

COMMON COUNCIL

December 17, 1996

Common Council President Charles Angelino presided at a regular meeting of the Common Council held at 7 PM on December 17, 1996, at the Higley Building.

Present:

Ald. George Carnrike
Ald. Robert Rabinowitz
Ald. Barbara Schermerhorn
Ald. Mat Thall
Ald. Charles Angelino

Also:

Attorney Aaron Dean
Director of Finance/Clerk Brian Haak
Human Resources Dir. Deborah DeForest
Police Chief Joseph Angelino
Asst. Fire Chief Leroy Burlingame
DPW Supt. Carl Ivarson
CD Director David Wagoner
Historian Patricia Scott
Deputy Clerk Donna Russell

Absent:

Mayor Joseph Biviano
Ald. Patrick McNeil
Supervisor J. Dolan
Supervisor L. Natoli

Ald. Carnrike moved to dispense with the reading and approve the minutes of the regular meeting of November 19, 1996, the special meeting of December 3, 1996 and the work session of December 10, 1996. Seconded by Ald. Schermerhorn and duly adopted, ayes all.

OPEN FORUM:

-- Joe Portelli, 11 Division Street, Chairman of the B.I.D. Christmas Committee, expressed his appreciation to the all those involved with the festivities this year. He noted special thanks to the Department of Public Works employees for their efforts with placing the decorations and lights.

-- Casey Jones, 4 Maydole Street, suggested, relative to the ordinance proposed to be received later in the meeting, that it be studied further. He said the ordinance increases an inequity in the rates, giving the higher user a break and placing a greater burden on the lower user.

BIDS:

No bids were received.

CORRESPONDENCE:

No correspondence was received.

DEPARTMENT, BOARDS AND COMMISSION REPORTS:

-- Ald. Rabinowitz moved to receive and file the following reports:

- ◆ Traffic Commission minutes of November 13 and December 11, 1996
- ◆ Water Commission minutes of November 25, 1996
- ◆ Youth Board minutes of November 12, 1996
- ◆ Zoning Board of Appeals minutes of October 29 and December 9, 1996

Seconded by Ald. Schermerhorn and duly adopted, ayes all.

WARD AND COMMITTEE REPORTS:

- ◆ Personnel Committee meeting of November 5, 1996
- ◆ Public Safety Committee meeting of November 26, 1996
- ◆ Finance Committee meetings of December 4 and 12, 1996
- ◆ Ald. Thall reported from Ward Five a problem on the corner of East Main and Park Streets with leaves in a gutter. DPW Supt. Ivarson said the matter would be taken care of this week.

-- Ald. Rabinowitz moved to receive and file the reports. Seconded by Ald. Carnrike and duly adopted, ayes all.

NEW BUSINESS:

-- Ald. Rabinowitz moved to approve the following appointments to the Fire Department pending the positive outcome of the background checks, as recommended by the Public Safety Committee:

- ◆ Timothy Danaher, Jr., 50 Front Street, to the Ontario Hose Company
- ◆ Joseph Brock, Norwich, to the Alert Hose Company
- ◆ Norman Nichols, 43 Mitchell Street, to the Ontario Hose Company
- ◆ Donette Hayes, 147 East Main Street, to the Hook & Ladder Company
- ◆ Charles Brown, 10 Walnut Street, to the Maydole Hose Company
- ◆ Steve Pearson, Norwich, to the Hook & Ladder Company & EMS

Seconded by Ald. Schermerhorn and duly adopted, ayes all.

Proposed Ordinance No. 1 of 1997 -- Ald. Rabinowitz moved to receive a proposed ordinance relative to water rates and set a public hearing for January 21, 1997.

**AN ORDINANCE TO AMEND CERTAIN WATER AND SEWER USE RATES
IN THE CITY OF NORWICH**

BE IT ORDAINED by the Common Council of the City of Norwich, New York, as follows:

Section 1. The water use rate is hereby established as follows:

<u>Per Quarter</u>		
Minimum Charge up to 1,000 cubic feet	{ \$19.60 }	<u>\$20.19</u>
Additional Charge per 100 cubic feet		
1,000 to 13,000 cubic feet	{ 1.60 }	<u>1.65</u>
13,000 to 50,000 cubic feet	{ 1.50 }	<u>1.55</u>
50,000 and over	{ 1.30 }	<u>1.34</u>
<u>Fire Service</u>		
1 1/2 inch service	60.00	
6 inch service	110.00	
8 inch service	190.00	
12 inch service	220.00	

Hydrant Charge

Per Each Hydrant 55.00

Section 2. The sewer use rate is hereby established at \$2.26 per 100 cubic feet.

Section 3. Quarterly bills not paid by the 15th day of the succeeding month will be considered past due and a five percent (5%) late fee will be applied to the balance.

Section 4. Monthly bills not paid by the 1st day of the succeeding month will be considered past due and a three point two five percent (3.25%) late fee will be applied to the balance.

Section 5. The Common Council may, from time to time as necessary, adopt formal policies under which service to both quarterly and monthly account may be terminated for non-payment.

New material is underlined, {bracketed} material is deleted.

Section 6. This ordinance shall be effect February 1, 1997, and shall be reflected in the billing of April 1, 1997, due and payable April 30, 1997, and shall amend previous ordinances establishing rates for such services.

RESOLUTION # 150 - 1996. APPOINTMENT OF SERGEANT IN THE NORWICH POLICE DEPARTMENT

Ald. Carnrike introduced the following and moved its adoption:

WHEREAS, vacancy exists in the position of sergeant in the Norwich Police Department, and

WHEREAS, the Police Chief and the Personnel Committee have made certain recommendations; now, therefore be it

RESOLVED, that Police Officer Van Miles of Plymouth, NY be and hereby is granted a permanent appointment as a sergeant in the Norwich Police Department; and, further be it

RESOLVED, that this resolution shall take effect December 22, 1996.

Seconded by Ald. Schermerhorn and duly adopted, ayes all.

-- Chief Angelino introduced Sergeant Van Miles and congratulations were given.

RESOLUTION # 151 - 1996. AMENDING VEHICLE & TRAFFIC ORDINANCE TO PROVIDE FOR TWO-HOUR PARKING AT THE CITY PARKING LOT ON EAST MAIN STREET

Ald. Thall introduced the following and moved its adoption:

WHEREAS, pursuant to Section 90-4 of the Vehicle and Traffic Ordinance of the City of Norwich, the Common Council has been granted the authority to make, promulgate and enforce reasonable rules and regulations governing and designating parking, parking spaces, safety and loading zones, one-way streets and streets for through traffic, and

WHEREAS, the B.I.D. Parking Committee and the Traffic Commission have made certain recommendations concerning designating two hour parking at the City Parking Lot on East Main Street behind Hayes Office Products; now, therefore be it

RESOLVED, that

1. Section 90-56, Permitted Parking, of the Vehicle and Traffic Ordinance of the City of Norwich be and hereby is amended as follows:

{EAST MAIN STREET PARKING LOT, east side - long term.}

2. Section 90-58, Two Hour Parking, of the Vehicle and Traffic Ordinance of the City of Norwich be and hereby is amended as follows:

EAST MAIN STREET PARKING LOT, {west} both sides.

Underlined material is new, {bracketed} material is deleted.

3. this ordinance shall take effect immediately.

Seconded by Ald. Rabinowitz and duly adopted, 4-0 on a roll call vote.

RESOLUTION # 152 - 1996. AMENDING VEHICLE & TRAFFIC ORDINANCE RELATIVE TO THE HAYES STREET PARKING LOT

Ald. Carnrike introduced the following and moved its adoption:

WHEREAS, pursuant to Section 90-4 of the Vehicle and Traffic Ordinance of the City of Norwich, the Common Council has been granted the authority to make, promulgate and enforce reasonable

rules and regulations governing and designating parking, parking spaces, safety and loading zones, one-way streets and streets for through traffic, and

WHEREAS, the B.I.D. Parking Committee and the Traffic Commission have made certain recommendations concerning designating 15 minute parking for four spaces on both sides of the loading zone, permit parking and three hour parking on the east side of the lot; now, therefore be it

RESOLVED, that

1. Section 90-64, Signs, of the Vehicle and Traffic Ordinance of the City of Norwich be and hereby is amended as follows:

15 MINUTE PARKING, Hayes Street Parking Lot, east side, four spaces on both sides of the loading zone for "15 minute parking" only.

PERMIT PARKING, Hayes Street Parking Lot, west side, 37 spaces be designated for "Permit Parking" only.

2. Section 90-59, Three Hour Parking, of the Vehicle and Traffic Ordinance of the City of Norwich be and hereby is amended as follows:

HAYES STREET PARKING LOT, east side, 18 spaces including east side of entrance.

3. Section 90-58, Two Hour Parking, of the Vehicle and Traffic Ordinance of the City of Norwich be and hereby is amended as follows:

HAYES STREET PARKING LOT, {east} north side, 44 spaces {including east side of east island}.

Underlined material is new. {Bracketed} material is deleted.

4. this ordinance shall take effect immediately.

Seconded by Ald. Schermerhorn and duly adopted, 4-0 on a roll call vote.

RESOLUTION # 153 - 1996.

**AMENDING VEHICLE & TRAFFIC ORDINANCE TO
DESIGNATE 15 MINUTE PARKING AT THE CITY PARKING
LOT ON COURT STREET BEHIND THE BAKER BUILDING**

Ald. Thall introduced the following and moved its adoption:

WHEREAS, pursuant to Section 90-4 of the Vehicle and Traffic Ordinance of the City of Norwich, the Common Council has been granted the authority to make, promulgate and enforce reasonable rules and regulations governing and designating parking, parking spaces, safety and loading zones, one-way streets and streets for through traffic, and

WHEREAS, the B.I.D. Parking Committee and the Traffic Commission have made certain recommendations concerning designating 15 minute parking at the City Parking Lot on Court Street behind the Baker Building; now, therefore be it

RESOLVED, that Section 90-64, Signs, of the Vehicle and Traffic Ordinance of the City of Norwich be and hereby is amended as follows:

15 MINUTE PARKING - City Parking Lot on Court Street behind the Baker Building, three spaces facing south for "15 Minute Parking" only.

Seconded by Ald. Rabinowitz and duly adopted, 4-0 on a roll call vote.

RESOLUTION # 154 - 1996.

**AMENDING VEHICLE & TRAFFIC ORDINANCE TO
PROVIDE A LOADING ZONE AND NO PARKING ON
EATON AVENUE**

Ald. Carnrike introduced the following and moved its adoption:

WHEREAS, pursuant to Section 90-4 of the Vehicle and Traffic Ordinance of the City of Norwich, the Common Council has been granted the authority to make, promulgate and enforce reasonable rules and regulations governing and designating parking, parking spaces, safety and loading zones, one-way streets and streets for through traffic, and

WHEREAS, the Traffic Commission has made certain recommendations concerning designating a loading zone on the south side of Eaton Avenue at the Eaton Center and no parking on the south side Eaton Avenue from South Broad Street to Elm Street; now, therefore be it

RESOLVED, that

1. Section 90-58, Two-Hour Parking, of the Vehicle and Traffic Ordinance of the City of Norwich be and hereby is amended as follows:

{EATON AVENUE, south side, from South Broad Street west to the end of the Norwich Pharmacal Company property line.}

2. Section 90-63, No Parking, of the Vehicle and Traffic Ordinance of the City of Norwich be and hereby is amended as follows:

EATON AVENUE, south side from South Broad Street to Elm Street, except for loading and unloading in the designated "loading zone".

3. Section 90-64, Signs, of the Vehicle and Traffic Ordinance of the City of Norwich be and hereby is amended as follows:

LOADING ZONE, Eaton Avenue, south side, loading zone to begin at a point of 128 ft east of the intersection of Eaton Avenue and Elm Street for a distance of 50 ft to the end of loading zone.

Underlined material is new. {Bracketed} material is deleted.

Seconded by Ald. Schermerhorn and duly adopted, 4-0 on a roll call vote.

-- Prior to the vote, Ald. Carnrike reported a telephone call from a resident concerned about parking on Eaton Avenue. Chief Angelino said he spoke to the individual and explained the matter.

RESOLUTION # 155 - 1996. ESTABLISHING 1997 NON-UNIT COMPENSATION BENEFITS

Ald. Rabinowitz introduced the following and moved its adoption:

WHEREAS, the Personnel and Finance Committees have made certain recommendations relative to 1997 compensation benefits for non-unit employees including department heads; now, therefore be it

RESOLVED, that City employee benefit manuals for non-unit employees and department heads be amended by increasing the 1997 compensation schedule by three and one half percent (3.5%) across the board.

Seconded by Ald. Thall and duly adopted, 4-0 on a roll call vote.

RESOLUTION # 156 - 1996. ESTABLISHING A RECORDS MANAGEMENT PLAN

Ald. Rabinowitz introduced the following and moved its adoption:

WHEREAS, the City of Norwich is engaged in a multi-phase program of records retention/disposition through grant funding from the State Archives and Records Administration (SARA), and

WHEREAS, the Records Management Advisory Board has made certain recommendations relative to a Records Management Plan for the City; now, therefore be it

RESOLVED, that a Records Management Plan be established and distributed to all departments for implementation; and, further be it

RESOLVED, that such plan may be amended by the Records Advisory Board with the approval of the Common Council.

Seconded by Ald. Thall and duly adopted, ayes all.

-- Prior to the vote, Ald. Rabinowitz explained that the New York State Archives and Records Administration requires that grant applicants have a Records Management Plan in place.

RESOLUTION # 157 - 1996.**AUTHORIZING TRANSFER FOR ADDITIONAL SOCIAL SECURITY PAYMENTS**

Ald. Rabinowitz introduced the following and moved its adoption:

WHEREAS, additional funds are required to cover the cost of social security as a result of several early retirements; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer in the 1996 General Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1990	Contingency	\$ 17,500.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A9030.8	Social Security	\$ 17,500.00

Seconded by Ald. Carnrike and duly adopted, 4-0 on a roll call vote.

RESOLUTION # 158 - 1996.**AUTHORIZING TRANSFER FOR PUMP RENTAL**

Ald. Carnrike introduced the following and moved its adoption:

WHEREAS, funds are required to cover the cost of the rental of screw pumps at the Waste Water Treatment Plant due to an emergency; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer in the 1996 Wastewater Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
G1990	Contingency	\$ 2,500.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
G8120.4100	Sanitary Sewers - Other	\$ 2,500.00

Seconded by Ald. Rabinowitz and duly adopted, 4-0 on a roll call vote.

RESOLUTION # 159 - 1996.**AUTHORIZING SUBMISSION OF 1997 HOME PROGRAM GRANT APPLICATION**

Ald. Rabinowitz introduced the following and moved its adoption:

WHEREAS, the Mayor and the Common Council have established that the development of safe, sanitary and decent housing for low and moderate income families is a goal of the City, and

WHEREAS, there exists a need in the City to upgrade and improve the housing stock, and

WHEREAS, the Housing Trust Fund Corporation for New York State has requested applications for grant assistance for housing rehabilitation; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized to file an application to the Housing Trust Fund Corporation for New York State under the HOME Program, a United States Department of Housing and Urban Development grant program, and to take all such actions on behalf of the City as may be necessary in support of such application.

Seconded by Ald. Schermerhorn and duly adopted, ayes all.

-- Prior to the vote, CD Director Wagoner explained that this grant is consistent with others the City has applied for and would be based on elderly owner occupied and rental housing throughout the City. He said that a recent development suggests that the City may benefit from a cooperative application with the County and he would be looking into the matter.

RESOLUTION # 160 - 1996. AUTHORIZING LOAN TO NEW YORK INTERNATIONAL

Ald. Rabinowitz introduced the following and moved its adoption:

WHEREAS, funds are available from repayment proceeds of Urban Development Action Grants, and

WHEREAS, a UDAG national objective is to create employment opportunities for persons of low and moderate income, and

WHEREAS, the City is supportive of economic development in the Greater Norwich Economic Development Zone, and

WHEREAS, the Economic Investment Program Loan Committee met on December 12, 1996, and has recommended approval of a loan application in the amount of \$55,000 submitted by New York International Corporation, Greene, New York, for working capital needs to facilitate the company's relocation to the Kemper Industrial Park, and

WHEREAS, the Finance Committee has made certain recommendations; now, therefore be it

RESOLVED, that

1. an economic investment program loan to New York International Corporation of Greene, New York, in the amount of \$55,000 be and hereby is authorized, to be repaid over a three year period at a rate of 6.4% interest;

2. New York International Corporation meet all conditions established by the Chenango County Loan Committee;

3. as a further condition of the loan New York International obtain a life insurance policy at the value of the loan on Robert Serva, it's owner and principal officer, naming the City as beneficiary;

4. the Mayor be and hereby is authorized to act on behalf of the City under advice of the City Attorney in all matters related to the loan and such other terms and conditions as may be deemed appropriate to the implementation of this resolution.

Seconded by Ald. Thall and duly adopted, 4-0 on a roll call vote.

-- CD Director Wagoner noted the City's EDZ agreement requires that a portion of Economic Development Loan Funds be made available to eligible businesses located within the Economic Development Zone. He gave some background on the company which is relocating from Greene, NY to the Kemper Industrial Park outside the City. Director Wagoner explained that NYI consists Integrity Tool and Dye and Dan Wesson Arms, which will operate as two separate businesses within one company.

Payment of Bills -- Ald. Rabinowitz moved to pay the bills after proper audit and certification as follows:

	Prepaid	Date	Total
General Fund	\$ 428,625.19	\$ 116,260.83	\$ 555,886.02
Sewer Fund	25,077.04	50,227.56	75,304.60
Water Fund	18,488.66	66,327.89	84,816.55
Trust Fund	291,976.80	0.00	291,976.80
Reserves	0.00	5,821.85	5,821.85
Special Grants	0.00	3,000.00	3,000.00
Unemployment	0.00	0.00	0.00
Community Development	10,968.93	0.00	10,968.93
EDZ/LDC	4,523.86	0.00	4,523.86
Capital Projects	579.64	171,941.33	172,520.97
TOTAL	\$ 780,240.12	\$ 413,579.46	\$ 1,193,819.58

Seconded by Ald. Schermerhorn and duly adopted, ayes all.

Adjournment -- Ald. Carnrike moved to adjourn at 7:44 PM. Seconded by Ald. Schermerhorn and duly adopted, ayes all.