

COMMON COUNCIL

February 20, 2001

Mayor Robert Raphael presided at a regular meeting of the Common Council held at 7 PM on February 20, 2000, at One Court Plaza.

Present:

Mayor Robert Raphael
Ald. Gary Clark
Ald. Patrick McNeil
Ald. Robert Rabinowitz
Ald. Jeffrey Thornton
Ald. Sharon Jeffer

Also:

Attorney Patrick Flanagan
Community Development/Clerk Joseph Serbin
Director of Finance William Roberts
Human Resources Director Deborah DeForest
Fire Chief John Tighe
Police Chief Joseph Angelino
Public Works Supt. Carl Ivarson
EMO A. Jones
Historian Patricia Scott
Supervisor James McNeil
Deputy Clerk Donna Russell

Absent:

Ald. Joseph Biviano
Supervisor L. Natoli

-- Ald. Rabinowitz moved to dispense with the reading and approve the minutes of the regular meeting of January 16, 2001 and the work session of February 13, 2001. Seconded by Ald. Clark and duly adopted, ayes all.

OPEN FORUM:

American Flags -- Mary Coe, 5A Waite Street, said she has new flags to hang and asked if the DPW had the clamps. DPW Supt. Ivarson said there were clamps. Ald. McNeil said the Boy Scouts will dispose of old flags properly with a ceremony.

BIDS:

Filter Media -- One bid was received for Filter Media on February 13, 2001 from Anthrafilter Inc. of Niagara Falls, NY in the amount of \$3,682.91 and forwarded to the Public Works Committee for review.

Gas Chlorination Equipment -- One bid was received for Gas Chlorination Equipment on February 20, 2001 from Koester Associates, Inc. of Canastota, NY in the amount of \$13,240.00 and forwarded to the Public Works Committee for review.

CORRESPONDENCE:

No correspondence was received.

DEPARTMENT, BOARD AND COMMISSION REPORTS:

- ◆ Community Development/Planning/Clerk monthly report for December/January 2001
- ◆ DPW/Water System monthly report for December 2000, January 2001
- ◆ Fire Department annual report for 2000 and monthly report for January 2001
- ◆ Historian monthly report for January 2001
- ◆ Police Department annual report for 2000 and monthly report for January 2001
- ◆ Records Management monthly report for January 2001
- ◆ Youth Bureau monthly report for January, 2001
- ◆ Civil Service Commission minutes of December 21, 2000
- ◆ Parks Commission minutes of January 16, 2001
- ◆ Planning Commission minutes of January 19 and February 9, 2001
- ◆ Traffic Commission minutes of February 14, 2001
- ◆ Water Commission minutes of January 17, 2001
- ◆ Youth Board minutes of February 13, 2001

-- Ald. McNeil moved to receive and file the department, board and commission reports. Seconded by Ald. Rabinowitz and duly adopted, ayes all.

WARD AND COMMITTEE REPORTS:

- ◆ Finance Committee meeting of January 16 and February 6, 2001
- ◆ Personnel Committee meeting of January 1, 2001
- ◆ Public Safety Committee meeting of January 23, 2001

- ◆ Public Works Committee meetings of January 9 and 25, 2001

Ward Four Concerns -- Ald. Thornton reported that concerns from Ward Four have been addressed to the appropriate department head.

-- Ald. Rabinowitz moved to receive and file the reports. Seconded by Ald. Clark and duly adopted, ayes all.

NEW BUSINESS:

Mayoral Appointments – Mayor Raphael made the following appointments to the Youth Board:

- ◆ Michael McIntyre, 19 Sunset Drive to the remainder of a three-year term expiring December 31, 2001;
- ◆ Ruth A. Mason, 44 Waite Street to the remainder of a three-year term expiring December 31, 2002;
- ◆ Joseph P. Maiurano, 5 Natoli Avenue to a three-year term expiring December 31, 2003.

Award of Bids – Ald. Jeffer moved to award the bid for Lease of Jamba Farms to the highest qualified bidder meeting specifications, Michael Place of Oxford NY, in the amount of \$3,565.00, as recommended by the Public Works and Finance Committees. Seconded by Ald. McNeil and duly adopted, ayes all.

Set Public Hearing – Ald. Jeffer moved to set a public hearing for March 20, 2001, to receive comments relative to a Small Cities Grant Application. Seconded by Ald. Clark and duly adopted, ayes all.

DPW Personnel Proposal -- Ald. Rabinowitz moved to approve the recommendations of the Personnel and Finance Committees relative to a proposal for replacement and upgrade of DPW Personnel. Seconded by Ald. Thornton and duly adopted, ayes all.

-- Prior to the vote, Ald. Thornton commended Supt. Ivarson for his efforts to consolidate personnel which would result in a great savings to the City.

Street Program 2001 -- Ald. Rabinowitz moved to approve the recommendations of Public Works Committee relative to the 2001 Street Program. Seconded by Ald. Jeffer and duly adopted, ayes all.

RESOLUTION # 12 - 2001. AUTHORIZING END OF YEAR BUDGET TRANSFERS FOR GENERAL FUND

Ald. Rabinowitz introduced the following and moved its adoption:

WHEREAS, funds need to be reallocated among line items to cover the cost of expenses through December 31, 2000; and

WHEREAS, the Finance Committee has made certain recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfers in the 2000 General Fund Budget:

FROM:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1325.1010	Finance - Personal Services	\$ 6,403.50
A1325.2100	Finance - Equipment	\$ 1,182.47
A1325.4020	Finance - Contracted Services	\$ 1,845.78
A1325.4025	Finance - Advertising	\$ 1,106.95
A1355.1010	Assessment - Personal Services	\$ 268.60
A1355.2100	Assessment - Equipment	\$ 440.02
A1410.1010	City Clerk - Personal Services	\$ 3,184.95
A1430.4025	Personnel & Civil Service - Advertising	\$ 508.74
A1430.4030	Personnel & Civil Service - Travel & Training	\$ 200.00
A1430.4080	Personnel & Civil Service - Books, Dues	\$ 127.42
A1430.4100	Personnel & Civil Service - Other	\$ 100.00
A1420.4020	City Attorney - Contracted Expense	\$ 3,932.73
A3120.4040	Police - Vehicle Maintenance	\$ 2,494.43
A3120.4070	Police - Clothing	\$ 927.21
A3410.1010	Fire - Personal Services	\$ 728.46

A3510.4020	Dog Control - Contracted Services	\$ 3,080.00
A5110.1010	Street Maintenance - Personal Services	\$ 3,005.13
A5110.4040	Street Maintenance - Vehicle Maintenance	\$ 6,240.16
A5110.4070	Street Maintenance - Clothing	\$ 813.41
A5142.1010	Snow & Ice Removal - Personal Services	<u>\$ 38,118.09</u>
		\$ 74,708.05

TO:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1010.1010	Common Council - Personal Services	\$ 1,037.50
A1430.1010	Civil Service - Personal Services	\$ 875.95
A1620.1010	Municipal Buildings - Personal Services	\$ 843.35
A1620.4090	Municipal Buildings - Utilities	\$ 2,691.18
A3410.1020	Fire - Overtime	\$ 25,349.08
A3410.4070	Fire - Clothing	\$ 2,524.35
A3640.1010	Disaster Preparedness - Personal Services	\$ 500.00
A4010.1010	Public Health - Personal Services	\$ 34.98
A5110.1020	Street Maintenance - Overtime	\$ 17,045.56
A7110.1010	Parks - Personal Services	\$ 505.11
A8020.1010	Planning - Personal Services	\$ 15,819.82
A8020.1011	Planning - Personal Services - K Schwan	\$ 517.50
A8140.1010	Storm Sewers - Personal Services	\$ 3,725.31
A8140.1020	Storm Sewers - Overtime	\$ 919.96
A8170.1020	Street Cleaning - Overtime	\$ 1,391.19
A8745.1010	Flood Control - Personal Services	<u>\$ 927.21</u>
		\$ 74,708.05

Seconded by Ald. Jeffer and duly adopted, 5-0 on a roll call vote.

RESOLUTION # 13 - 2001. AUTHORIZING END OF YEAR BUDGET TRANSFERS FOR
WASTEWATER FUND

Ald. Jeffer introduced the following and moved its adoption:

WHEREAS, funds need to be reallocated among line items to cover the cost of expenses through December 31, 2000; and

WHEREAS, the Finance Committee has made certain recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfers in the 2000 Waste Water Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
G8110.1010	Sewer Administration - Personal Services	\$ 10,506.53
G8120.2100	Sanitary Sewers - Equipment	<u>\$ 1,716.50</u>
		\$ 12,223.03

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
G8120.1010	Sanitary Sewers - Personal Services	\$ 4,070.09
G8120.1020	Sanitary Sewers - Overtime	\$ 1,066.05
G8130.1020	Treatment & Disposal - Overtime	<u>\$ 7,086.89</u>
		\$ 12,223.03

Seconded by Ald. Rabinowitz and duly adopted, 5-0 on a roll call vote.

RESOLUTION # 14 - 2001.

AUTHORIZING END OF YEAR BUDGET TRANSFERS FOR
WATER FUND

Ald. McNeil introduced the following and moved its adoption:

WHEREAS, funds need to be reallocated among line items to cover the cost of expenses through December 31, 2000; and

WHEREAS, the Finance Committee has made certain recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfers in the 2000 Water Fund Budget:

FROM:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
F8310.4020	Water Administration - Contracted Services	\$ 1,044.00
F8320.1010	Source of Supply - Personal Services	\$ 6,087.45
F8320.4026	Source of Supply - Laboratory Expense	\$ 2,303.28
F8320.4090	Source of Supply - Utilities	\$ 12,408.40
F8330.4026	Treatment - Laboratory Expense	<u>\$ 8,081.97</u>
		\$ 29,925.10

TO:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
F8310.1010	Water Administration - Personal Services	\$ 5,437.78
F8320.1020	Source of Supply - Overtime	\$ 1,729.84
F8330.1010	Treatment - Personal Services	\$ 1,164.99
F8330.1020	Treatment - Overtime	\$ 1,510.04
F8340.1010	Distribution - Personal Services	\$ 4,953.11
F8340.1020	Distribution - Overtime	<u>\$ 15,129.34</u>
		\$ 29,925.10

Seconded by Ald. Clark and duly adopted, 5-0 on a roll call vote.

RESOLUTION # 15 - 2001.

AUTHORIZING END OF YEAR BUDGET AND SPECIAL
SUPPLEMENTAL REVENUE TRANSFERS FOR GENERAL FUND

Ald. Rabinowitz introduced the following and moved its adoption:

WHEREAS, funds need to be reallocated among line items to cover the cost of expenses through December 31, 2000; and

WHEREAS, the Finance Committee has made certain recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfers in the 2000 Debt Service Fund Budget:

FROM:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1325.1010	FINANCE - Personal Services	\$ 4,983.69
A1325.4025	FINANCE - Advertising	3,506.01
A1325.4030	FINANCE - Travel & Training	1,106.95
A5110.2100	STREET MAINT. - Equipment	828.58
A5142.1020	SNOW & ICE - Overtime	3,054.82
A5410.1010	SIDEWALKS - Personal Services	2,484.63
A5410.4060	SIDEWALKS - Materials & Supplies	3,616.86
A7110.1020	PARKS - Overtime	4,312.51
A7110.3100	PARKS - Capital Improvements	5,000.00
A7110.4020	PARKS - Contracted Services	1,900.00
A7110.4040	PARKS - Repairs & Maintenance	3,153.81
A7110.4060	PARKS - Materials & Supplies	4,598.79

A7110.4090	PARKS - Utilities	679.52
A7110.4100	PARKS - Other	8,871.30
A7140.1010	PLAYGRNDS&REC-Personal Services	13,260.14
A7130.1010	YOUTH BUREAU-Personal Services	989.94
A8020.2100	PLANNING - Equipment	1,025.15
A8020.4030	PLANNING - Travel & Training	682.18
A8140.4100	STORM SEWERS - Other	232.30
A8170.1010	STREET CLEANING - Personal Services	1,319.81
A8170.4100	STREET CLEANING - Other	1,115.85
A8560.1010	TREE & STUMP Removal-Personal Services	3,493.04
A8560.4020	TREE & STUMP Removal-Contracted Services	4,651.00
A8560.4100	TREE & STUMP Removal - Other	643.75
A8745.4100	FLOOD CONTROL - Other	2,000.00
A9010.8	STATE RETIREMENT	4,154.27
A9015.8	STATE RETIREMENT - Fire & Police	3,172.00
A9055.8	DISABILITY INSURANCE	1,243.10
A9060.8	HEALTH INSURANCE	11,420.00
A9950.1H36	Interfund Transfer - Municipal Buildings Capital Projects	<u>2,500.00</u>
	TOTAL	\$ 100,000.00

TO:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A9901.9DS	Interfund Transfer - Debt Service Fund	\$ 100,000.00

Seconded by Ald. Jeffer.

Ald. Clark asked if the 2001 budget already reflects the \$100,000 transfer. Director of Finance Roberts said that it did not.

Ald. McNeil stated that as the resurfacing of the sidewalks at Weiler Park has been delayed since 1999 due to budget cuts and the Parks budget has some leftover funds, he suggested that rather than transfer the whole \$100,000 into the Debt Service Fund, \$8,000 be allocated into the Parks Reserve.

-- Ald. McNeil moved to amend the resolution as follows: under RESOLVED, the second paragraph under To:

TO:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A9901.9DS	Interfund Transfer - Debt Service Fund	\$ 92,000.00
A9950.1HR23	Parks Maintenance Development Reserve	8,000.00

Seconded by Ald. Jeffer and duly adopted, 4-1 (Ald. Thornton) on a roll call vote. The resolution, as amended, was then adopted on a roll call vote, 4-1 (Ald. Thornton).

-- Prior to the vote, Ald. Thornton stated that he feels that such a change should go through the Finance Committee.

RESOLUTION # 16 - 2001. AUTHORIZING SUBMISSION OF DHCR GRANT APPLICATION
FOR KURT BEYER POOL RENOVATIONS

Ald. Jeffer introduced the following and moved its adoption:

WHEREAS, the Division of Housing and Community Renewal (DHCR) is providing grant funding through the Rural Community Revitalization Program to assist communities in addressing their revitalization needs; and

WHEREAS, the DHCR would provide up to \$30,000 for eligible projects; and

WHEREAS, the City's Kurt Beyer Pool is in need of extensive renovations and meets the eligibility requirements of the DHCR Program; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized and directed to file an application for funding through the Division of Housing and Community Renewal (DHCR) Rural Community Revitalization Program.

Seconded by Ald. McNeil and duly adopted, ayes all on a roll call vote, 5-0.

RESOLUTION # 17 - 2001.

AUTHORIZING IN-KIND SERVICES RELATIVE TO THE
STREETSCAPE PROJECT

Ald. Jeffer introduced the following and moved its adoption:

WHEREAS, the City of Norwich and the Business Improvement District (B.I.D.) are undertaking a Downtown Streetscape Project; and

WHEREAS, the City of Norwich has made a commitment to provide in-kind services in the amount of \$100,000; and

WHEREAS, the Finance Committee has made certain recommendations; now, therefore be it

RESOLVED, that the Streetscape Project be provided in-kind services as follows: \$75,512 for demolition debris disposal and site amenities - decorative benches and trash receptacles (preparation and installation labor); \$24,488 for staff administration expenses.

Seconded by Ald. Thornton and duly adopted, ayes all on a roll call vote, 5-0.

Correspondence from Town of New Berlin -- Ald. Clark, referring to correspondence received from the Town of New Berlin relative to removal of the tax exempt status on Chenango Lake, asked if it was known what the assessment would be on the property. CD Director Serbin said it won't be known until the assessment roll comes out on March 1. The Mayor said the City Attorney and City Engineer are looking into the matter.

Payment of Bills -- Ald. Rabinowitz moved to pay the bills after proper audit and certification as follows:

	<u>Prepaid</u>	<u>2/20/01</u>	<u>Grand Total</u>
General Fund	142,099.17	335,031.69	477,130.86
Sewer Fund	9,185.54	15,936.86	25,122.40
Water Fund	13,509.56	13,559.59	27,069.15
Trust	46,685.38	0.00	46,685.38
B.I.D.	2,611.38	0.00	2,611.38
Debt Service	31,784.70	0.00	31,784.70
Reserves	0.00	0.00	0.00
Unemployment	0.00	0.00	0.00
C.D.	144,765.94	0.00	144,765.94
EDZ/LDC	17,212.46	0.00	17,212.46
Capital Projects	35,616.00	0.00	35,616.00
TOTALS	\$443,470.13	\$364,528.14	\$807,998.27

Seconded by Ald. McNeil and duly adopted, ayes all.

Adjournment --Ald. McNeil moved to adjourn at 7:35 PM. Seconded by Ald. Sharon and duly adopted, ayes all.