

## COMMON COUNCIL

Work Session

June 13, 2000

Mayor Robert Raphael presided at a work session of the Common Council held at 7 PM on June 13, 2000, at One Court Plaza.

### Present:

Mayor Robert Raphael  
Ald. Gary Clark  
Ald. Patrick McNeil  
Ald. Robert Rabinowitz  
Ald. Jeffrey Thornton  
Ald. Sharon Jeffer  
Ald. Joseph Biviano

### Also:

Community Development/Clerk Joseph Serbin  
Director of Finance William Roberts  
Human Resource Director Deborah DeForest  
Fire Chief John Tighe  
Police Chief Joseph Angelino  
DPW Supt. Carl Ivarson  
Asst. Engineer Asa Allison  
EMO A. Jones  
Asst. Fire Chief Leroy Burlingame  
B.I.D. Administrator Melissa Downey  
Deputy Clerk Donna Russell

Mayor Raphael noted that members of Boy Scout Troop 77 were present to observe a government meeting.

### Development of Agenda for June 20, 2000

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approval of minutes of the regular meeting of May 16, 2000, the special meeting of June 5, 2000 and the work session of June 13, 2000
- 5) Public Hearings
- 6) Open Forum
  - ◆ Nurses from Chenango Memorial Hospital
  - ◆ Presentation to Norwich Fire Police
- 7) Bids
- 8) Correspondence
  - ◆ A request from Scott Eddy for a curb cut on his property at 16 Northrup Avenue.
  - ◆ A request to close Pleasant Street from Plymouth Street to Red Mill Hill for a street party on August 12, 2000 from 10 AM to 7 PM.
  - ◆ Correspondence from Adelphia Cable relative to renewal of cable television franchise agreement, which expires on 3/14/2003.
- 9) Department, Board and Commission Reports
  - ◆ Community Development, Planning, Clerk monthly report for May, 2000
  - ◆ Emergency Management monthly report for May, 2000
  - ◆ Historian monthly report for May, 2000
  - ◆ Police Department monthly report for May, 2000
  - ◆ Public Works Department/Water System monthly report for April, 2000
  - ◆ Records Management monthly report for May, 2000
  - ◆ Youth Bureau monthly report for May, 2000
  - ◆ Civil Service Commission minutes of May 18, 2000
  - ◆ Parks Commission minutes of May 8, 2000 and the Annual Tour of June 3, 2000
  - ◆ Planning Commission minutes of May 12 and June 9, 2000
  - ◆ Plumbing Board minutes of May 18, 2000
  - ◆ Traffic Commission minutes of May 10, 2000
  - ◆ Water Commission minutes of May 17, 2000
  - ◆ Youth Board minutes of May 9, 2000
  - ◆ Zoning Board of Appeals minutes of May 22, 2000
- 10) Ward and Committee Reports
  - ◆ Finance Committee meeting of May 2, 2000
  - ◆ Personnel Committee meeting of May 1, 2000
  - ◆ Public Safety Committee meetings of May 23 and June 5, 2000
  - ◆ Public Works Committee meeting of May 25, 2000
- 11) Old Business
- 12) New Business
  - Appointments  
Re-appointment of Thomas Merrill, 20 Silver Street, to the Housing Authority
  - Award of Bids
    - ◆ Cold Water Meters
  - Motions
    - ◆ Receive Proposed Ordinance Amending Model Dog Law and set public hearing
    - ◆ Receive Proposed Ordinance Establishing Dog Licensing Fees and set public hearing

- ◆ Receive Proposed Ordinance Establishing Property Maintenance Ordinance and set public hearing
- ◆ Authorizing Change Order for Police Station project
- ◆ Authorizing Payment of TEA-21 Grant Preparation Fees to Thoma Development and Payment of Merrill Street Surveying Costs to Rhinevault Surveying to be made through Community Development Fund CD69, Downtown Revitalization Program funds
- ◆ Authorizing the Professional Services of Rochelle Harris for the Preparation of a Database of City-Owned Real Estate Properties
- ◆ Authorizing the Payment for Demolition and Site Clearance on Delinquent Property at 15-19 Ross Avenue through CD Funds

#### Resolutions

- ◆ Res – Dedicating Merritt Lane
- ◆ Res – Authorizing Transfer for Ambulance and First Responder Vehicle
- ◆ Res -- Appointment of Secretary II in the Community Development Office
- ◆ Res – Creation of Civil Service Shift Captain positions in the Norwich Fire Department
- ◆ Res – Reestablish Assistant Police Chief Position in the Norwich Police Department
- ◆ Res – Restore Police Officer Positions in the Norwich Police Department
- ◆ Res – Establish Standard Workday for Elected and Appointed Officials

13) Payment of Bills

14) Adjournment

B.I.D. Downtown Development – Ald. McNeil requested that action be taken on an item recommended by the Finance Committee regarding the B.I.D. plans for downtown development.

-- Ald. Biviano moved to authorize an annual expenditure of \$50,000 to the Business Improvement District Streetscape Project for downtown development for a period of three years, as recommended by the Finance Committee. Seconded by Ald. Thornton and duly adopted, 5-0 on a roll call vote with Ald. Clark abstaining due to a possible conflict of interest.

Prior to the vote, Ald. Clark asked if this was in addition to the in-kind services already committed by the Council. Ald. McNeil said it was in addition to previously committed services and stated that this is one of the biggest economic development projects the City has undertaken. He noted that the money for the project will come from community development funds and will not impact City taxpayers. Ald. Biviano said the downtown plans will impact City activities such as snow removal and suggested the Public Works Committee be informed on the project. Ald. Thornton asked that the Common Council receive regular updates on the project. Mayor Raphael said he is hopeful the project will revitalize the downtown.

#### Committee Reports

- Finance Committee – Ald. Rabinowitz reported the Finance Committee discussed housekeeping matters at its June 6 meeting in addition to the recommendation regarding the B.I.D. streetscape project.
- Personnel Committee – Ald. McNeil reported the Personnel Committee held interviews and has made a recommendation for the position of Secretary II in the Community Development office. He noted that due to a change in the meeting schedule, he did not attend the June LDC meeting.
- Public Safety Committee – Ald. Biviano reported the Public Safety Committee reviewed and forwarded to the Common Council, an amendment to the dog ordinance along with related fees and a property maintenance ordinance. The Committee also reviewed and made recommendations relative to the Police and Fire Departments.
- Public Works Committee – Mayor Raphael appointed Ald. Biviano as Public Works Chair for the remainder of the year to fill the vacancy left by Tom Anderson.

The History Channel's Great Race – Mayor Raphael stated that in appreciation for the assistance provided by the City of Norwich for hosting a “pit stop” for the History Channel Great Race, the Race presented medals to the Mayor, Police Chief and Fire Chief.

Ward One Concerns – Ald. Clark reported traffic problems in the area of the South Broad Street Bridge project and discussions are continuing relative to alternate entrances and exits for the McDonald's Restaurant area.

-- Ald. Biviano moved to authorize the Public Works Department to begin construction on a temporary entrance to McDonald's Restaurant off Prentice Street and pursue reimbursement of the cost from the State. Seconded by Ald. Jeffer and duly adopted, ayes all on a roll call vote, 6-0.

Executive Session – Ald. Biviano moved to go into executive session at 7:30 PM to discuss a possible public health and safety issue. Seconded by Ald. Jeffer and duly adopted, ayes all.

Ald. McNeil moved to go out of executive session at 7:50 PM. Seconded by Ald. Rabinowitz and duly adopted, ayes all.

Adjournment – Ald. McNeil moved to adjourn at 7:50 PM. Seconded by Ald. Rabinowitz and duly adopted, ayes all.