations concerning no parking on the north side of East Main Street from Broad Street to East Park Place; now, therefore be it

RESOLVED, that Section 90, 63, of the Vehicle and Traffic Ordinance of the City of Norwich be and hereby is amended as follows:

MAIN STREET EAST, north side, from Broad Street to East Park Place.

MAIN STREET EAST, north side, from East Park Place to Adelaide Street, 6:00 am to 8 am and 4:00 pm to 6:00 pm daily except Sundays and holidays.

MAIN STREET EAST, {both sides}, south side, from Broad Street to Adelaide Street, 6:00 am to 8:00 am and 4:00 pm to 6:00 pm daily except Sundays and holidays.

Underlined material is new.

Seconded by Ald. Tooker and duly adopted, ayes all (4-0) on a roll call vote.

-- Prior to the vote, Asst. Police Chief Mason explained that the resolution is basically taking away the parking spaces on East Main Street along East Side Park at the request of the NYS Department of Transportation. The DOT will be re-laning Route 12 in 1993. He noted the total revenue lost from the meters would be approximately \$1 per month.

Ald. Carnrike suggested that an officer be placed at the intersection to help pedestrians cross Route 12 safely as well as to keep traffic moving.

Chief Whiting stated that having an officer directing traffic at an intersection with a traffic light could cause a greater hazard.

George W. Carnrike, 29 Jones Avenue, expressed his concern for pedestrians. He said that traffic has got to be slowed down on the main street and recommended lowering the speed limit to 25 miles per hour.

RESOLUTION #152 - 1992. APPROVING ORDINANCE TO DISPOSE OF CERTAIN REAL PROPERTY OWNED BY THE CITY OF NORWICH

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, the Common Council received proposed Ordinance No. 5 of 1992 on December 8, 1992, such ordinance allowing the disposition of certain real property owned by the City of Norwich located at the corner of Natoli and Steer's Lane; and

WHEREAS, a public hearing has been held on December 22, 1992, relative to such ordinance; now, therefore be it

RESOLVED, that Ordinance No. 5 of 1992, relative to the disposition of certain real property owned by the City of Norwich located at the corner of Natoli and Steer's Lane, as presented to the Common Council on December 8, 1992, be and hereby is approved; and further be it

RESOLVED, the property be awarded to James W. Brown, 9 Natoli Avenue, being the highest bidder in the amount of \$2,022.00.

Seconded by Ald. Rabinowitz and duly adopted, ayes all (4-0) on a roll call vote.

RESOLUTION #153 - 1992. AUTHORIZING SUBMISSION OF 1993 HOME INVESTMENTS PARTNERSHIP PROGRAM GRANT APPLICATION

Ald. Rabinowitz introduced the following and moved its adoption:

WHEREAS, the Mayor and the Common Council have established that the development of safe, sanitary and decent housing for low and moderate income families is a goal of the City; and

WHEREAS, there exists a need in the southeast quadrant of the City to upgrade and improve the housing stock; and

WHEREAS, the New York State Division of Housing and Community Renewal have requested applications for grant assistance for housing rehabilitation; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized to file an application to the New York State Division of Housing and Community Renewal under the Home Investments Partnership Program, a United States Department of Housing and Urban Development grant program, and to take all such actions on behalf of the City as may be necessary in support of such application.

Seconded by Ald. Symonds and duly adopted, ayes all (4-0) on a roll call vote.

RESOLUTION #154 - 1992. AMENDING APPENDIX B OF THE EMPLOYEE POLICY MANUAL TO CLARIFY POLITICAL ACTIVITY POLICY

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, various federal and state policies and regulations prohibit certain political activities; and

WHEREAS, in order to receive various federal and state funding, the City must comply with such regulations and policies; now, therefore be it

RESOLVED, that a new section be added to Appendix B of the Employee Policy Manual adopted by the Common Council on May 14, 1985, as follows:

4.2.1(a) not comply with all New York State and federal mandates regarding the prohibition of political activity by any person or organiza-

tion involved in the administration of federally assisted programs. A list of restricted activities will be available in the Personnel Office.

4.2.1(b) use city, state or federal funds to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities.

4.2.1(c) distribute or cause to be distributed or displayed any political advertising at or throughout any city facility or use any city owned equipment for the purpose of political activities.

Seconded by Ald. Rabinowitz and duly adopted, ayes all (4-0) on a roll call vote.

-- Prior to the vote, Mayor Chomyszak noted that the auditors have mentioned for several years that this should be in the employee manual.

RESOLUTION #155 - 1992. AUTHORIZING TRANSFER FOR ASSESSOR PERSONAL SERVICES

Ald. Rabinowitz introduced the following and moved its adoption:

WHEREAS, funds are required to cover the cost of year end accruals; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfer in the 1992 General Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1990	Contingency	\$ 520.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1355.1010	Assessor - Personal Services	\$ 520.00

Seconded by Ald. Carnrike and duly adopted, ayes all (4-0) on a roll call vote.

-- Ald. Symonds moved to pay the following bills after proper audit and certification:

	<u>Prepaid</u>	<u>12/22/92</u>	<u>Grand Total</u>
General Fund	127,608.06	53,504.30	181,112.36
Trust Fund	91,489.86	0.00	91,489.86
B.I.D.	102.00	0.00	102.00
W.W.T.P.	0.00	5,200.00	5,200.00
Community Development	0.00	891.25	891.25
Capital Projects	0.00	3,642.09	3,642.09
TOTALS	219,199.92	63,237.64	282,437.56

Seconded by Ald. Rabinowitz and duly adopted, ayes all.

-- Ald. Symonds moved to adjourn at 7:45 pm. Seconded by Ald. Carnrike and duly adopted, ayes all.