

ORDINANCE NO. 399

**AN ORDINANCE AMENDING AND RESTATING
THE TOWN OF OCEAN VIEW ANNUAL OPERATING BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2024.**

WHEREAS, the Town Council of Ocean View adopted on April 11, 2023, an operating budget for the fiscal year ending on April 30, 2024; and

WHEREAS, the Town Council of Ocean View has determined that it is appropriate to amend and restate the budget for the fiscal year ending on April 30, 2024, in order to clarify revenues and expenditures and to establish rates for property taxes, water and wastewater service charges.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF OCEAN VIEW:

Section 1. The statement of anticipated revenues and other funding sources for the fiscal year ending April 30, 2024 and the statement of anticipated expenditures for the fiscal year ending April 30, 2024 as adopted by ordinance on April 11, 2023, is amended set forth in the schedules attached hereto and made a part hereof.

Section 2. This ordinance shall become effective upon its adoption by a majority of the members elected to the Town Council of Ocean View.

TOWN COUNCIL OF OCEAN VIEW

By: 

ATTEST: 

Introduced: June 11, 2024
Adopted: July 9, 2024

**AMENDMENT TO THE ANNUAL OPERATING BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2024**

Section 1:

	ORIGINAL Amount Year Ending April 30, 2024	INCREASE / (DECREASE)	AMENDED Amount Year Ending April 30, 2024
<u>General Fund</u>			
Revenues:			
Taxes:			
Real Estate Tax and Penalties	\$ 3,308,780	(85,000)	\$ 3,223,780
Discount on Real Estate Tax	(32,925)	5,000	(27,925)
Real Estate Transfer Tax	1,000,000	134,700	1,134,700
Rental Gross Receipts Tax	601,140	65,000	666,140
Intergovernmental Revenues:			
State Grant - Municipal Street Aid	130,000		130,000
Public Safety Grant - Sussex County	30,000		30,000
Public Safety Grant - Police Pensions	90,000		90,000
Public Safety Grant - Community Orienting Policing Services	27,000		27,000
Grant Proceeds (ARPA, ORPT, Bond Bill)	-	1,034,945	1,034,945
Charges for Services:			
Building and Sign Permits	245,500		245,500
Impact Fees - \$1,936	88,720		88,720
Business and Rental Licenses	205,000		205,000
Cable TV Franchise Fee	80,000		80,000
Zoning and Other Fees	10,000		10,000
Millville Ambulance Subscription (pass-through)	107,975	44,275	152,250
Expense Reimbursements	113,000	15,720	128,720
Miscellaneous	77,000		77,000
Other Revenue Sources:			
Public Safety Fines & Fees	40,500		40,500
Interest	24,000	230,475	254,475
Donations - Public Safety	500	3,000	3,500
Total Budgeted Revenues	6,146,190	1,448,115	7,594,305
Transfers of Revenues To/From Trust Funds:			
Use of Unassigned Fund Balance	-		
Transfer in from SRRTF for ADA sidewalk work	100,000	20,000	120,000
Transfer in ESEF committed funds being granted	130,000		130,000
Transfer in from SRRTF for Street Paving	745,000	(152,530)	592,470
Public Safety Grants to Capital Budget	(30,000)		(30,000)
ESEF Committed Funds (\$500/impact fee + fee on Bldg Permit)	(60,000)		(60,000)
Transfer Grant Funds (ARPA, ORPT & TAP)	-	(1,119,725)	(1,119,725)
Transfer Tax to SRRTF (@ 25%)	(250,000)	(33,675)	(283,675)
Transfer Tax to CRTF (@ 12.5%)	(125,000)	(16,838)	(141,838)
Transfer to ERTF (balance to 20% of budgeted expenses)	(131,530)		(131,530)
Additional allocation to SRRTF	(493,470)	(84,188)	(577,658)
Budgeted Revenues Available for Operations	\$ 6,031,190	\$ 61,160	\$ 6,092,350

The Town Council of Ocean View has determined and fixed a rate of taxation for real estate at \$.2378 per \$100 of assessed value and has granted an one percent (1%) discount on real estate property taxes paid on or before July 31, 2023.

<u>General Fund</u>	Original Amount Year Ending April 30, 2024	Increase / (Decrease)	Amended Amount Year Ending April 30, 2024
Budgeted Revenues Available for Operations (Section 1)	\$ 6,031,190	\$ 61,160	\$ 6,092,350.00
Section 2:			
The statement of anticipated expenditures for the fiscal year ending April 30, 2024 is established as follows:			
Budgeted Operating Expenditures:			
Administration	\$ 1,292,935	46,195	\$ 1,339,130
Planning & Zoning	767,675	4,400	\$ 772,075
Public Safety	2,346,035	58,295	\$ 2,404,330
Public Works	1,514,545	(132,530)	\$ 1,382,015
	<u>5,921,190</u>	<u>(23,640)</u>	<u>5,897,550</u>
Excess of Operating Revenue Over Operating Expenditures	110,000	84,800	194,800
Budgeted Capital Expenditures:			
Administration	\$ 1,300,000	699,800	\$ 1,999,800
Planning & Zoning	2,791,700		\$ 2,791,700
Public Safety	87,000		\$ 87,000
Public Works	28,000		\$ 28,000
Capital Repairs funded from CRTF	370,840		\$ 370,840
	<u>4,577,540</u>	<u>699,800</u>	<u>5,277,340</u>
Excess of Expenditures over Operating Revenue	(4,467,540)	(615,000)	(5,082,540)
Transfers from CRTF for Capital Expenditures	83,050		83,050
Transfers from SRRTF for Capital Expenditures	2,634,200		2,634,200
Transfers from Grants for Capital Expenditures	1,700,290	615,000	2,315,290
Transfers from ESEF for Capital Expenditures	50,000		50,000
	<u>50,000</u>		<u>50,000</u>
Excess/(Deficit) to/(from) Town Reserves	\$ -	\$ -	\$ -
Proprietary Fund			
Water System Revenues	\$ 616,030		\$ 616,030
Water System Operating Costs	380,795		\$ 380,795
Excess Revenues over Operating Costs	235,235	-	235,235
Debt Service - GO Bonds	235,235		235,235
	<u>235,235</u>		<u>235,235</u>
Net - Anticipated Budget Surplus (Deficit)	\$ -	\$ -	\$ -

Town of Ocean View

FY24 Operating Budget - All Departments

5/1/2023

Adopted Budget Support

					Amount
					Year Ending
	G&A	P&Z	OVPD	DPW	April 30, 2022
Salary, including OT & Bonus	\$ 451,020	\$ 366,575	\$ 1,381,050	\$ 134,975	\$ 2,333,620
Insurances: Dental, Health, Vision, Life	82,570	72,165	258,280	58,105	471,120
Payroll Taxes	36,200	29,795	107,030	11,010	184,035
Pension	23,920	19,300	153,950	7,545	204,715
Worker's Compensation	1,700	1,390	58,775	5,210	67,075
TOTAL SALARY & RELATED EMPLOYEE EXPENSES	\$ 595,410	\$ 489,225	\$ 1,959,085	\$ 216,845	\$ 3,260,565
Committee Stipends	1,530	5,000	-	-	6,530
Computer/Copier Maintenance & related expenses	40,000	11,000	28,500	300	79,800
Other	53,750	-	8,650	1,800	64,200
Employee related expenses, other	28,800	18,250	41,700	800	89,550
Grant awards: ESEF Funds	80,000	-	-	-	80,000
Insurance: Business and Bonds	26,000	11,500	67,000	28,000	132,500
Professional Services					
Audit	20,500	-	-	-	20,500
Engineering	-	30,000	-	-	30,000
Legal	25,000	20,000	1,000	-	46,000
Property Assessments	75,000	-	-	-	75,000
Other	28,000	35,500	18,000	33,700	115,200
Pass thru MVFC Ambulance Service	107,975	-	-	-	107,975
Reimbursable - Engineering	-	100,000	-	-	100,000
Reimbursable - Other	-	10,000	-	-	10,000
Public Relations	71,000	1,000	9,500	100	81,600
Repairs and Maintenance					
Buildings	5,000	-	4,000	1,000	10,000
Drainage	-	-	-	75,000	75,000
Machinery & Equipment	1,000	-	2,000	2,500	5,500
Park	-	-	-	25,000	25,000
Street & Sidewalk Maintenance & Repair	-	-	-	980,000	980,000
Vehicles	-	1,000	20,000	3,000	24,000
Other(Cleaning, Inspections, etc.)	23,400	-	9,300	-	32,700
Supplies and Miscellaneous					
Advertising	18,000	12,000	1,000	500	31,500
Departement Specific Supplies	27,320	500	36,000	24,800	88,620
Gas & Diesel	-	10,000	45,000	8,500	63,500
NonCapital Equipment/Grant Equipment	5,000	5,000	35,000	2,500	47,500
Office Supplies/Postage	22,000	6,000	3,300	300	31,600
Uniforms	500	500	15,000	1,200	17,200
Telephone and Communications	19,200	1,200	23,500	5,200	49,100
Street Lights	-	-	-	90,000	90,000
Utilities	18,550	-	18,500	13,500	50,550
TOTAL OPERATING EXPENSES	\$ 1,292,935	\$ 767,675	\$ 2,346,035	\$ 1,514,545	\$ 5,921,190

Town of Ocean View

FY24 Operating Budget - All Departments

4/30/2024

Budget Amendment Support

					Amount
					Year Ending
	G&A	P&Z	OVPD	DPW	April 30, 2022
Salary, including OT & Bonus	\$ 459,220	\$ 370,975	\$ 1,432,330	\$ 134,975	\$ 2,397,500
Insurances: Dental, Health, Vision, Life	82,570	72,165	239,180	58,105	452,020
Payroll Taxes	36,200	29,795	114,530	11,010	191,535
Pension	23,920	19,300	152,550	7,545	203,315
Worker's Compensation	1,700	1,390	58,775	5,210	67,075
TOTAL SALARY & RELATED EMPLOYEE EXPENSES	\$ 603,610	\$ 493,625	\$ 1,997,365	\$ 216,845	\$ 3,311,445
Committee Stipends	1,530	5,000	-	-	6,530
Computer/Copier Maintenance & related expenses	42,600	11,000	28,500	300	82,400
Other	25,950	-	10,450	1,800	38,200
Employee related expenses, other	28,800	8,250	39,100	800	76,950
Grant awards: ESEF Funds	80,000	-	-	-	80,000
Insurance: Business and Bonds	26,000	21,500	69,600	28,000	145,100
Professional Services					
Audit	21,850	-	-	-	21,850
Engineering	-	30,000	-	-	30,000
Legal	25,000	22,000	1,000	-	48,000
Property Assessments	75,000	-	-	-	75,000
Other	31,200	33,500	20,800	33,700	119,200
Pass thru MVFC Ambulance Service	152,250	-	-	-	152,250
Reimbursable - Engineering	-	100,000	-	-	100,000
Reimbursable - Other	-	10,000	-	-	10,000
Public Relations	74,500	1,000	9,500	100	85,100
Repairs and Maintenance					
Buildings	7,000	-	8,000	1,000	16,000
Drainage	-	-	-	75,000	75,000
Machinery & Equipment	1,000	-	2,000	2,500	5,500
Park	-	-	-	25,000	25,000
Street & Sidewalk Maintenance & Repair	-	-	-	847,470	847,470
Vehicles	-	2,200	35,720	3,000	40,920
Other(Cleaning, Inspections, etc.)	23,400	-	9,300	-	32,700
Supplies and Miscellaneous					
Advertising	18,000	12,000	1,000	500	31,500
Departement Specific Supplies	32,840	500	40,295	24,800	98,435
Gas & Diesel	-	8,800	45,000	8,500	62,300
NonCapital Equipment/Grant Equipment	5,000	5,000	23,000	2,500	35,500
Office Supplies/Postage	22,000	6,000	3,300	300	31,600
Uniforms	500	500	18,400	1,200	20,600
Telephone and Communications	19,200	1,200	23,500	5,200	49,100
Street Lights	-	-	-	90,000	90,000
Utilities	21,900	-	18,500	13,500	53,900
TOTAL OPERATING EXPENSES	\$ 1,339,130	\$ 772,075	\$ 2,404,330	\$ 1,382,015	\$ 5,897,550

Schedule A

The amended operating budget for fiscal year ending on April 30, 2024 is as follows:

REVENUES: Revenues increased in total by \$1,448,115 as shown in Section 1 of the Budget Amendment Ordinance.

Real Estate Tax

With the construction of two (2) new developments being delayed, property tax for new construction came in lower than originally anticipated.

Gross Rental Receipt Tax

Although budgeted Gross Rental Receipt Tax (GRRT) was increased during the FY24 budget process, actuals revenues have come in 10% higher than anticipated.

Grant Proceeds (non-public safety)

The increase is for grants (non-public safety) that were awarded during the fiscal year (Outdoor Rec. Parks & Trail and 2023 Bond Bill) and ARPA (American Rescue Plan Act) which requires that the revenue be acknowledged at the time the funds are spent.

Real Estate Transfer Tax

Although there was a decline in Real Estate Transfer Tax in FY24 compared to prior years, the overall revenue came in higher than originally anticipated due to the strong market in the Town of Ocean View.

Millville Ambulance Subscription

At the March 2023 meeting, the Council approved the increase of the Millville Ambulance Subscription from \$35 to \$50 per improved property. Since the FY2024 budget had already been introduced, no revision was made.

Expense Reimbursements

Increased for an unanticipated payout from our insurance company for the damages to a police vehicle while in pursuit.

Interest

In August 2022, Interest Rates took an upward turn and have continued to increase.

Donations

For the October 2023 Cops and Goblins, the Police Department received many in-kind donations along with a \$3,000 monetary donation.

EXPENDITURES: Expenditures decreased in total by \$23,640 as shown in Section 2 of the Budget Amendment Ordinance – Budgeted Operating Expenditures.

Administration

Administration increased in total by \$46,195. The most significant impact was the increase to the Millville Ambulance Subscription (\$44,275) and decrease to Holiday Décor Management (\$30,000) with the change in vendor. Minor impact to the adopted budget includes changes to Professional Services (\$4,550), Contracted Services and Repairs (\$6,800), Banking Fees (\$5,520), Utilities (\$3,350) as well as the increase to Cops & Goblins (\$3,500) and the approved performance bonus to selected personnel (\$8,200).

Planning and Zoning

Planning and Zoning increased in total by \$4,400 for the approved performance bonus to selected personnel. Other line items are being amended that did not require an increase or decrease to the overall adopted budget. The department was able to absorb these amendments.

Public Safety

Public Safety increased in total by \$58,295. The most significant impact was the increase to the Overtime (\$45,290) which was covered by unanticipated grants that were applied for and awarded during the year and Special Duty Officer Pay (\$1,790) along with an increase to Vehicle Maintenance for an unanticipated payout from our insurance company for the damages to a police vehicle while in pursuit (\$15,720). Minor impact to the adopted budget includes changes to Professional and Contracted Services and Repairs (\$8,600), a decrease to Supplies (\$4,305) as well as the decrease to Benefits (\$13,000) and the approved performance bonus to selected personnel (\$4,200).

Public Works

Public Works decreased in total by \$132,530 which included an increase to Street Repair for the FY23 street paving project that was not completed until May 2023 (\$350,570) and a decrease to Street Repair for the FY24 Street Paving being completed in May 2024. A Carryforward Purchase Order will be generated for the amount remaining on the contract (\$503,100). In July 2023, the Council approved an increase to Sidewalk Maintenance for the completion of the ADA Sidewalk Improvements in front of 201 Central Avenue in the amount of \$20,000.