COMMON COUNCIL

September 14, 1993

Mayor Chomyszak presided at a regular meeting of the Common Council held at 7 pm on September 14, 1993, at the Higley Building.

| Present: | Also: |
| --- | --- |
| Mayor Marjorie Chomyszak | Clerk Jody Zakrevsky |
| Ald. George Carnrike | Chamberlain Harold Hutton |
| Ald. Patrick McNeil | Attorney James Cushman |
| Ald. Robert Rabinowitz | Engineer James Suozzo |
| Ald. Stephen Tooker | Highway Supt. Joseph Loscavio |
| Ald. Sam Symonds | Asst. Highway Supt. Mark Williams |
| Ald. Charles Angelino | Historian Patricia Scott |
| | Police Chief Richard Whiting |

Ald. Symonds moved to dispense with the reading and approve the minutes of August 24, 1993 with the following correction: Open Forum, third paragraph, Ald. Symonds stated that the Public Safety rather than the Public Works Committee discussed the matter. Seconded by Ald. Rabinowitz and duly adopted, ayes all.

OPEN FORUM:

-- No one wished to be heard.

BIDS:

Clerk Zakrevsky reported three bids were received for 1993 Surplus Wood Rebid.

CORRESPONDENCE:

Clerk Zakrevsky reported no correspondence was received.

DEPARTMENT, BOARDS AND COMMISSION REPORTS:

-- Ald. McNeil moved to receive and file the following reports:

- -- Civil Service Commission minutes of August 19, 1993
- -- Traffic Commission minutes of September 8, 1993

Seconded by Ald. Symonds and duly adopted, ayes all.

WARD AND COMMITTEE REPORTS:

- -- Personnel Committee meeting of August 17, 1993
- -- Public Safety Committee meeting of August 19, 1993
- -- Public Works Committee meeting of September 9, 1993

-- Ald. McNeil reported that the Personnel Committee has recommended hiring Rochelle Harris as City Assessor and the matter would be taken up under New Business later in the evening.

-- Ald. McNeil moved to approve a request from 83 North Broad Street for a curb cut on the property's Cortland Street side under the direction of the City Engineer. Seconded by Ald. Rabinowitz and duly adopted, ayes all.

-- Ald. Tooker reported that this would be his last Council meeting as Alderman for Ward Four. He explained that as he is relocating to Cincinnati, he must resign from his post, effective the end of the meeting. Ald. Tooker stated that he liked it here and will miss everyone.

-- Ald. Angelino moved to accept with regret Ald. Tooker's resignation. Seconded by Ald. McNeil and duly adopted, ayes all.

Ald. Symonds noted that Ald. Tooker has been an asset to the City and his efforts are appreciated. Ald. Rabinowitz noted that it is regrettable to say good-bye to someone who has been a help. Aldermen Carnrike, McNeil and Angelino concurred.

Ald. Rabinowitz stated, regarding the vacancy left by Ald. Tooker, that with the election only seven weeks away, it would seem unfair to force the Council's will on the public by appointing someone for the interim.

-- Ald. McNeil moved to leave the Alderman of Ward Four position vacant until after the November election. Seconded by Ald. Rabinowitz and duly adopted, ayes all.

Ald. McNeil stated that the constituents of Ward Four can feel free to call on any alderman for assistance.

-- Ald. Rabinowitz moved to receive and file the reports. Seconded by Ald. McNeil and duly adopted, ayes all.

-- Mary Coe, 5A Waite Street, with photographs to support her complaint, said the curb in front of her residence was not installed properly in 1989 and she would like to have the problem corrected. She explained that water builds up at the location and does not drain. Ald. Rabinowitz said he has looked at the situation and noted there is a pronounced dip and the two catch basins in the area are not close enough to drain the water. The matter was referred to the Public Works Committee for recommendation.

OLD BUSINESS:

-- Ald. Angelino read a memo recommending approval of the street recycling project and moved to award the bid for 1993 Street Program-Asphalt Recycling to the only bidder, Suite Kote Corporation of Cortland, NY for $110,240.69. Seconded by Ald. Symonds and duly adopted, 5-1 (Ald. Carnrike) on a roll call vote.

Prior to the vote, Ald. Carnrike noted that the streets did not get into array over night and suggested waiting six months to get a real program together. He stated that the streets are in good condition at present and what is needed is to organize a program and keep the politics out.

-- Ald. Symonds moved to remove Resolution Number 82 of 1993 AUTHORIZING TRANSFER FOR LEGAL EXPENSES INCURRED FROM DISMISSED LAW SUIT from the table. Seconded by Ald. McNeil and duly adopted, ayes all.

Ald. McNeil moved the the resolution, seconded by Ald. Rabinowitz and the resolution was duly adopted, ayes all on a roll call vote.

NEW BUSINESS:

-- Ald. Angelino moved to award the bids to all three bidders as follows, Douglas Genung, Norwich - three piles at $57 per pile, Earl Manwarren, Plymouth - two piles at $50 per pile and Dorothy O'Connell, South New Berlin - two piles at $30 per pile, and give them the option, with the highest bidder given first choice, of purchasing the remaining piles at the lowest bid amount. Seconded by Ald. McNeil and duly adopted, ayes all.

-- Mayor Chomyszak reported the appointment of Dan Gray, 12 Marshall Street, to the Flood Study Committee.

RESOLUTION #89 - 1993. APPOINTING ROCHELLE A. HARRIS AS CITY ASSESSOR

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, a vacancy exists in the position of City Assessor, and

WHEREAS, the Personnel Committee has advertised, interviewed and has made certain recommendations; now, therefore be it

RESOLVED, that Rochelle A. Harris of Herkimer, NY, be and hereby is appointed as City Assessor effective on September 20, 1993 to the remainder of a six-year term expiring September 30, 1995.

Seconded by Ald. Rabinowitz and duly adopted, ayes all on a roll call vote.

-- Prior to the vote, Ald. McNeil stated that Ms. Harris will be good for the city. He noted she has family in the area and is happy to be relocating to Norwich.

RESOLUTION #90 - 1993. APPOINTING JAMES L. HOFFMAN AS DEPUTY CITY CHAMBERLAIN

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, a vacancy exists in the position of Deputy City Chamberlain; and

WHEREAS, the Finance Committee has made certain recommendations; now, therefore be it

RESOLVED, that James L. Hoffman of Plymouth, NY be and hereby is appointed to the position of Deputy City Chamberlain, effective September 15, 1993 at a Grade 20.

Seconded by Ald. Carnrike and duly adopted, ayes all on a roll call vote.

Chamberlain Hutton introduced Mr. Hoffman and noted he will start work on Wednesday.

RESOLUTION #91 - 1993. AUTHORIZING BUDGET AMENDMENT AND TRANSFER FOR ROSS AND HICKOK AVENUE STREET RECONSTRUCTION

Ald. Angelino introduced the following and moved its adoption:

WHEREAS, additional funds are required to cover the cost of the installation of replacement water and sanitary sewer mains and associated valves and fittings in Ross and Hickok Avenues; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following amendment and transfer in the 1993 Water Reserve Fund:

BUDGET

| | | |
|---|---|---|
| Source: | | |
| H37-510 | Est. Revenues | $ 4,050.00 |
| HR31-599 | Appropriated Fund Balance | 2,025.00 |
| Uses: | | |
| HR-31-960 | Appropriations | $ 2,025.00 |
| H37-960 | Appropriations | 4,050.00 |

From:

| Account Number | Name | Amount |
|---|---|---|
| HR31-9950.9 | Transfer to Main Replacement-Capital Project | $ 2,025.00 |
| G9950.8340 | Transfer to Sewer Main Replacement | 2,025.00 |

To:

| Account Number | Name | Amount |
|---|---|---|
| H37-5031 | Transfer from Other Funds | $ 4,050.00 |

Seconded by Ald. Rabinowitz and duly adopted, ayes all on a roll call vote.

RESOLUTION #92 - 1993. AUTHORIZING TRANSFER FOR AUDIT SERVICES

Ald. Rabinowitz introduced the following and moved its adoption:

WHEREAS, additional funds are required to cover the cost of audit services; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfer in the 1993 General Fund Budget:

From:

| Account Number | Name | Amount |
|---|---|---|
| A1989.402 | Contracted Services | $ 1,500.00 |

To:

| Account Number | Name | Amount |
|---|---|---|
| A1325.4020 | Chamberlain - Contracted Services | $ 1,500.00 |

Seconded by Ald. Symonds and duly adopted, ayes all on a roll call vote.

-- Prior to the vote, Chamberlain Hutton explained that the audit firm performed work above and beyond the original contract, for a total of 62 additional hours.

RESOLUTION #93 - 1993. AUTHORIZING TRANSFER FOR COPY MACHINE MAINTENANCE

Ald. McNeil introduced the following and moved its adoption:

WHEREAS, funds are required to cover the cost of copy machine maintenance for the period of one year; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfer in the 1993 General Fund Budget:

From:

| Account Number | Name | Amount |
|---|---|---|
| A1989.402 | Contracted Services | $ 412.00 |

To:

| Account Number | Name | Amount |
|---|---|---|
| A1325.4020 | Chamberlain - Contracted Services | $ 412.00 |

Seconded by Ald. Rabinowitz and duly adopted, ayes all on a roll call vote.

RESOLUTION #94 - 1993. AUTHORIZING TRANSFER FOR WASTE WATER COMPUTER MAINTENANCE

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, funds are required to cover the cost of annual computer maintenance; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfer in the 1993 Waste Water Fund Budget:

From:

| Account Number | Name | Amount |
|---|---|---|
| G1990 | Contingency | $ 2,209.00 |

To:

| Account Number | Name | Amount |
|---|---|---|
| G8110.4100 | Administration - Other Provisions | $ 2,209.00 |

Seconded by Ald. McNeil and duly adopted, ayes all on a roll call vote.

RESOLUTION #95 - 1993. AUTHORIZING BUDGET AMENDMENT FOR 1993 GENERAL FUND

Ald. Angelino introduced the following and moved its adoption:

WHEREAS, the City of Norwich has received a private donation for the purchase of trees within the City; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following amendment in the 1993 General Fund Budget:

BUDGET:

| Account Number | Name | Amount |
|---|---|---|
| A8560.4060 | Tree and Stump - Materials & Supplies | $ 900.00 |

REVENUE:

| Account Number | Name | Amount |
|---|---|---|
| A2705p | Donations | $ 900.00 |

Seconded by Ald. McNeil and duly adopted, ayes all on a roll call vote.

-- Prior to the vote, Ald. Angelino explained that Elm trees were donated to the City and will be placed in a nursery for approximately three to four years until they are ready to be planted.

RESOLUTION #96 - 1993. AUTHORIZING EASEMENT TO NYSEG AT SOUTH BROAD STREET BRIDGE

Ald. Carnrike introduced the following and moved its adoption:

WHEREAS, the New York State Department of Transportation is due to begin reconstruction of the South Broad Street Bridge; and

WHEREAS, such reconstruction would require the relocation of a NYSEG electric line; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized to sign an easement to NYSEG to enable relocation of an electric line at the City's property on South Broad Street.

Seconded by Ald. McNeil and duly adopted, ayes all on a roll call vote.

-- Prior to the Ald. Rabinowitz asked when the reconstruction is due to begin. Engineer Suozzo said he has not been given a start date as yet but that the State intends to work through the winter.

RESOLUTION #97 - 1993. AUTHORIZING TRANSFER FOR SUMMER YOUTH BUS TRIPS

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, funds are required to cover the cost of the remaining summer youth bus trips; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfer in the 1993 General Fund Budget:

From:

| Account Number | Name | Amount |
|---|---|---|
| A1989.402 | Contracted Services | $ 25.00 |

To:

| Account Number | Name | Amount |
|---|---|---|
| A7140.4020 | Playground - Contracted Services | $ 25.00 |

Seconded by Ald. Rabinowitz and duly adopted, ayes all on a roll call vote.

RESOLUTION #98 - 1993. AUTHORIZING CDBG ECONOMIC INVESTMENT PROGRAM LOAN TO KENT THALL OF KST ASSOCIATES

Ald. Angelino introduced the following and moved its adoption:

WHEREAS, funds are available from repayment proceeds of Urban Development Action Grants and Small Cities CDBG grants, and

WHEREAS, a CDBG national program objective is to create and/or retain employment opportunities for persons of low and moderate incomes, and

WHEREAS, the Economic Investment Program Loan Committee has recommended approval of a loan application in the amount of $ 25,000 submitted by Kent Thall for the renovation of KST Associates on East Main Street in the City of Norwich; now, therefore be it

RESOLVED, that an economic investment program loan to Kent Thall in the amount of $ 25,000 be and hereby is authorized, to be amortized over ten years at the rate of seven percent interest with a ballon payment in year three; and, further be it

RESOLVED, that the Mayor be and hereby is authorized to act on behalf of the City in all matters related to the loan and such other terms and conditions as may be deemed appropriate relative to implementation of this resolution.

Seconded by Ald. Rabinowitz and duly adopted, ayes all on a roll call vote.

-- Prior to the vote, CD Director Zakrevsky explained that the City will require security on Mr. Thall's personal residence in New York State as well as a personal guarantee and Mr. Thall will also be required to apply for a small business loan. He stated Mr. Thall will be renovating the interior and exterior of the building as well as purchasing a new computer system.

-- Ald. Tooker, referring to the Depot Renovation project, questioned the increase in the estimated cost of the project. Engineer Suozzo said such an increase would not be acceptable for a new building, but when renovating an old building it is to be expected. He explained with older buildings things thought to be salvageable are found not to be. He also noted that an electrical support system for the security system was not anticipated to be so expensive.

-- Ald. McNeil moved to pay the following bills after proper audit and certification:

| | Prepaid | 9/14/93 | Grand Total |
|---|---|---|---|
| General Fund | 256,555.94 | 35,141.03 | 291,696.97 |
| Trust Fund | 178,928.48 | 0.00 | 178,928.48 |
| B.I.D. | 2,132.04 | 0.00 | 2,132.04 |
| W.W.T.P. | 0.00 | 2,000.00 | 2,000.00 |
| Community Development | 3,269.31 | 1,247.50 | 4,516.81 |
| Capital Projects | 72,086.03 | 64,720.72 | 136,806.75 |
| **TOTALS** | **512,971.80** | **103,109.25** | **616,081.05** |

Seconded by Ald. Symonds and duly adopted, ayes all.

-- Mayor Chomyszak presented Ald. Tooker with a key to the City. She thanked him for his service to the City and wished him well in the future.

-- Ald. McNeil moved to adjourn at 8:10 pm. Seconded by Ald. Symonds and duly adopted, ayes all.