

Parma Town Board meeting held on Tuesday, April 4, 2023, at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, NY.

ATTENDANCE

FILED
TOWN CLERK'S OFFICE
4/19/2023
TOWN OF PARMA

Supervisor	James Roose
Councilperson	Linda Judd (excused)
Councilperson	Tina Brown
Councilperson	Dave Ciufu
Councilperson	Mark Acker (excused)
Town Clerk	Carrie Fracassi
Building Department	Mark Lenzi (excused)
Dir. of Parks and Recreation	Tom Venniro
Highway Supt.	Jim Christ

OTHERS IN ATTENDANCE

Amy Hogue, Library Director, Don Sigler, Bruce Sprague and Tammy Maier.

CALL TO ORDER

Supervisor Roose called the meeting to order at 6:30 p.m. and led those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted.

REGULAR MEETING MINUTES – MARCH 21, 2023

RESOLUTION No. 109-2023 Motion by Councilperson Brown, seconded by Councilperson Ciufu, to accept the Minutes of the regular meeting held on March 21, 2023, as presented.

Motion carried: Aye 3 (Roose, Brown, Ciufu)
Nay 0
Excused 2 (Judd, Acker)

TOWN CLERK REPORT

The Town Clerk reported the Town Clerk Report has been filed with the Supervisor and emailed to the Board. There were no VFW rentals during the month of March, so the report remains the same as the previous month. The Town Clerk and Deputy Town Clerk will be going to the New York State Town Clerk Conference from April 23rd to April 25th in Syracuse. Carolyn Butler will be in the office to cover our time away.

HIGHWAY DEPARTMENT REPORT

Supt. Christ reported the Department is transitioning the trucks over from winter to brush and summer work. Brush pick up will begin on April 17, 2023. Auction for the Bobcat will be ending in the next week and the highest bid to date is currently over \$45,000.00.

PARKS AND RECREATION REPORT

Tom Venniro reported Dinner with the Easter Bunny went well. The Rotary Easter Egg Hunt will be held this Saturday at 9am. Summer Camp registration began and is going well. The Community Garage Sale will be held on June 2nd and June 3rd.

Parks Update: Park staff will be returning to the park the week of April 17, 2023. The Park Office renovations are almost done and the renovations at the VFW continue.

BUILDING DEPARTMENT REPORT

Mark Lenzi was excused. There was no report.

LIBRARY REPORT

Amy Hogue, Library Director, reported circulation and door count continues to increase.

PUBLIC FORUM

Supervisor Roose asked if there were any citizens who would like to address the Town Board with any concerns.

Tammy Meier, Manitou Road, asked if the Town has done anything to move towards an Ambulance District as discussed in the fall. Supervisor Roose said the Village, Town, Fire Department and Monroe Ambulance had a meeting and all entities were happy with how Monroe Ambulance is handling the service for Parma. Monthly reports are being sent to all entities and the service will continue to be monitored. She asked if there has been any further discussion about having a district. Supervisor Roose said at this time there has been no further discussion about creating a district, if service with Monroe were to become problematic, the Town/Village could look at creating a district at that time.

BUSINESS ITEMS

ACCEPTANCE OF 2022 COURT AUDIT

RESOLUTION NO. 110-2023 Motion by Councilperson Ciufu and seconded by Councilperson Brown, to acknowledge receipt of the 2022 Justice Court Audit recognizing there were no significant issues identified.

Motion carried: Aye 3 (Roose, Brown, Ciufu)
Nay 0
Excused 2 (Judd, Acker)

**ADD ONE-DAY MARRIAGE OFFICIANT LICENSE FEE TO THE APPROVED
FEE SCHEDULE**

Town Clerk reported NYS adopted legislation to allow for a one-day marriage officiant license to solemnize marriages and are required to be issued by Town Clerks. There is an application fee of \$25.00 to be collected by the Town. The amendment to the Law became effective March 28, 2023, and a resolution is needed to add the fee to the fee schedule.

RESOLUTION NO. 111-2023 Motion by Councilperson Brown and seconded by Councilperson Ciufu,

WHEREAS, New York State recently adopted legislation amending Domestic Relations Law to allow for a one-day marriage officiant to solemnize marriages, with an effective date of March 28, 2023; and

WHEREAS, issuance of the one-day marriage officiant license will be handled by Town or City Clerks, subject to a \$25 fee; and

THEREFORE, BE IT RESOLVED, that the Parma Town Board makes the following revision to the approved Fee Schedule by adding a new fee for a One-Day Marriage Officiant License:

Motion carried: Aye 3 (Roose, Brown, Ciufu)
Nay 0
Excused 2 (Judd, Acker)

PRINTER DISPOSAL

RESOLUTION NO. 112-2023 Motion by Councilperson Ciufu, seconded by Councilperson Brown, to authorize the disposal of a Dell Printer/Scanner, Tag No. 3321.

Motion carried: Aye 3 (Roose, Brown, Ciufu)
Nay 0
Excused 2 (Judd, Acker)

LIAISON REPORTS

**Councilperson Acker was excused; there was no report.

**Councilperson Brown reported the Recreation Committee Meeting will be April 12, 2023; there was no Special Police Meeting.

**Councilperson Judd was excused; there was no report.

**Councilperson Ciufu reported the Zoning Board meets after the next Town Board meeting.

There was no further business before the Town Board, Councilperson Ciufu made a motion to adjourn the meeting at 6:55 p.m., seconded by Councilperson Brown and all were in favor.

Town of Parma Town Board
April 4, 2023

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Respectfully submitted,

A handwritten signature in black ink that reads "Carrie Fracassi". The signature is written in a cursive style with a large, prominent initial 'C'.

Carrie Fracassi
Parma Town Clerk