

COMMON COUNCIL

February 14, 1995

Mayor Biviano presided at a regular meeting of the Common Council held at 7 pm on February 14, 1995, at the Higley Building.

Present:

Mayor Joseph Biviano
Ald. George Carnrike
Ald. Patrick McNeil
Ald. Robert Rabinowitz
Ald. Barbara Schermerhorn
Ald. Sam Symonds

Also:

Chief Deputy Chamberlain Gary Clark
Attorney Aaron Dean (7:15 pm)
Deputy CD Director Casey Jones
Police Chief Robert Mason
Asst. Fire Chief Graydon Titus
Historian Patricia Scott
Water Board Chair Albert Sullivan
Deputy Clerk Donna Russell

Absent:

Ald. Charles Angelino

Ald. Symonds moved to dispense with the reading and approve the minutes of January 24, 1995 as written and the minutes of the special meeting of January 31, 1995 the following correction: Under those present, delete Ald. Symonds. Seconded by Ald. McNeil and duly adopted, ayes all.

OPEN FORUM:

-- No one wished to be heard.

BIDS:

Bids were received for 1995 Tree Removal and for 1995 Cleaning Supplies and Paper Products.

CORRESPONDENCE:

-- Ald. McNeil moved to receive and file a letter from the Streetscape Committee recommending the Sign Ordinance be reviewed in concert with the Downtown study. Seconded by Ald. Rabinowitz and duly adopted, ayes all.

DEPARTMENT, BOARDS AND COMMISSION REPORTS:

-- Ald. Carnrike moved to receive and file the following reports:

- Water Board minutes of December 29, 1994 and January 9, 1996
- Electrical Board minute of January 19, 1995
- Plumbing Board minutes of September 21, 1994
- Codes Enforcement monthly reports for September - December 1994
- Codes Enforcement monthly report for January 1995
- Police Department monthly report for January 1995
- Traffic Commission minutes of February 8, 1995

Seconded by Ald. Rabinowitz and duly adopted, ayes all.

WARD AND COMMITTEE REPORTS:

- Public Safety Committee meetings of October 18, 1994, November 15, 1994 and December 20, 1994.
- Finance Committee meeting of January 25, 1995

-- Ald. Carnrike reported residents were pleased with the response of the Public Works Department to the first major snowfall.

-- Mayor Biviano reported the East Main Street Resurfacing Project has passed the State's budget cuts and will be scheduled for this summer. He also reported the City is looking into grant funding for renovating historic buildings and railroad stations and noted the program requires the municipality contribute 20% of the funding. The Mayor also reported he is looking into the policies of various municipalities with regard to non profit agencies and payment in lieu of taxes.

-- Ald. Carnrike moved to receive and file the Ward and Committee reports. Seconded by Ald. Rabinowitz and duly adopted, ayes all.

OLD BUSINESS:

-- Ald. McNeil asked the status of the sign ordinance. The Mayor stated that the B.I.D. Streetscape Committee is reviewing the ordinance in conjunction with the downtown plan.

NEW BUSINESS:

-- Ald. Carnrike moved to approve the mayoral appointment of Robert Levin, 25 Hillview Drive, to the Board of Ethics for the remainder of a three-year term expiring December 31, 1996. Seconded by Ald. McNeil and duly adopted, ayes all.

-- Ald. Rabinowitz moved to award the bid for 1995 Tree Removal to the lowest qualified bidder meeting specifications as recommended by the Public Works Committee, Goodell Tree Service of Vestal NY for \$7,473.00. Seconded by Ald. Symonds and duly adopted, ayes all.

-- Prior to the vote, Ald. Rabinowitz reported the Public Works Committee has recommended that NYSEG would take down the extra trees as part of their training program.

-- Ald. Rabinowitz moved to award the bid for 1995 Cleaning Supplies and Paper Products to the lowest qualified bidder meeting specifications as recommended by the Public Works Committee, Roberts Supply of Johnson City, NY for \$1,537.05. Seconded by Ald. Symonds and duly adopted, 4-1 (Ald. Carnrike).

-- Prior to the vote, Ald. Rabinowitz noted that Roberts Supply was the only complete bidder.

-- Ald. Rabinowitz reported that proposals were received for the removal of several old fuel storage tanks and the Public Works Committee recommends the proposal submitted by George Franke be accepted. He noted that there were no funds budgeted for this project.

-- Ald. Rabinowitz moved to accept the proposal from George Franke for the removal and disposal of the excavated storage tanks at the City DPW garage for \$1,539 plus \$1 per gallon for the contents of the tanks, pending approval of the Finance Committee and that a certificate of insurance is provided. Seconded by Ald. Carnrike and duly adopted, ayes all.

RESOLUTION #13 - 1995. AMENDING EMPLOYEE POLICY MANUAL

Ald. McNeil introduced the following and moved its adoption:

WHEREAS, the Finance Committee has reviewed procedures relative to the use of credit cards for employee travel; and

WHEREAS, the Committee has made certain recommendations relative to expedited reimbursement for employee travel in lieu of credit card use; now, therefore be it

RESOLVED, 1) The City Employee Policy Manual be amended by adding the following section:

16.2 An employee shall submit a claim within five working days of the event and the Chamberlain's Office must issue a travel reimbursement check within five working days of the submitted claim.

2) This resolution shall take effect immediately.

Seconded by Ald. Rabinowitz and duly adopted, ayes all.

RESOLUTION #14 - 1995. AMENDING RULES OF THE COMMON COUNCIL RELATIVE TO
NUMBER OF MEETINGS PER MONTH

Ald. McNeil introduced the following and moved its adoption:

WHEREAS, the Personnel Committee is reviewing municipal functions for the purpose of streamlining activities and increasing governmental efficiency; and

WHEREAS, the Committee has made certain recommendations; now, therefore be it

RESOLVED, that the Rules of Procedure of the Common Council be and hereby are amended to provide that one regular meeting of the Common Council shall be held at 7 p.m. on the third Tuesday of each month.

Seconded by Ald. Symonds and duly adopted, ayes all.

RESOLUTION #15 - 1995. AUTHORIZING 1995 YOUTH AND SENIOR CITIZEN AID
APPLICATIONS

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, state aid is available for youth and senior citizen programs; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized to submit state aid applications for youth and senior citizen programs for 1995 and, upon approval by the state of such applications, to act in all respects relative to carrying out provisions of such applications.

Seconded by Ald. Rabinowitz and duly adopted, ayes all.

RESOLUTION #16 - 1995. AUTHORIZING TRANSFER FOR YOUTH RECREATION

Ald. Symonds introduced the following and moved its adoption:

WHEREAS, funds are required to cover costs associated with the youth recreation program; now, therefore be it

RESOLVED, that the Chamberlain be and hereby is authorized to make the following transfer in the 1995 General Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1989.402	Contracted Services	\$ 300.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A7140.4020	Playgrounds & Recreation Contracted Services	\$ 300.00

Seconded by Ald. Schermerhorn and duly adopted, ayes all.

RESOLUTION #17 - 1995. APPROVING TEMPORARY POSITION OF EDZ COORDINATOR IN
THE COMMUNITY DEVELOPMENT OFFICE

Ald. McNeil introduced the following and moved its adoption:

WHEREAS, the Local Development Corporation was to have employed David Wagoner as Economic Development Zone (EDZ) Coordinator, effective December 22, 1994, as part of the State Economic Development Zone Program; and

WHEREAS, Mr. Wagoner started work activities at that time; and

WHEREAS, a review of the EDZ contract with the State of New York finds that such contract requires a different method of employment; now, therefore be it

RESOLVED, 1) that a temporary position of Economic Development Zone Coordinator be and hereby is created in the office of Community Development for the maximum period allowed by the Norwich Civil Service Commission;

2) that David L. Wagoner be and hereby is appointed to such position at a salary of \$40,000 annually, with no employee benefits other than those specifically required by statute;

3) that this resolution shall be retroactive to December 22, 1994; and

4) that this resolution is subject to the approval of the Basic Services Agreement with the Local Development Corporation.

Seconded by Ald. Rabinowitz and duly adopted, ayes all.

-- Prior the the vote, Ald. Symonds said he would approve the resolution as long as paragraph number 4, under RESOLVED, does not penalize Mr. Wagoner.

-- Ald. Symonds moved to pay the following bills after proper audit and certification:

	<u>Prepaid</u>	<u>02/14/95</u>	<u>Grand Total</u>
General Fund	3,392,618.69	159,193.55	3,551,812.24
Trust Fund	116,402.00	0.00	116,402.00
Community Development	65,505.37	0.00	65,505.37
Capital Projects	0.00	7.72	7.72
Waste Water Fund	0.00	0.00	0.00
Water Fund	0.00	0.00	0.00
TOTALS	\$3,574,526.06	\$159,201.27	\$3,733,727.33

Seconded by Ald. McNeil and duly adopted, ayes all.

-- Ald. McNeil moved to go into executive session at 7:35 pm to discuss the purchase of property where the price may be affected. Seconded by Ald. Rabinowitz and duly adopted, ayes all.

-- Ald. Carnrike moved to go out of executive session at 9:30 pm. Seconded by Ald. McNeil and duly adopted, ayes all.

-- Ald. Schermerhorn moved to adjourn. Seconded by Ald. Carnrike and duly adopted, ayes all.