

CITY OF NORWICH
JOINT MEETING of the
PUBLIC SAFETY / PUBLIC WORKS and
FINANCE/PERSONNEL COMMITTEES
October 2, 2012

Present:

Ald. Robert McCracken
Ald. John Deierlein
Ald. Walter Schermerhorn
Ald. Paul Laughlin
Ald. Thomas LoPiccolo

Absent:

Ald. Terry Bresina

Also:

Director of Finance/City Clerk William Roberts
Community Development Specialist Todd Dreyer
Deputy City Clerk Brian Drake
Code Enforcement Office/Fire Marshall Jason Lawrence
Fire Chief Tracy Chawgo
Police Chief Joseph Angelino
DPW Superintendent Carl Ivarson
Human Resource Director Deborah DeForest
EMO A. Jones
Mayor Joseph Maiurano
Shawn Magrath, Media Representative

Ald. Walter Schermerhorn called the joint meeting of the Public Works/Public Safety and Finance/Personnel Committees to order at 6:12 p.m. at the Council Chambers.

Approval of Minutes

Ald. Laughlin **moved** to approve the minutes of the Joint Committee meeting of September 4, 2012. Seconded by Ald. LoPiccolo, approved ayes all.

Department Head Reports

Fire Department Fire Chief Tracy Chawgo reported that the aerial ladder truck was inspected and one outrigger found to be rusted through. The report has been forwarded to the manufacturer and options will be considered when the manufacturer responds. The truck was manufactured in 1982 and purchased used by the Department in 2000. The Committees discussed the Department's rolling stock. The Sherburne Fire Department is responding with their aerial ladder truck when necessary. Chief Chawgo announced that Fire Prevention Week is the second week of October, and the Department will hold its annual Open House on Thursday, October 11, from 6 - 8 p.m.

Human Resources Director of Human Resources Deborah DeForest reminded the Council that they had approved the creation of a Matron position for the Police Department in May 2012. The Civil Service Commission has considered the position and held a public hearing and recommends setting the position at Grade 13 (lowest grade of the City of Norwich system) at a wage of \$11.65/hour. This will be a part-time, as-needed position. Police Chief Joseph Angelino noted that this should amount to less than the annual pay for a crossing guard. Ald. Schermerhorn **moved** to recommend the Common Council approve a pay grade of 13 and a wage of \$11.65/hour for the position of Matron. Seconded by Ald. Laughlin, approved ayes all.

DPW

RBC Project DPW Superintendent Carl Ivarson reported that the RBC project will close in November at approximately \$50,000 to \$60,000 under budget.

Well 3 Emergency Generator Replacement C. Ivarson stated that the replacement of the Well 3 emergency generator has been completed within budget.

2012 Paving C. Ivarson reported that street paving for 2012 was completed at approximately \$1,000 over budget.

Pool Project C. Ivarson reported that the pool renovation was completed at approximately \$22,000 under budget.

Maple Street Renovation C. Ivarson reported that the Maple Street renovation has been completed. The renovation work was approximately \$10,300 under budget; this was applied to the overage caused by additional costs for paving so that the project should be roughly at the budgeted amount.

WWTP Boiler C. Ivarson stated that the boiler at the wastewater treatment plant is leaking due to corrosion from methane. A new boiler will cost \$9,473, to be drawn from equipment reserves. Ald. Deierlein **moved** to recommend Common Council approve a transfer from equipment reserves to equipment of \$9,473 for cost of a new boiler. Seconded by Ald. LoPiccolo, approved ayes all.

Digester C. Ivarson reported that the control panel on the shredder at the wastewater treatment plant must be replaced, at a cost of approximately \$4,000. Ald. Laughlin **moved** to recommend Common Council approve a transfer of \$4,000 to cover cost of a new control panel on the shredder. Seconded by Ald. Deierlein, approved ayes all.

Prentice Street Pump Station C. Ivarson noted that the Prentice Street pump station has been flooded several times. Repairs will be covered by budgeted line item and will cost approximately \$3,200.

Manpower C. Ivarson reported that of the two mechanics employed by the Department, one has been out for medical reasons since March and routine maintenance has fallen far behind. He requested permission to proceed with hiring a temporary mechanic for routine maintenance. The Committees discussed costs. Ald. Schermerhorn **moved** to permit the Department to proceed with hiring a temporary mechanic. Seconded by Ald. Laughlin, approved ayes all.

Chipper C. Ivarson reported that the chipper was severely damaged in an accident. He will attempt to locate parts and repair it, but as the machine is very old it is likely that it will need to be replaced.

Community & Economic Development Projects & Funds Community Development Specialist Todd Dreyer reported that the Emergency Home Repair Grant/Loan Program should be completed by November 27, 2012. Three more projects should be ready to present for Council consideration in October: one for a chimney replacement, one for a roof repair, and another for roof and sheetrock replacement. A fourth project may also be presented at the October Council meeting.

Executive Session Ald. LoPiccolo **moved** to enter executive session at 6:32 p.m. to discuss the sale of real property where price may be affected. Seconded by Ald. Laughlin, approved ayes all.

Ald. Deierlein **moved** to exit executive session at 6:58 p.m. Seconded by Ald. McCracken, approved ayes all.

Adjournment

Ald. Laughlin **moved** to adjourn the meeting at 6:58 p.m. Seconded by Ald. Deierlein, approved ayes all.