

CITY OF NORWICH
JOINT MEETING of the
PUBLIC SAFETY / PUBLIC WORKS and
FINANCE/PERSONNEL COMMITTEES
February 4, 2014

Present:

Ald. Brian Doliver
Ald. Walter Schermerhorn
Ald. Paul Laughlin
Ald. Thomas LoPiccolo

Also:

Director of Finance/City Clerk William Roberts
Human Resources Director Deborah DeForest
Police Chief Joseph Angelino
DPW Superintendent Carl Ivarson
Code Enforcement Officer/Fire Marshall Jason Lawrence
Fire Chief Tracy Chawgo
Mayor Joseph Maiurano
EMO A. Jones
Community Development Specialist Todd Dreyer
Deputy City Clerk Brian Drake
Shawn McGrath, Media Representative

Absent:

Ald. Bryan McCracken
Ald. John Deierlein

Ald. Paul Laughlin called the joint meeting of the Public Works/Public Safety and Finance/Personnel Committees to order at 6:05 p.m. at the Council Chambers.

Approval of Minutes

Ald. LoPiccolo **moved** to approve the minutes of the Joint Committee meeting of January 7, 2014. Seconded by Ald. Schermerhorn, approved ayes all.

Department Head Reports

Police Department

Personnel Police Chief Joseph Angelino reported that he will request an executive session be called to discuss the employment history of particular individuals. The Department held tests and interviews of candidates for positions that will be opening following retirements this year.

Police Vehicle Chief Angelino reported that the State no longer bids for police vehicles but has changed applicable laws so that departments may use the bid specifications of other municipalities. The annual purchase of a vehicle will fall under these guidelines and will probably be a Ford SUV, which is the same mechanically as the Department's other vehicles. Ald. Schermerhorn **moved** to grant permission for the Department to use State bid specifications for the purchase of a police vehicle of more than \$10,000. Seconded by Ald. LoPiccolo, approved ayes all.

2014 Events Requiring DOT Permits Chief Angelino presented a list of events in 2014 that will require permits from the State DOT. Ald. Schermerhorn **moved** to recommend the Common Council receive and approve requests for the following events: Centennial Parade, South and North Broad Streets, May 23, 7 p.m.; Memorial Day parade, East Main to West Main Streets to West Park Place, May 26, 11 a.m.; Gus Macker Basketball tournament, East Main Street and East Park Place, July 11-13; County Firemen's Parade, Midland Drive and East Main Street, August 5, 7 p.m.; Pumpkin Festival, East and West Park Place and West Main Street, October 3-5; Veteran's Day parade, East Main Street to East Park Place, November 11, 10:30 a.m.; Turkey Trot road race, North and South Broad Streets Division, Birdsall, and Silver Streets, and Borden Avenue, November 23, 11 a.m.; Christmas Parade of Lights, South and North Broad Streets and Fair Street, November 29, 6 p.m.; Dairy Day parade, June 21; Valley Heights Christian Academy Walk-A-Thon, East Main Street, May 17, 10 a.m.; Little League parade, East Main Street and Midland Drive, April 26, 9:30 a.m. Seconded by Ald. Doliver, approved ayes all.

DPW

Polymer & Coagulant Bid DPW Superintendent Carl Ivarson reported that one bid was received for polymer and coagulant for the WWTP. The contract will be for one year with two one-year renewals if the price remains unchanged. Ald. Schermerhorn **moved** to recommend Common Council award the bid for polymer and coagulant to Clean Waters, Inc. of Plessis, NY. Seconded by Ald. LoPiccolo, approved ayes all.

Filter Plant Project C. Ivarson reported that the pilot program is proceeding. A problem was experienced with the feed line freezing, but this has been resolved. He invited the aldermen to visit the portable plant.

Storage Tank Replacement C. Ivarson reported that a snag has been encountered in the replacement of the storage tank because long-eared bats have been found at the proposed new location. He is waiting for responses from the applicable State agencies.

Sidewalk Program C. Ivarson stated that only 15 residents enrolled in the sidewalk program in 2013. He noted that the Elm Street renovation will require new sidewalks on all the properties and asked if the Council wanted those residents to be required to use the program or have the sidewalks replaced at the City's cost, as was done in the Maple Street renovation (and which the project is budgeted for). The Committees decided that it would be unfair to require residents of Elm Street to pay for replacement sidewalks when they would have no choice; the replacement will be included in the renovation.

Garage Door C. Ivarson reported that the garage door at the Hale Street facility is 25 years old and broken beyond repair. He is investigating a replacement.

Community Development Community Development Specialist Todd Dreyer asked for recommendation from the Committees to the Common Council to authorize the 2014 Sidewalk and Paint Programs. C. Ivarson asked if the programs need to be approved annually or if they could be approved for three or five years, with rates to be revised as necessary over time. Ald. Schermerhorn **moved** to recommend the Common Council authorize the Sidewalk and Paint Programs for a period of three or five years, as appropriate. Seconded by Ald. Doliver, approved ayes all.

Other Items Ald. Schermerhorn **moved** to recommend the Common Council reconsider authorizing the non-unit compensation schedule for 2014. Seconded by Ald. Doliver, approved ayes all.

Executive Session Ald. LoPiccolo **moved** to enter executive session at 6:19 p.m. to discuss the employment history of particular individuals and to discuss labor contract negotiations. Seconded by Ald. Schermerhorn, approved ayes all.

Ald. Schermerhorn **moved** to exit executive session at 6:56 p.m. Seconded by Ald. LoPiccolo, approved ayes all.

Ald. Schermerhorn **moved** to recommend Common Council approve an additional police officer position and authorize filling the position. Seconded by Ald. Doliver, approved ayes all.

Adjournment

Ald. LoPiccolo **moved** to adjourn the meeting at 6:58 p.m. Seconded by Ald. Schermerhorn, approved ayes all.