

COMMON COUNCIL

AGENDA
March 18, 2014
7 p.m.

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the regular meeting of February 18, 2014, and the special meeting of March 4, 2014

Open Forum

Correspondence

Dollars for Scholars 5k

Department, Board and Commission Reports

Police Department Report of February 2014

Police Department 2013 Annual Report

Water Department Report of February 2014

Youth Board Minutes of March 5, 2014

Youth Bureau Report of February 2014

Ward Reports

Motion

Receive Draft Comprehensive Plan and Set Public Hearing

Adopt Procurement Policy for 2014

Resolutions

Awarding Bid and Authorizing Transfer of Funds - One-Ton Pickup Truck

Awarding Bid - Sharon Drive Water Main Replacement Project

Awarding Bid and Authorizing Transfer of Funds - Elm Street Reconstruction Project

Authorizing Appropriation of Funds and Purchase of Used Police K9 Vehicle and Other Equipment

Authorizing End of Year 2013 Budget Transfers

Payment of March Bills

Executive Session (if needed)

Adjournment

CORRESPONDENCE

Dollars for Scholars 5k Ald. _____ **moved** to receive and approve a request from Rachel Larsen to hold the Dollars for Scholars 5k Run on Saturday, April 5, 2014, beginning at 12:00 p.m., with police assistance. Seconded by Ald. _____, duly (approved / defeated) _____.

MOTIONS

Receive Draft Comprehensive Plan and Set Public Hearing - Amending Chapter 525 of City Code Ald. _____ **moved** to receive the draft revised Comprehensive Plan and set a public hearing for 7 p.m. on April 15, 2014. Seconded by Ald. _____, duly (approved / defeated) _____.

Adoption of Procurement Policy for 2014 Ald. _____ **moved** to adopt the updated Procurement Policy for 2014. Seconded by Ald. _____, duly (approved / defeated) _____.

Payment of March 2014 Bills Ald. _____ **moved** to pay the March 2014 bills after proper audit and certification. Seconded by Ald. _____ and duly (adopted/defeated) _____.

RESOLUTIONS

RESOLUTION # - 2014 AWARDING BID AND AUTHORIZING TRANSFER OF FUNDS – ONE-TON PICKUP TRUCK

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, bids have been received for a one-ton pickup truck; and

WHEREAS, as provided in the 2014 budget, capital reserve funds will be required to provide a portion of the cost; and

WHEREAS, the Public Safety/Public Works and Finance/Personnel Committees have made certain recommendations; now, therefore be it

RESOLVED, that the bid for a one-ton pickup truck be awarded to the lowest qualified bidder meeting specifications, Chenango Sales, Inc. of Greene, NY, in the amount of \$31,598; and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds in the 2014 General Fund Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
HR20-898	Capital Reserves - Parks Equipment	\$20,000.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A7110.2100	General Fund, Parks - Equipment	\$20,000.00

Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.

RESOLUTION # -2014 AWARDING BID – SHARON DRIVE WATER MAIN REPLACEMENT PROJECT

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, bids have been received for the replacement of a water main on Sharon Drive; and

WHEREAS, Delaware Engineering and the Public Safety/Public Works and Finance/Personnel Committees have made certain recommendations; now, therefore be it

RESOLVED, that the bid for the Sharon Drive Water Main Replacement Project be awarded to the lowest qualified bidder meeting specifications, Burrell's Excavating Inc., of Norwich, NY, in the total amount of \$157,895.

Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.

RESOLUTION # - 2014**AWARDING BID AND AUTHORIZING TRANSFER OF FUNDS – ELM STREET RECONSTRUCTION PROJECT**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, bids have been received for the reconstruction of Elm Street; and

WHEREAS, the Public Safety/Public Works and Finance/Personnel Committees have made certain recommendations; now, therefore be it

RESOLVED, that the bid for the Elm Street Reconstruction Project be awarded to the lowest qualified bidder meeting specifications, Burrell's Excavating Inc. of Norwich, NY, in the amount of \$83,874; and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds in the 2014 General Fund Budget:

<u>From:</u>		
<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
HR43-898	Capital Reserves - Storm Sewers	\$83,874.00

<u>To:</u>		
<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
G1989.0	Sewer Fund - Special Projects & Other	\$83,874.00

Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.

RESOLUTION # -2014**AUTHORIZING APPROPRIATION OF FUNDS AND PURCHASE OF USED POLICE K9 VEHICLE AND OTHER EQUIPMENT**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the City has an opportunity to purchase a used police vehicle fitted for K9 service from the Village of Sherburne and other law enforcement equipment, all of which are eligible uses of U.S. Marshall funds; and

WHEREAS, the Public Safety/Public Works and Finance/Personnel Committees have made certain recommendations; now, therefore be it

RESOLVED, that the purchase of a used police K9 vehicle from the Village of Sherburne and other law enforcement equipment at a total combined cost of \$4,900.00 be and hereby is authorized; and, be it further

RESOLVED, that the Director of Finance be and hereby is authorized to make the following appropriation of funds in the 2014 General Fund Budget:

<u>From:</u>		
<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A889 (PD)	Misc. Reserve - Police Department - U.S. Marshall	\$4,900.00

<u>To:</u>		
<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A3120.2100	Police Department - Equipment	\$4,900.00

Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.

Ald. _____ introduced the following and moved its adoption:

WHEREAS, funds need to be reallocated among line items to cover the cost of expenses through December 31, 2013; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfers in the 2013 General Fund, Sewer Fund, and Water Fund Budgets:

2013 Budget Transfers

GENERAL		
TO:		
A1420.1010	City Attorney - Personal Services	\$ 605.77
A1430.1010	Human Resources - Personal Services	\$ 4,167.60
A1620.1010	Municipal Buildings - Personal Services	\$ 463.20
A3120.1010	Police Department - Personal Services	\$ 7,378.32
A3120.1020	Police Department - Overtime	\$ 3,815.51
A3410.1020	Fire Department - Overtime	\$ 32,060.89
A3620.1010	Code Enforcement - Personal Services	\$ 2,779.32
A5110.1010	Street Maintenance - Personal Services	\$ 58,713.52
A7110.1010	Parks - Personal Services	\$ 6,355.62
A7110.1020	Parks - Overtime	\$ 520.51
	GENERAL	\$ 116,860.26
FROM:		
A5110.2100	Street Maintenance - Equipment	\$ 19,733.31
A5142.1010	Snow & Ice Removal - Personal Services	\$ 97,126.95
	GENERAL	\$ 116,860.26
SEWER		
TO:		
G8120.1010	Sanitary Sewers - Personal Services	\$ 939.96
	WATER	\$ 939.96
FROM:		
G8120.2100	Sanitary Sewers - Equipment	\$ 939.96
	WATER	\$ 939.96
WATER		
TO:		
F8310.1010	Water Administration - Personal Services	\$ 3,158.80
F8310.1020	Water Administration - Overtime	\$ 158.64
F8340.1020	Distribution - Overtime	\$ 3,873.84
	WATER	\$ 7,191.28
FROM:		

F8340.1010	Distribution - Personal Services	\$ 7,191.28
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Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.