

**No. 12,387-2**

An Ordinance to Amend the Revised Ordinances of the City of North Adams under Chapter 2, Section 28 with the Fiscal Year 2025 Compensation Plan.

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**IN CITY COUNCIL**

June 25, 2024

**VOTED:** by Rollcall vote to Adopt.  
(8) Yeas: (Councilors Blackmer, Bona, Breen, Fitch, Morrow, Oleskiewicz, Sapienza & Wilkinson); (0) Nays (0) Abstained.

**Attest,**           Bryan Sapienza            
President

          Tina Marie Leonese            
City Clerk

**Approved,**           August 15, 2024          

          Jennifer A. Macksey            
Mayor



# City of North Adams

In City Council

June 11, 2024

BE IT ORDAINED by the City Council of the City of North Adams as follows:

That Chapter 2, Section 2-27 of the Revised Ordinances of the City of North Adams, be and is hereby amended by striking out the reference to Schedule A presently on file in the Office of the City Clerk and substituting and incorporating in said Section by reference the following Schedule A:

## FY25 SCHEDULE A THE CLASSIFICATION PLAN

<b>BOARD OR DEPARTMENT</b>	<b>GRADE NUMBER</b>
<u>AIRPORT COMMISSION</u>	
Airport Manager	PT-35
Clerk	PT-25
Airport Maintenance Laborer	W-2
<u>ASSESSOR, BOARD OF</u>	
Full Time Member	S-22A
Part Time Member	PT-30
Office Manager	S-12
Assessor	S-22E
Clerical Part Time	PT-2C
<u>AUDITOR</u>	
City Auditor	S-34B
Assistant City Auditor	S-22A
<u>CITY CLERK</u>	
City Clerk	S-22A
Assistant City Clerk	S-17A
Senior Clerk	S-10
Clerical-Part-Time	PT-2C
<u>COMMUNITY DEVELOPMENT OFFICE</u>	
Director	S-27
Project Coordinator	S-33A
Fiscal Compliance Officer	S-32
Grants Fiscal Manager and Events Coordinator	S-32
Housing Coordinator	S-31
Planning Coordinator	S-28
Technical Specialist	S-32

ELECTION & REGISTRATION

Registrar of Voters PT-24  
Census Workers-Part Time (In Office) PT-3

FINANCE

Chief Administrative Officer S-34B  
Director of Purchasing S-32  
Chief Technology Officer S-26A  
Senior Systems Engineer S-25

HEALTH DEPARTMENT

Board Members PT-19  
Clerk PT-25  
Health Inspector S-9A  
Transfer Station - HMEO-SHMEO Loader S-36A  
Transfer Station Laborer-Part Time PT-5  
Principal Clerk/Office Manager S-11  
Office Manager S-10  
Office Manager – Part Time PT-10  
Food Inspector PT-36  
Inspector of Animals PT-28  
Water Analyst Technician-Part-Time PT-33  
Transfer Station Supervisor S-36  
Transfer Station Laborer Z-2  
Transfer Station Scale Operator Z-2A

HOOSAC WATER QUALITY DISTRICT

Commissioners PT-18A

LAW DEPARTMENT

Secretarial/Clerical-Part Time PT-27

LICENSE BOARD

Chairman PT-27  
Clerk PT-25  
Member PT-23

MAYOR'S OFFICE

Executive Assistant to Mayor S-20A  
Grants and Procurement Specialist S-34

Clerical-Part-Time PT-2C

OFFICE OF TOURISM & CULTURAL DEVELOPMENT

Director of Tourism & Community Events S-35

PLANNING BOARD

Clerk PT-25

DEPARTMENT OF PUBLIC SAFETY

Fire Chief S-38  
Deputy Fire Chief S-37  
Police Chief S-38  
Police Lieutenant S-37  
Commissioner of Public Safety S-26  
Senior Clerk S-10  
Part Time Clerk PT-6A  
Business Manager S-20A  
Head Dispatcher X  
Dispatcher-Part Time PT-4  
Dispatcher X-A  
Dispatcher in Training Effective 7/1/2023 XT24  
Dispatcher Certified Effective 7/1/2023 X24  
Dispatcher Training Officer Effective 7/1/2023 XTO24  
Head Dispatcher Effective 7/1/2023 XA24  
Front Desk HQ Effective 7/1/2023 HQ24

Fire Division

Fire Lieutenant F-4  
Firefighter F-1  
Fire Captain F-5  
Master Mechanic F-2

Volunteer Fire Division

Volunteer Fire Coordinator PT-36

Inspection Division

Sealer of Weights & Measures/ Code Enforcement Officer S-17  
Sealer of Weights & Measures S-1  
Inspector of Plumbing & Gas Fittings S-17  
Code Enforcement Officer S-17

Police Division

Police Sergeant P-4  
Patrol Officer/Investigator P-3  
Patrol Officer P-1  
Court Officer P-3A  
Patrol Officer/K-9 P-K9  
Patrol/ Animal Control Officer P-3A

Animal Control Officer	S-12
Police Captain	P-5

Public Buildings Division

Assistant Inspector of Buildings/Superintendent of Buildings	S-21
Maintenance Supervisor	S-22B
Principal Clerk	S-22B
Building Maintenance	Z-2A
Building Inspector	S-24
Building Maintenance Specialist	S-21B
Junior Building Custodian-Part Time	PT-2A
Spitzer Center Building Custodian	PT-7C
Building Custodian – Part Time	PT-2D

Wire & Alarm Division

Inspector of Wires	S-9A
Assistant Inspector of Wires	S-17

DEPARTMENT OF PUBLIC SERVICES

Commissioner of Public Services	S-27B
Assistant Commissioner of Public Services	S-34B
Principal Clerk/Office Manager	S-12
Office Manager	S-10
Clerical-Part-Time	PT-10

Council on Aging

Council on Aging Director	S-22B
Office Clerk	S-4C
COA Aide – Part Time	PT-6
Van Driver	Z-1
Van Driver-Sub	PT-16

Engineering Division

Director of Engineering	S-34A
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Library Division

Librarian	S-23
Library Assistant	S-11A
Children’s Librarian	S-13
Head Cataloguer	S-13
Professional Grade Assistant	S-11
Sub-professional Assistant-Grade II	S-6
Assistant Library Director	S-33A
Professional Grade Assistant-Half Time	S-9
Sub-professional Assistant-Grade I	S-6
Office Clerk	S-4C

Library Assistant-Part-Time	PT-7A
Library Page-Part-Time	PT-7A
Library Ref. Aide	PT-2A
Children's Assistant	PT-7B
Library Aide-Part-Time	PT-7B
Library Helper	PT-2B

Streets & Facilities Division

General Foreman	W-7
Working General Forman/Laborer	W-6
Mechanic /Laborer	W-6M
Working Foreman-Laborer	W-5A
CDL Truck Driver/ Equipment Operator/Laborer	W-5
Equipment Operator (No CDL)/Laborer	W-4
CDL Truck Driver (No Hoisting License)/Laborer	W-4
Non CDL Truck Driver/Laborer	W-3
Working Foreman-Cemetery Laborer	W-5
Working Foreman-Master Mechanic	W-6M
Working Foreman-Yardman	W-5A
Laborer HMEO-SHMEO-Loader	W-3A
Laborer HMEO-SHMEO-Group A Equipment	W-3B
Laborer HMEO-SHMEO	W-3
Laborer-Motor Equipment Operator	W-2
Laborer	W-1
Public Services (Seasonal)	PT-3A
Hillside Cemetery Crew Chief (Seasonal)	PT-3B
Highway Foreman	S-19A
Assistant Highway Foreman	W-5A
Motor Equipment Repairman & Shovel Operator	W-6
Working Foreman Laborer-Carpenter	W-5A
Blacksmith/Welder	W-5A
Working Foreman Motor Equipment Repairman	W-5A
Laborer SHMEO-HMEO-Grader	W-5A
Yardman	W-5
Motor Equipment Repairman	W-5A
Laborer SHMEO & Shovel Operator	W-4
Laborer-Assistant Carpenter	W-3
Laborer-Motor Equipment Repairman	W-2

Water Division

General Foreman	W-7
Water Working Foreman/Laborer	W-6
Water Assistant Foreman/Laborer	W-5A
Water System Maintenance/Laborer	W-4
Water Meter Reader/Laborer	W-4
Working Foreman Water System Laborer	W-5B
Water Meter Reader & Repairman – Cross Connection	W-4A

Operator 1	Y-1
Operator 2	Y-2
General Water System Foreman	S-19A
Water System Maintenance Man-SHEMO-Loader	W-3A
Water System Maintenance Man-HMEO-SHMEO	W-3
Water System Maintenance Man	W-2
Water Master Mechanic	Y-2
Water Filtration Mechanic	Y-2M

Parks & Recreation Division

Park Maintenance Man	W-2R
Working Foreman-Park Maintenance Man	W-5
Rink Manager	S-9A
Head Lifeguard	PT-6
Lifeguard	PT-14
Rink Assistant – Part-Time	PT-17
Campground Manager – Part Time	PT-39
Parks & Recreation Director	S-14CO
Working Foreman	S-21A
Park Maintenance Craftsman	W-3B
Park Laborer (Seasonal)	PT-3A
Secretary	PT-26
Park Policeman	PT-4
Senior Rink Assistant – Part-Time	PT-8
Campground Assistant- Part-Time	PT-3D

Veterans' Division

Veterans' Benefits Agent/District Director	S-19A
Office Clerk	S-4C
Assistant Benefits Clerk	S-12
Part-Time Clerk	PT-2C

TRAFFIC & PARKING CONTROL DEPARTMENT

Traffic Control Officer	S-3
Hearings Officer	PT-29

TREASURER

Chief Financial Officer / Treasurer / Tax Collector	S-22C
Assistant City Treasurer / Tax Collector	S-17A
Payroll Administrator/Collections Clerk	S-17A
Principal Clerk	S-13
Senior Clerk	S-6
Office Clerk	S-4C
Junior Clerk	S-3