

COMMON COUNCIL

October 16, 2001

Mayor Robert Raphael presided at a regular meeting of the Common Council held at 7 PM on October 16, 2001, at One Court Plaza.

Present:

Mayor Robert Raphael
Ald. Gary Clark
Ald. Patrick McNeil
Ald. Robert Rabinowitz
Ald. Jeffrey Thornton
Ald. Sharon Jeffer
Ald. Joseph Biviano

Also:

Attorney Patrick Flanagan
Community Development Dir/Clerk Joseph Serbin
Director of Finance William Roberts
Fire Chief John Tighe
Human Resources Director Deborah DeForest
Police Chief Joseph Angelino
Public Works Supt. Carl Ivarson
EMO A. Jones
Historian Patricia Scott
Supervisor James McNeil
B.I.D. Administrator Melissa Downey
Deputy Clerk Donna Russell

Absent:

Supervisor L. Natoli

-- Ald. McNeil moved to dispense with the reading and approve the minutes of the regular meeting of September 18, 2001. Seconded by Ald. Rabinowitz and duly adopted, ayes all.

OPEN FORUM:

-- **Ed Morano**, 21 Miller Street, said referring the comparison of similar municipalities that was prepared by the City's Finance Department, he would rather see a comparison made with eight cities larger than Norwich and possibly with cities of Pennsylvania. Mr. Morano said he spent some time at the County's Property Tax office and gained some knowledge of property tax terms and definitions. He said the tax rate can be misleading noting that it is only a part of the formula.

-- **Donna Gale**, 9 Davis Street, asked for clarification relative to paving at the temporary Fire Department headquarters. Director of Finance Roberts explained that the municipal buildings capital project account includes direct and indirect costs relative to the project.

-- **Bridget Hannan**, 7 Plymouth Street, noted that there are a large number of properties that are delinquent on taxes, many of which are multiple housing and owned by the same persons.

CORRESPONDENCE:

Railroad Lease -- Ald. Biviano moved to forward to the Public Works Committee, correspondence from the Chenango County IDA, relative to a request from New York Susquehanna & Western Railway Corporation to extend its current lease with the IDA for a term of 10 years. Seconded by Ald. Jeffer and duly adopted, ayes all.

Liquor License -- Ald. McNeil moved to receive and file notification from Robert Kohls DBA Gray Fox Tavern, 17 Lackawanna Avenue, of intent to renew liquor license. Seconded by Ald. Jeffer and duly adopted, ayes all.

Internal Analysis Committee -- Ald. McNeil moved to receive and file correspondence from the Internal Analysis Committee summarizing the findings of the Committee. Seconded by Ald. Jeffer and duly adopted, ayes all.

Christmas Parade of Lights -- Ald. McNeil moved to approve under the direction of the Police Chief, a request to hold the annual Christmas Parade of Lights at 6:30 PM on November 24, 2001. Seconded by Ald. Rabinowitz and duly adopted, ayes all.

DEPARTMENT, BOARD AND COMMISSION REPORTS:

- ◆ Historian monthly report for September, 2001
- ◆ Police Department monthly report for September, 2001
- ◆ Public Works/Water System monthly report for September, 2001
- ◆ Records Management monthly report for September, 2001
- ◆ Youth Bureau monthly report for September, 2001
- ◆ Civil Service Commission minutes of August 23, 2001
- ◆ Parks Commission minutes of September 10, 2001
- ◆ Traffic Commission minutes of October 10, 2001
- ◆ Water Commission minutes of September 19, 2001
- ◆ Youth Board minutes of October 9, 2001

-- Ald. McNeil moved to receive and file the department, board and commission reports. Seconded by Ald. Rabinowitz and duly adopted, ayes all.

WARD AND COMMITTEE REPORTS:

- ◆ Finance Committee meeting of October 2, 2001
- ◆ Personnel Committee meeting of August 27, 2001
- ◆ Public Works Committee meeting of September 27, 2001

Ward One -- Ald. Clark had no concerns to report from Ward One.

Ward Two -- Ald. McNeil reported that issues from Ward Two have been addressed.

Ward Three -- Ald. Rabinowitz reported that for the General Election on November 6, Ward Three voters will vote at the Borden Avenue Skating Facility as Gibson School is still under construction.

Ward Four -- Ald. Thornton indicated that a potential curb cut in Ward Four is being reviewed by the City Engineer.

Ward Five -- Ald. Jeffer reported that items in Ward Five have been addressed and she noted that a good job was done on the street paving.

Ward Six -- Ald. Biviano reported that items in Ward Six have been addressed by DPW Supt. Ivarson and also noted the great job done on the street program.

-- Ald. McNeil moved to receive and file the reports. Seconded by Ald. Rabinowitz and duly adopted, ayes all.

NEW BUSINESS:

Award of Bids -- Ald. Thornton moved to award the bid for Commercial Uniform Supply and Laundering be awarded to the lowest, qualified bidder meeting specifications as recommended by the Public Works Committee, Tartan Textiles of Utica, NY as follows:

- | | |
|---------------------|---------------------------------------|
| a.1 - \$2.30 / week | d.1 - \$6.00 / week |
| a.2 - 2.10 / week | d.2 - 1.00 / week (4%) |
| a.3 - 1.00 / week | e. - 5.35 each (medium - large) |
| a.4 - 5.40 / week | - 6.35 each (2 XL) |
| b.1 - 1.25 / week | - 6.95 each (3 XL) |
| c.1 - .70 / week | Delivery charge - none |
| c.2 - .25 / week | Setup charge - none |
| | Time element to implement - 42 days |
| | Time element to add persons - 14 days |

Seconded by Ald. Jeffer and duly adopted, ayes all on a roll call vote, 6-0.

Police Building Elevator -- Ald. Rabinowitz moved to approve a five-year contract with Otis Elevator Company of East Syracuse, NY which includes an extended warranty with full maintenance of the elevator located in the Police Department at an annual cost of \$1,800. Seconded by Ald. McNeil and duly adopted, ayes all.

Police Building Generator -- Ald. McNeil moved to authorize a five-year comprehensive warranty program with Kinsley Power Systems of Syracuse, NY in the amount of \$794 and an annually renewable service contract in the amount of \$775 for the standby generator located in the Police Department. Seconded by Rabinowitz and duly adopted, ayes all.

NYS Archives Grant/Microfilming Project -- Ald. McNeil moved to authorize an agreement with Northeast Document Conservation Center for microfilming vital records for the City of Norwich in the amount of \$9,870.00. Seconded by McNeil and duly adopted, ayes all. Prior to the vote it was noted that the funds would be reimbursed through grant funding from the NYS Archives.

RESOLUTION # 70 - 2001. APPOINTMENT OF FULL TIME RELIEF FIREFIGHTER

Ald. McNeil introduced the following and moved its adoption:

WHEREAS, a vacancy exists in the position of full-time relief firefighter in the Norwich Fire Department; and

WHEREAS, the Personnel Committee has held interviews and made certain recommendations; now, therefore be it

RESOLVED, that

1. Jason Gray of Norwich, NY, be and hereby is appointed as a permanent full-time relief firefighter in the Norwich Fire Department, contingent upon the satisfactory completion of the required physical and psychological examinations; and
2. this resolution shall take effect October 17, 2001.

Seconded by Ald. Jeffer and duly adopted, 5-1 (Ald. Thornton) on a roll call vote.

RESOLUTION # 71- 2001. AUTHORIZING SUBMISSION OF NEW YORK STATE ARCHIVES
GRANT APPLICATIONS

Ald. McNeil introduced the following and moved its adoption:

WHEREAS, the City of Norwich, through grant funding from the New York State Archives, has been able to conduct a records inventory of City departments and establish a permanent records retention room for the City's inactive records storage; and

WHEREAS, the Common Council is committed to improving methods for the creation of records and the design and implementation of records systems; and

WHEREAS, funds are available for eligible local governments through the 2002/2003 New York State Archives grant cycle; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized to submit two applications to the New York State Archives for funding through the Local Government Records Management Improvement Fund and to act in all matters related to such applications.

Seconded by Ald. Biviano and duly adopted, ayes all on a roll call vote, 6-0.

RESOLUTION # 72 - 2001. AUTHORIZING TRANSFER FOR POLICE DEPARTMENT
PERSONAL SERVICES

Ald. Rabinowitz introduced the following and moved its adoption:

WHEREAS, due to organizational changes and labor contract ratification enacted in the Police Department, funds are required to cover the cost of personal services through December 31, 2001; and

WHEREAS, the Finance Committee has made certain recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer in the 2001 General Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1990.4	Contingency	\$ 57,902.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A3120.1010	Police Department – Personal Services	\$ 57,902.00

Seconded by Ald. McNeil and duly adopted, ayes all on a roll call vote, 6-0.

RESOLUTION # 73 - 2001. AUTHORIZING TRANSFER FOR HUMAN RESOURCES
CONTRACTED SERVICES

Ald. McNeil introduced the following and moved its adoption:

WHEREAS, funds are required to cover the cost of legal expenses due to an employee misconduct case; and

WHEREAS, the Finance Committee has made certain recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer in the 2001 General Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1990.4	Contingency	\$ 7,070.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1430.4020	Contracted Services	\$ 7,070.00

Seconded by Ald. Jeffer and duly adopted, ayes all on a roll call vote, 6-0.

Payment of Bills -- Ald. McNeil moved to pay the bills after proper audit and certification as follows:

	<u>Prepaid</u>	<u>10/16/01</u>	<u>Grand Total</u>
General Fund	175,140.90	38,987.11	214,128.01
Sewer Fund	16,767.25	6,838.12	23,605.37
Water Fund	19,073.16	15,294.36	34,367.52
Trust	53,931.61	0.00	53,931.61
B.I.D.	2,077.63	0.00	2,077.63
Debt Service	0.00	0.00	0.00
Reserves	0.00	0.00	0.00
Unemployment	0.00	0.00	0.00
C.D.	10,984.60	345.00	11,329.60
EDZ/LDC	33,116.11	0.00	33,116.11
Capital Projects	401,295.20	0.00	401,295.20
TOTALS	\$712,386.46	\$61,464.59	\$773,851.05

Seconded by Ald. Rabinowitz and duly adopted, ayes all.

Adjournment –Ald. McNeil moved to adjourn at 7:54 PM. Seconded by Ald. Jeffer and duly adopted, ayes all.