

BILL NO. 24-01

ORDINANCE NO: 2100

AN ORDINANCE APPROVING A POLLING PLACE CONTRACT WITH THE JACKSON COUNTY BOARD OF ELECTION COMMISSIONERS AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT.

WHEREAS, the Jackson County Board of Election Commissioners has requested use of the Board of Aldermen meeting room at City Hall for use as a polling place for elections in 2024; and

WHEREAS, the City of Oak Grove, Missouri (the "City") is agreeable to the request use and in order to do so, it is necessary for the City to enter into an agreement with the Jackson County Board of Election Commissioners; and

WHEREAS, the City is authorized to enter into cooperative agreements with other governmental entities pursuant to Sections 70.210 to 70.320 RSMo; and

WHEREAS, Section 70.230 RSMo provides that the City may enter into such cooperative agreements by ordinance duly enacted.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OAK GROVE, MISSOURI, AS FOLLOWS:

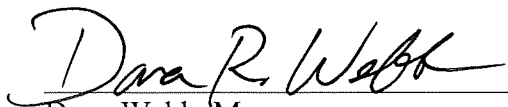
Section 1. That the Polling Place Contract 2024 between Jackson County Board of Election Commissioners and the City of Oak Grove, Missouri, attached hereto as Exhibit A and incorporated herein by reference, is hereby approved and the Mayor is authorized to execute the Agreement on behalf of the City of Oak Grove, Missouri.

Section 2. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

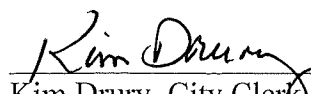
Section 3. This ordinance shall be in full force and effect from and after the date of its passage and approval.

Read two times and passed by the Board of Aldermen of the City of Oak Grove, Missouri, this 2<sup>nd</sup> day of January, 2024.


CITY OF OAK GROVE

  
\_\_\_\_\_  
Dana Webb, Mayor


ATTEST:

  
\_\_\_\_\_  
Kim Drury, City Clerk

APPROVED this 2<sup>nd</sup> day of January, 2024.

  
\_\_\_\_\_  
Dana Webb, Mayor

ATTEST:

  
\_\_\_\_\_  
Kim Drury, City Clerk

**EXHIBIT A**

POLLING PLACE CONTRACT 2024



## POLLING PLACE CONTRACT 2024

December 06, 2023

KIM DRURY  
OAK GROVE CITY HALL  
2110 S BROADWAY  
OAK GROVE, MO 64075

**Polling Place:**  
Oak Grove City Hall  
2110 S Broadway  
OAK GROVE, MO 64075

OAK GROVE CITY HALL hereby agrees to provide said premises to Jackson County, MO for election purposes, for the following election(s):

2024 Independence Primary Bond Election, 2/6/2024	2024 General Municipal Election, 4/2/2024
2024 Primary Election, 8/6/2024	2024 General Election, 11/5/2024
2025 Bond Election, 2/4/2025	

SECTION 1 -The Jackson County Board of Election Commissioners requires a clean area with adequate heat and/or cooling, electrical outlets, lighting and restroom facilities unless other arrangements are noted in Section 1A.

SECTION 1A - \_\_\_\_\_

SECTION 2 -The use of a poll location telephone is required under this contract unless other arrangements are noted in Section 2A.

SECTION 2A - \_\_\_\_\_

SECTION 3 - Must provide adequate tables and chairs, to be determined each election by notice from this office.

SECTION 3A - PLEASE HAVE TABLES AND CHAIRS SET UP

SECTION 4 - It is necessary that someone be present on a predesignated day preceding the election so that voting equipment and supplies can be delivered and someone must be present on a predesignated day following the election so that voting equipment and supplies can be picked up unless other arrangements are noted in Section 4A.

SECTION 4A - \_\_\_\_\_

SECTION 5 - Election judges must be able to gain entry to the poll at 5:00 a.m. on election day and will remain there until all closing procedures are completed after 7:00 p.m. There shall be no exceptions on Section 5.

SECTION 6 - Other conditions may be required at times due to changes in state statutes or Election Commission rules. These changes will be noted in Section 6A.

SECTION 6A - \_\_\_\_\_

SECTION 7 -The Jackson County Board of Election Commissioners agrees that it will provide no obstructions to the conduct of normal and necessary business in this poll location and will make no obstructions to any common use areas, such as lobbies, halls, stairways and parking lots, other than those restrictions which are necessary to guarantee the conduct of the election under and as provided by the statutes and the laws of the State of Missouri, and any changes in this paragraph will be noted in Section 7A.

SECTION 7A - \_\_\_\_\_

SECTION 8 -The Jackson County Board of Election Commissioners will provide liability coverage for the premises to be occupied by them for use as a poll. This coverage is limited to operations performed by, or on behalf of, the Election Board. Coverage is provided only for the facilities owned or used by the Election Board in the conduct of the election.

**RETURN ONE COMPLETED COPY OF THIS CONTRACT**  
**Building must be open at 5:00 AM on election day.**

PLEASE VERIFY and complete any information not provided below:

On-site Contact Person Kim Drury

General Election Voting Room(s) Council Chambers

Is Phone Available to Poll Workers? Yes

Phone Number: (816)838-4824

Phone Location: JCEB cell phone

In the event that the building is not open at 5:00am on election day, election judge may call:

(list any available contacts who have keys)

In case of a facility issue on election day, contact:

KIM DRURY 816-690-3773 X. 1004; MATTHEW RANDALL 816-690-3773 X 1000

Secure equipment storage location:

Council Chambers

Instructions for Delivery Personnel:

POLL IN COUNCIL CHAMBERS (BACK SIDE); CHECK WITH CITY CLERK KIM DRURY WHERE TO STORE. 2 VOTE HERE SIGNS. IF CAN'T GET IN, CALL KIM DRURY (816)564-0984.

Signed:

*Dana R. Webb*

Representing Oak Grove City Hall

Print Name: DANA R. WEBB

Date: 1-2-2024

Signed:

*Lori L. Smith*

Jackson County Election Board Poll Coordinator

Print Name: Lori Smith

Date: 12 / 6 / 2023

# Oak Grove City Hall Information Sheet

Last Used: 2/6/2024

**Building:** Oak Grove City Hall  
2110 S Broadway  
OAK GROVE, MO 64075

**Phone 1:** (816)690-3773 x1004

**Phone 2:**

**Cell:**

**Email:** kdrury@cityof oakgrove.com

**Contact:** Kim Drury

**Address:** 2110 S Broadway  
Oak Grove, MO 64075

**Poll Worker Key?**  **Delivery Key?**

**On-site Phone?**  (816)838-4824

**Location:** JCEB cell phone

**Contact for Keys:**

**Elect. Day Contact:** KIM DRURY 816-690-3773 X. 1004; MATTHEW RANDALL 816-690-3773 X 1000

**Voting Locations:** Council Chambers

**Storage Location:** Council Chambers

## Other Polling Place Contacts:

<u>Contact Type</u>	<u>Contact</u>	<u>Address</u>	<u>Phone / Email</u>
Call List	KIM DRURY		(816)564-0984 (c)
Emergency Contact	KIM DRURY	2110 S BROADWAY OAK GROVE, MO 64075	(816)690-3773 x1004 (w) kdrury@cityof oakgrove.com
Emergency Contact	MATTHEW RANDALL	2110 S BROADWAY OAK GROVE, MO 64075	(816)690-3773 x1004 (w) (816)896-3156 (c) mrandall@cityof oakgrove.com
Letter Recipient	KIM DRURY	2110 S BROADWAY OAK GROVE, MO 64075	(816)690-3773 x1004 (w) kdrury@cityof oakgrove.com
Letter Recipient	MATTHEW RANDALL	2110 S BROADWAY OAK GROVE, MO 64075	(816)690-3773 x1004 (w) mrandall@cityof oakgrove.com

**Notes for Judges:** POLL IN COUNCIL CHAMBERS. POLL AREA 43' X 32'. E-JUDGES SIT IN FOYER OUTSIDE COUNCIL CHAMBERS. PLUG IN ROOM NEXT TO COUNCIL CHAMBERS. RESTROOMS IN FOYER. ENTRANCE THROUGH DOUBLE GLASS WEST DOORS. EXIT OUT SINGLE DOOR FROM POLL AREA.

**Receiving Staff:**

**Phone:**

**Delivery Instructions:** POLL IN COUNCIL CHAMBERS (BACK SIDE); CHECK WITH CITY CLERK KIM DRURY WHERE TO STORE. 2 VOTE HERE SIGNS. IF CAN'T GET IN, CALL KIM DRURY (816)564-0984.

**Traffic Management:**

**Voter Parking:** FROM 12TH ST & BROADWAY, GO SOUTH ON BROADWAY. TURN RIGHT/WEST ON 22ND ST. TURN RIGHT/NORTH INTO 3RD PARKING LOT. HANDICAP VOTERS TURN RIGHT/NORTH INTO 2ND PARKING LOT. ENTER BACK DOUBLE GLASS DOORS INTO WEST DOOR TO COUNCIL CHAMBERS.

**ADA Entrance / Notes:** HANDICAP VOTERS TURN RIGHT/NORTH INTO 2ND PARKING LOT. ENTER BACK DOUBLE GLASS DOORS INTO WEST DOOR.

Handicap Parking? Yes  
Doorways 32"? Yes  
Thresholds 1/2"? NO  
Door Knobs? Pull  
No Obstacles? Yes  
Restrooms Handicap Accessible? Yes  
Good Lighting? Yes

**Other Notes:**

Reminder Call? Yes  
Cell Phone Reception? Yes  
Outlets, West Wall: 1, East Wall: 2, 3 Prong? Yes