

COMMON COUNCIL

Work Session
October 8, 2002

Mayor Marylou Stewart presided at a work session of the Common Council held at 7 PM on October 8, 2002, in the Common Council Chambers at One Court Plaza.

Present:

Mayor Marylou Stewart
Ald. Gary Clark
Ald. Patrick McNeil
Ald. Robert Rabinowitz
Ald. Jeffrey Thornton
Ald. Sharon Jeffer
Ald. Joseph Biviano

Also:

Community Development/Clerk Joseph Serbin
Director of Finance William Roberts
Human Resources Director Deborah DeForest
Fire Chief John Tighe
Police Chief Joseph Angelino
DPW Supt. Carl Ivarson
EMO A. Jones
Deputy Clerk Donna Russell

Open Forum

-- **Edward Morano**, 21 Miller Street, stated that he would like to see more citizen participation at Common Council meetings. He also expressed disappointment at what he feels is the Council's inability to agree, meet goals and recognize that costs must be cut.

Budget Work Session -- Director of Finance Roberts reported a working draft of the proposed budget was distributed to the Common Council and that he is almost finished with the three-year extended projections. The Council scheduled a budget work session for 6:30 PM on October 14, 2002 in the Common Council Chambers. It was suggested that department heads be in attendance, should the Council have any questions. Otherwise, the questions would be addressed before the next budget work session.

Annual Audit -- Director Roberts indicated, relative to the Council's wish to advertise locally for an audit firm, that due to the lateness of the year, he would like to use the same firm that has been performing the audit for the past several years. He noted that the firm would prepare the audit for the same price quoted earlier this year, which is a three percent increase from last year.

-- Ald. Clark moved to proceed with the same audit firm and directed the Finance Director prepare request for proposals for the 2002 fiscal year audit. Seconded by Ald. Biviano and duly adopted, ayes all. A resolution would be presented at the Common Council meeting for adoption.

Development of Agenda for October 15, 2002

- 1) Call To Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approval of minutes of the regular meeting of September 17, 2002, the special meeting of September 24, 2002 and the work session of September 10, 2002
- 5) Public Hearing
- 6) Open Forum
- 7) Bids
 - ◆ Two Thermal Imaging Cameras
- 8) Correspondence
 - ◆ Request from Respect Life-Loveline Committee to hold a procession down a portion of East Main Street on October 18, 2002 from 7 PM to 7:45 PM.
 - ◆ Request to install a curb cut at 19 Canasawacta Street.
 - ◆ Notification from Andrew Nicastrì, d/b/a/ Nina's Pizzeria and Restaurant, of intent to renew liquor license at 32 South Broad Street.
 - ◆ Request from YMCA to hold the annual Halloween Parade on October 26, 2002 at 11 AM
 - ◆ Request from YMCA to hold the annual Turkey Trot race on November 17, 2002 at 1:30 PM
- 9) Department, Board and Commission Reports
 - ◆ Historian monthly report for September, 2002
 - ◆ Police Department monthly report for September, 2002
 - ◆ Records Management monthly report for September, 2002
 - ◆ Youth Bureau monthly report for September, 2002
 - ◆ Civil Service Commission minutes of August 21, 2002
 - ◆ Electrical Board minutes of September 10, 2002
 - ◆ Parks Commission minutes of September 9, 2002
 - ◆ Planning Commission minutes of September 13, 2002
 - ◆ Plumbing Board minutes of September 19, 2002
 - ◆ Water Commission minutes of September 18, 2002
- 10) Ward and Committee Reports
 - ◆ Finance Committee meeting of October 2, 2002
 - ◆ Personnel Committee meeting of September 3, 2002
 - ◆ Public Safety Committee meeting of August 27 and September 24, 2002

- ◆ Public Works Committee meeting of September 16, 2002

11) Old Business

12) New Business

Award of Bids

- ◆ Two Thermal Imaging Cameras

Motions

- ◆ Authorize Construction Supervision at Hosbach Trail

Resolutions

- ◆ Res - Authorizing latitude to EMO during a major disaster
- ◆ Res - Authorizing participation in Municipal Group Self-Insurance Program
- ◆ Res - Award Bid for 2002 Vibratory Roller and Authorize Transfer of Funds
- ◆ Res - Award Bid for WWTP Sludge Drying Beds and Authorize Transfer of Funds

13) Payment of Bills

14) Adjournment

Curb Cut Request -- Due to the lateness of the season, Ald. McNeil requested action be taken on the matter and moved to approve the request for a curb cut at 19 Canasawacta Street, under the direction of the Supt. of Public Works/Engineer. Seconded by Ald. Clark and duly adopted, ayes all.

Norwich Housing Authority -- Ald. Biviano presented correspondence from the Housing Authority requesting infrastructure improvements be made on Brown Avenue, relative to the housing project being proposed. He suggested that a joint meeting be held including the Housing Authority, Water Commission, Planning Commission, Public Works Committee and Mayor.

EOC Agreement -- The Council concurred that a resolution be added to the agenda authorizing an agreement to consolidate Chenango County's Emergency Management Office into the City's EMO Office located in the Police Station.

Committee Reports

- Finance Committee -- Ald. Clark reported the Finance Committee reviewed department budgets, bids and the recommendations of the Public Safety Committee regarding the proposed SPCA contract.
- Personnel Committee -- Ald. Thornton reported the Personnel Committee discussed numerous issues including vacancies in DPW and Fire Department. Ald. McNeil asked if there was a recommendation made by the Committee relative to the vacancies. Ald. Thornton said that the issue requires further discussion. After some discussion, Ald. Thornton indicated the Personnel Committee would hold a special meeting on the subject at 8:30 AM on October 10, 2002 at the Police Department.
- Public Safety Committee -- Ald. Jeffer reported the Pubic Safety Committee discussed budgets, bids, consolidation of the EMO, the Police Department vacancy and made recommendations relative to correspondence received.
- Public Works Committee -- Ald. Biviano reported discussion by the Public Works Agency concerned standard operating procedures.

Executive Session -- Ald. Thornton moved to go into executive session at 7:55 PM to discuss the financial history of a particular corporation. Seconded by Ald. Rabinowitz and duly adopted, ayes all.

Ald. Clark moved to go out of executive session at 8:12 PM. Seconded by Ald. Rabinowitz and duly adopted, ayes all.

Adjournment -- Ald. Thornton moved to adjourn at 8:20 PM. Seconded by Ald. Jeffer and duly adopted, ayes all.