<u>COMMON COUNCIL</u>
Work Session
January 11, 2000

Mayor Robert Raphael presided at a work session of the Common Council held at 7 PM on January 11, 2000, at One Court Plaza.

Present:	Also:
Mayor Robert Raphael	Director of Finance/City Clerk William Roberts
Ald. Thomas Anderson	Human Resources Dir. Deborah DeForest
Ald. Patrick McNeil	Police Chief Joseph Angelino
Ald. Jeffrey Thornton	DPW Supt. Carl Ivarson
Ald. Sharon Jeffer	CD Assistant Katy Schwan
Ald. Joseph Biviano	EMO A. Jones
	BID Administrator Melissa Downey
	Deputy Clerk Donna Russell

<u>Public Hearing</u> – Mayor Raphael opened the public hearing at 7:01 PM to determine if certain City owned property located at 33 Rexford Street is required for use by the City.

There being no comments, the Mayor closed the hearing at 7:02 PM.

<u>B.I.D District Plan</u> – Mayor Raphael indicated that B.I.D. representatives were present to answer any questions relative to an amended district plan proposed by the BID and explained fully in a memo from CD Assistant Katy Schwan.

Ald. McNeil, as a business owner, questioned if there would be enough funds to complete the improvements and suggested the assessment may need to be higher. BID Administrator Melissa Downey said the BID Finance Committee's intent was to have a minimal budget to accomplish the group's goals. Ald. McNeil said he is concerned that this budget may be so minimal that the group will be unable to carry out its goals without having to come back later for more money. He also suggested a subcommittee be formed to generate more funds for the organization.

Ald. Anderson asked if this assessment was just for the property owners within the BID. Ms. Downey said it was.

Ald. Biviano asked what the budget would consist of. BID Administrator Downey said the total operating budget would be $35,000 annually, a total $175,000 over a five year period, and that it does not include the special umbrella events, donations or the Streetscape project. Ms. Downey noted the Streetscape project has received a $100,000 member item from Assemblyman Crouch and in addition, a grant application has been filed with the DOT. Ald. McNeil noted the City is also looking into utilizing UDAG funds towards that project. CD Assistant Schwan explained the process and timeline for completing the plan. BID Administrator Downey said she would take Ald. McNeil's concerns to the BID Finance Committee and that if there are no objections this evening, she would request that the Council move on the resolution at its next meeting. The Common Council concurred.

<u>RESOLUTION # 01 - 2000</u>. DETERMINING CERTAIN REAL PROPERTY IS NOT REQUIRED FOR USE BY THE CITY AND AUTHORIZING ITS SALE TO THE LOCAL DEVELOPMENT COMPANY

Ald. Biviano introduced the following and moved its adoption:

WHEREAS, the City owns a certain parcel of real property located at 33 Rexford Street in the City of Norwich, tax map number 136.33-2-4, which property may be required for use by the City; and

WHEREAS, the Common Council has determined that said property is not required for use by the City; and

WHEREAS, the City wishes to transfer such parcel to the Greater Norwich Local Development Corporation pursuant to section 1411 of the Not-For-Profit Corporation Law; now, therefore be it

RESOLVED, that

1. a certain parcel of real property located at 33 Rexford Street in the City of Norwich, tax map number 136.33-2-4, which property is not required for use by the City; and
2. further, that the Mayor is authorized under the direction and supervision of the City Attorney to transfer the parcel to the Greater Norwich Local Development Corporation pursuant to section 1411 of the Not-for-Profit Corporation Law.

Seconded by Ald. Jeffer and duly adopted, ayes all on a roll call vote, 5-0.

-- Prior to the vote, Ald. Biviano stated that it is the intent of the City that this vacant, blighted property, which serves no purpose to the City, be transferred to the Bullthistle Model Railroad Society to make the needed improvements to the building as part of the Museum District.

RESOLUTION # 02 - 2000. AMENDING VEHICLE AND TRAFFIC ORDINANCE RELATIVE TO THE OPENING OF THE EXTENSION OF PRENTICE STREET.

Ald. Biviano introduced the following and moved its adoption:

WHEREAS, pursuant to Section 90-4 of the Vehicle and Traffic Ordinance of the City of Norwich, the Common Council has been granted the authority to make, promulgate and enforce reasonable rules and regulations governing and designating parking, parking spaces, safety and loading zones, one-way streets and streets for through traffic; and

WHEREAS, the Traffic Commission has made certain recommendations concerning designating stop streets relative to the opening of the Prentice Street Extension; now therefore be it

RESOLVED, that Section 90-50, Streets Designated, of the Vehicle and Traffic Ordinance of the City of Norwich, be and hereby is amended as follows:

BIRDSALL STREET is hereby designated as a STOP STREET at the intersection of Hale Street.

[MIDLAND DRIVE is hereby designated as a STOP STREET at the intersection of Hale Street.]

O'HARA DRIVE is hereby designated as a [YIELD] STOP STREET at the intersection of Prentice Street.

Underlined material is new. [Bracketed] material is deleted.

and, further be it

RESOLVED, that Section 90-58, Dead End and No Outlet Street Posting, of the Vehicle and Traffic Ordinance of the City of Norwich, be and hereby is amended as follows:

B. No Outlet:
Hillview Court
[Prentice Avenue]
Willard Court

Underlined material is new. [Bracketed] material is deleted.

Seconded by Ald. McNeil and duly adopted, ayes all on a roll call vote, 5-0.

-- Prior to its introduction, Mayor Raphael stated that although the resolution is on the agenda for next week, this item requires action tonight as the street is nearly ready to open.

Correspondence -- Ald. Thornton moved to accept with regret the resignation of Richard Mirabito from Planning Commission. Seconded by Ald. Jeffer and duly adopted, ayes all. Ald. Biviano requested that a letter of appreciation be sent to Mr. Mirabito for his years of service to the City.

Mayoral Appointments

Planning Commission -- Mayor Raphael indicated that he has appointed Robert Edmunds, 80 Elm Street, to the Planning Commission for the remainder of a three year term expiring December 31, 2000.

Youth Board – Mayor Raphael reported the appointment of Rachel Mather, 44 Waite Street, to the Youth Board for an indeterminate term as student representative.

Appointments Clarification – Mayor Raphael clarified, after researching the matter, that making appointments to those that have been elected into office is unnecessary and that only when a vacancy occurs is it necessary for the Council to make such an appointment. However, those elected officials are required to file an oath of office with the City Clerk. Ald. McNeil moved to accept the clarification and that the minutes of the Organizational meeting should not reflect that such appointments were made. Seconded by Ald. Anderson and duly adopted, ayes all.

Development of Agenda for January 18, 2000

1) Call To Order
2) Pledge of Allegiance
3) Invocation
4) Approval of minutes of the work sessions of December 14, 1999 and January 11, 2000, the regular meeting of December 21, 1999 and the organizational meeting of January 3, 2000.
5) Public Hearing

6) Open Forum
7) Bids – Liquid Chorine / Sodium Hypochlorite
8) Correspondence
    - Request for a curb cut at 29 Guernsey Street in Ward 2
    - Notification from Becky's Bar & Grill, 28 West Midland Drive of intent to renew liquor license
9) Department, Board and Commission Reports
    - Community Development/Planning monthly report for December, 1999
    - Emergency Management Office monthly report for December, 1999
    - Fire Department/Codes monthly report for December, 1999
    - Historian monthly report for December, 1999
    - Historian annual report for 1999
    - Records Management monthly report for December, 1999
    - Records Management annual report for 1999
    - Youth Bureau monthly report for December, 1999
    - Civil Service Commission minutes of October 28 and November 18, 1999
    - Parks Commission minutes of December 13, 1999
    - Planning Commission minutes of December 10, 1999
10) Ward and Committee Reports
    - Public Safety Committee meeting of December 28, 1999
    - Public Works Committee meeting of December 16, 1999
11) Old Business
12) New Business

<u>Motions</u>

- Granting Approval of Assets Transfers by Economic Development Revolving Loan Borrower

<u>Resolutions</u>

- Res – Authorizing Submission Of Up to Two Grants to SARA
- Res – Supporting City Court Reform Legislation
- Res – Auth B.I.D. Redistrict Plan
- Res – Auth 1999 Budget Transfer for Attorney Contracted Services
- Res – Auth 1999 Budget Transfer for Records Management Contracted Services
- Res – Auth 1999 Budget Transfer for Streets Repairs and Maintenance
- Res – Auth End of Year Transfers in 1999 General Fund Budget and Special Supplemental Reserve
- Res – Auth End of Year Transfers in 1999 Water Fund Budget
- Res – Auth End of Year Transfers in 1999 Wastewater Fund Budget
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13) Payment of Bills
14) Adjournment

<u>Additions to the Agenda</u>

- Receive Proposed Ordinance Relative Changeable Copy/Temporary Signs -- Ald. Biviano reported that as directed by the Common Council on December 21, 1999, the Public Safety Committee looked at several options with regard to a proposed amendment to the sign ordinance relative to changeable copy and temporary signs. He said that after hearing from the businesses affected, the Committee developed a proposal which it feels brings a balance to the ordinance by protecting the neighborhood and helping businesses. Ald. Biviano recommended that the Sign Committee be put back in place and that this ordinance be reviewed annually.

- Executive Session – Mayor Raphael indicated the City Attorney has requested an executive session next week relative possible or pending litigation.

<u>Deletions to the Agenda</u>

- Res – Authorizing Transfer for Records Management – Mayor Raphael noted that this resolution is not needed.

  -- Ald. Anderson moved to accept the agenda as modified. Seconded by Ald. McNeil and duly adopted, ayes all.

<u>Executive Session</u> – Ald. McNeil moved to go into executive session at 7:35 PM to discuss the personal history of a particular individual. Seconded by Ald. Thornton and duly adopted, ayes all.

-- Ald. Biviano moved to out of executive session at 8 PM. Seconded by Ald. Jeffer and duly adopted, ayes all.

<u>Adjournment</u> – Ald. Anderson moved to adjourn at 8 PM. Seconded by Ald. Thornton and duly adopted, ayes all.