

CITY OF NORWICH
JOINT MEETING of the
PUBLIC SAFETY / PUBLIC WORKS and
FINANCE/PERSONNEL COMMITTEES
April 1, 2014

Present:

Ald. Bryan McCracken
Ald. Brian Doliver
Ald. John Deierlein
Ald. Paul Laughlin
Ald. Thomas LoPiccolo

Also:

Director of Finance/City Clerk William Roberts
Fire Chief Tracy Chawgo
Police Chief Joseph Angelino
DPW Superintendent Carl Ivarson
Code Enforcement Officer/Fire Marshall Jason Lawrence
Youth Bureau Director Robert Mason
EMO A. Jones
Mayor Joseph Maiurano
Deputy City Clerk Brian Drake
Dave Ohman, Delaware Engineering
Shawn McGrath, Media Representative

Absent:

Ald. Walter Schermerhorn

Ald. Paul Laughlin called the joint meeting of the Public Works/Public Safety and Finance/Personnel Committees to order at 6:05 p.m. at the Council Chambers.

Approval of Minutes

Ald. McCracken **moved** to approve the minutes of the Joint Committee meeting of March 4, 2014. Seconded by Ald. LoPiccolo, approved ayes all.

Correspondence

Spring and Fall Craft Shows Ald. McCracken **moved** to recommend the Common Council receive and approved requests from Anna McLaughlin of the Norwich Merchants Association to hold a Spring Craft Show on May 10, 2014, and a Fall Craft Show on October 4, 2014, with special-event designation. Seconded by Ald. Doliver, approved ayes all.

Department Head Reports

DPW

Filter Pilot Program DPW Superintendent Carl Ivarson reported that filter plant pilot program is going well and plans are being developed for the full-size project.

Storage Tank Replacement C. Ivarson reported that paperwork on the replacement of the Wheeler Avenue storage tank project will be submitted this week. The Environmental Impact Report is being completed and will also be submitted to USDA-Rural Development. Director of Finance William Roberts presented a proposed resolution to formally establish the project for the storage tank replacement, which will be considered by the Common Council at its April meeting. The total amount of the project will be \$2.7 million. C. Ivarson noted that the most difficult part of the project is access to the site. Ald. LoPiccolo **moved** to recommend Council adopt the proposed resolution establishing the Wheeler Avenue storage tank project. Seconded by Ald. Deierlein, approved ayes all.

Primary Digester C. Ivarson reported that the primary digester is not working and will not mix. He presented plans of the wastewater treatment plant, showing where a pipe is evidently blocked with solids. The last time the pipe was inspected and cleaned was 1992. He reviewed the digester process and said the project will clean the pipes of solids. Depending upon the results of cleaning and inspection, other piping and associated equipment may need to be replaced. The original piping is black iron; some of this has been changed to stainless steel. The first part of the project will cost approximately \$180,000, but if more piping and other equipment must be replaced, the cost may climb to almost \$2 million. Methane generated by the plant feeds the boiler which heats the digester. Ald. Deierlein **moved** to recommend Council transfer \$180,000 from Sewer Equipment Capital Reserves to cover costs of the digester project. Seconded by Ald. LoPiccolo, approved ayes all.

Infiltration and Inflow Inspections - Phase II C. Ivarson reminded the Committees that television inspections of the sewer lines last year discovered a NYSEG pole had been placed through a major line sometime in the 1970s. Ald. LoPiccolo noted that NYSEG had evidently drilled through concrete when placing that pole. The pole was removed.

This year further inspection of lines on the east side of the City will be conducted to find other leaks or issues. This has been budgeted under Special Projects and will cost approximately \$25,000.

Computer Upgrades C. Ivarson stated that because of Microsoft dropping support for its XP operating system, eight computers will need to be upgraded. Two of these, at the filter plant and the wastewater treatment plant, will be upgraded under the filter-plant project funding. He anticipates costs for the others to be between \$12,000 and \$15,000.

2014 Street Paving Bid C. Ivarson stated that one bid was received for street paving in 2014. Because the bid was \$135,693.75, and current CHIPS funding is \$155,000, he will add the Ridgeland Spur to the paving project. Ald. Deierlein **moved** to recommend Council award the 2014 Street Paving bid to the sole bidder meeting specifications, Suit-Kote, of Cortland, NY, in the amount of \$135,693.75. Seconded by Ald. McCracken, approved ayes all.

Finance W. Roberts stated that because the Police Department secures and patrols the water and wastewater facilities located outside the City limits in remote areas, C. Ivarson feels that funds should periodically be shared from the water and sewer funds for police equipment. A resolution will be presented to the Council at its April meeting to transfer sewer funds to cover the cost of a new police vehicle. Ald. Doliver **moved** to recommend Council approve a transfer of funds from Sewer Fund Capital Equipment Reserves to the Police Department for a police vehicle. Seconded by Ald. McCracken, approved ayes all.

Other Items C. Ivarson reminded the Committees that a locally owned industry located outside the City has approached the City about contracting for our wastewater facility to process their industrial waste. This will require adding a secondary digester, which could cost approximately \$1.5 million. Funding may be available under Green Initiatives. The current project of cleaning and inspecting the primary digester will aid in assessment and planning. The added revenues from the local industry would be substantial. Ald. McCracken asked if the local industry's property could be annexed by the City. C. Ivarson said he would refer that to the City Attorney. Dave Ohman of Delaware Engineering briefly reviewed the project concerning the primary digester.

Executive Session Ald. Deierlein **moved** to enter executive session at 6:31 p.m. to discuss the sale of real property where price may be affected. Seconded by Ald. McCracken, approved ayes all.

Ald. Deierlein **moved** to exit executive session at 7:20 p.m. Seconded by Ald. McCracken, approved ayes all.

Adjournment

Ald. McCracken **moved** to adjourn the meeting at 7:20 p.m. Seconded by Ald. Deierlein, approved ayes all.