

Parma Town Board meeting held on Tuesday, August 15th, 2023, at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, NY.

ATTENDANCE

FILED
TOWN CLERK'S OFFICE
9/6/2023
TOWN OF PARMA

Supervisor
Councilperson
Councilperson
Councilperson
Councilperson

James Roose
Linda Judd
Tina Brown
Dave Ciufu
Mark Acker

Town Clerk
Dir. of Parks and Recreation
Highway Supt.
Building Department

Carrie Fracassi (Excused)
Tom Venniro
Jim Christ

Town Attorney

Maureen Werner

OTHERS IN ATTENDANCE

Teresa Cummings (Deputy Town Clerk), Arthur Fritz Jr. (Zoning Enforcement Officer) , Dick & Susan Yolevich, Mike Weldon Sr, Rick & Cindy Lupinetti, Lucas Basso, Lisa Gebbie, Mary Elmore, Gary Cirello, Aaron Camp, Joe Indovina, Karen Indovina, Randy Muntz, Tom Further, John Sage, Debra Hebing, Kris Schultz, Tom Sercu.

CALL TO ORDER

Supervisor Roose called the meeting to order at 6:30 p.m. and led those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted.

REGULAR MEETING MINUTES – JULY 18, 2023

RESOLUTION No. 203-2023 Motion by Councilperson Judd, seconded by Councilperson Ciufu, to accept the Minutes of the regular meeting held on July 18, 2023, as presented.

Motion carried: Aye 5 (Roose, Judd, Brown, Ciufu, Acker)
Nay 0

TOWN CLERK REPORT

The Deputy Town Clerk reported July 2023 Town Clerk and VFW reports have been filed with the Supervisor's Office.

HIGHWAY DEPARTMENT REPORT

Supt. Christ reported they have been busy with county work and drainage. They have been monitoring the lakeshore sewers being installed and estimate that to be completed in about 2 months.

PARKS AND RECREATION REPORT

Tom Venniro reported there is a lot going on. There will be a national professional disc golf tournament in the park this coming week, that will be drawing in a huge crowd. Between the parks staff and volunteers for the event they have been making many improvements and new cages were donated and installed.

BUILDING DEPARTMENT REPORT

Arthur Fritz reported that the department is back to full staff and they are catching up.

LIBRARY REPORT

Amy Hogue, Library Director reported they had 900 patrons this month for different programs. The library gave away tons of books and buttons at the Parma Summer Smash Event. Their door count was just shy of 4000 people, which they hope to break that amount. There are 85 paintings on display at the library till the end of the month. They will be doing a community clean up behind the Jennejohn Lodge on Friday August 25th 9am.

PUBLIC FORUM

Supervisor Roose asked if there were any citizens who would like to address the Town Board with any concerns.

Joe Indovina wanted it noted that he is objecting the Dollar General, asked the board to consider looking at the guide to building and zoning laws from NY state, specifically sections 264 & 265, about rezoning properties with a majority vote.

Luke Basso asked about update on race track on Peck Rd. Attorney Werner said she went out about 2 weeks ago and Arthur Fritz stopped out but they were not racing when he was there, he explained that there needs to be more than 1 or 2 atvs/bikes for them to build a strong case if they decide to take this matter to court.

Mary Elmore asked about plans to fix the pond at Country Village, Highway Superintendent Christ stated he has been working with DEC and have plans to fix the pond once weather is not rainy and he can get back there. He explained this is a retention pond and not a recreation pond and after they do the DEC recommend repairs, the pond will collect rain and stormwater

drainage. Supervisor Roose stated they are also planning on having meeting with town engineers about this issue in the future.

Deb Hebing said the Hilton Babtist Church would like to be involved in any solar eclipse planning and meetings. Since the chamber of commerce does not have a store front she is concerned not a lot of residents/businesses know there is one, asked if she could hang signs at town hall.

Lisa Gebbie asked for an update on the dog park and if this would be open to residents or through the county. Tom Venniro advised that after the golf event they plan to finish the dog park, which should be open in the fall. They are reviewing all the logistics for winter months and are researching the possibility of working with the county.

Tom Sercu thanked Tom for doing a great job for the Parma Summer Smash event.

Aaron Camp wanted to let everyone know that the Wheels on Main st is this weekend in the village and Main st will be closed.

BUSINESS ITEMS

INTRODUCTORY LAW NO. 3-2023

A Local Law to establish a Temporary Moratorium on certain land development applications that are pending or may subsequently be filed with the Town of Parma – SET PUBLIC HEARING

RESOLUTION No. 204-2023 Motion by Councilperson Judd, seconded by Councilperson Brown,

WHEREAS, the Town of Parma desires to protect the public health, safety and welfare of the Citizens of the Town of Parma by establishing a temporary moratorium on certain land development applications that are pending or may subsequently be filed with the Town of Parma.

WHEREAS, it is necessary to hold and conduct a Public Hearing to consider the enactment of Introductory Local Law #3–2023;

NOW, THERFORE, be it resolved by the Town Board of the Town of Parma, Monroe County, New York as follows:

SECTION I: The Town Board of the Town of Parma shall hold and conduct a Public Hearing on Introductory Local Law #3–2023, a local law to establish a temporary moratorium on certain land development applications that are pending or may subsequently be filed with the Town of

Parma, which Public Hearing shall be held and conducted at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, NY on the 5TH day of September, 2023, at 7:00 p.m. at which hearing all interested persons shall be heard concerning the subject matter thereof.

SECTION II: The complete text of such Local Law is presently on file at the Office of the Town Clerk where it may be examined by all interested persons during normal business hours.

SECTION III: That the Town Clerk shall give due Notice of such Public Hearing as required by law.

Motion carried: **Aye 5 (Roose, Judd, Brown, Ciufio, Acker)**
 Nay 0

ZONING BOARD OF APPEALS DEADLINE DATES

Arthur Fritz would like to move the deadline for the Zoning Board of Appeals to a week earlier at noon on Friday. He explained that this will give the department an extra week to get all the paper work completed and also give the applicants extra time to complete the neighbor notifications.

RESOLUTION No. 205-2023 Motion by Councilperson Judd, seconded by Councilperson Brown, to change the deadline for zoning board of appeal deadline to a week earlier and at noon on that Friday. (schedule attached.)

Motion carried: **Aye 5 (Roose, Judd, Brown, Ciufio, Acker)**
 Nay 0

MARK ELLIS RESIGNATION-COURT

RESOLUTION No. 206-2023 Motion by Councilperson Brown, seconded by Councilperson Acker, to accept the resignation of Mark Ellis, Court Officer effective July 31st, 2023.

Motion carried: **Aye 5 (Roose, Judd, Brown, Ciufio, Acker)**
 Nay 0

SPECIAL POLICE APPOINTMENT-WILLIAM LIST

RESOLUTION No. 207-2023 Motion by Councilperson Brown, seconded by Councilperson Acker, to appoint William List to the Special Police.

Motion carried: **Aye 5 (Roose, Judd, Brown, Ciufio, Acker)**
 Nay 0

RECREATION INTERMUNICIPAL AGREEMENT AMENDMENT

Tom Venniro explained that there have been some changes at the Village Community Center and the storage situation has been very limited. They now have the ability to utilize the whole storage space without sharing with other tenants.

RESOLUTION No. 208-2023 Motion by Councilperson Brown, seconded by Councilperson Acker, to amend the recreation intermunicipal agreement to increase rent \$1000/year and increase Food shelf donation \$500/year.

Motion carried: Aye 5 (Roose, Judd, Brown, Ciufio, Acker)
Nay 0

DISC GOLF VFW USE FEE WAIVER

Tom Venniuro advised the board the park is hosting a major Disc Golf Tournament this coming week. They will be using the VFW Lodge as part of the event. He is recommending that with all the donations to the park we have received and volunteer hours that the Town waive their portion of the VFW rental fee.

RESOLUTION No. 209-2023 Motion by Councilperson Judd, seconded by Councilperson Ciufio, to waive the VFW use fee for the 2023 Disc Golf Tournament.

Motion carried: Aye 5 (Roose, Judd, Brown, Ciufio, Acker)
Nay 0

ADVERTISE FOR RECREATION DRIVER

RESOLUTION No. 210-2023 Motion by Councilperson Acker, seconded by Councilperson Brown, to approve advertisement for a recreation driver.

Motion carried: Aye 5 (Roose, Judd, Brown, Ciufio, Acker)
Nay 0

BEFORE & AFTER SCHOOL STAFF

RESOLUTION No. 211-2023 Motion by Councilperson Brown, seconded by Councilperson Ciufio, to hire 2 new staff and rehire prior staff for the before & after school program.

Motion carried: Aye 5 (Roose, Judd, Brown, Ciufio, Acker)
Nay 0

INDOOR LODGE PROPOSAL

Tom Venniuro advised the board that we currently rent out the VFW to the public, the building is outdated and not located within the park by the playground and other amenities. There was discussion on the current rental figures for the VFW and comparison to the Village's lodge,

which is bringing in a lot more rentals than the VFW. The board discussed concerns with the cost of building and placement in the park. There was also discussion on long term planning and the master plan, and how this would fit it with that.

RESOLUTION No. 212-2023 Motion by Councilperson Brown, seconded by Councilperson Ciufu, to accept the bid proposal from MRB for \$12,000 for the lodge concept design and estimate.

**Motion carried: Aye 5 (Roose, Judd, Brown, Ciufu, Acker)
Nay 0**

PIPE DITCH-MULTI ADDRESSES

RESOLUTION No. 213-2023 Motion by Councilperson Judd, seconded by Councilperson Acker, to approve the request for 21, 27, 33, 39 Parma Center Rd & 1396 & 1400 Hilton Parma Crs rd to have the Parma Highway Department enclose a ditch in front of these properties and provide maintenance.

**Motion carried: Aye 5 (Roose, Judd, Brown, Ciufu, Acker)
Nay 0**

STORAGE CONTAINER

Jim Christ advised the board the Highway's current storage shed is in poor condition. There is an opportunity to bid on a metal storage container. He would like to try to purchase this to replace the shed.

RESOLUTION No. 214-2023 Motion by Councilperson Ciufu, seconded by Councilperson Acker, to bid on a storage container, not to exceed \$9000.00 from unappropriated funds.

**Motion carried: Aye 5 (Roose, Judd, Brown, Ciufu, Acker)
Nay 0**

PREPAIDS

RESOLUTION No. 215-2023 Motion by Councilperson Judd, seconded by Councilperson Brown, to approve the prepaids as presented in the amount of \$85,909.41.

Prepays for Approval August 15, 2023

Date	Check #	Vendor	GL Expense	Amount	Check Total	Description	Bank
07/17/23	1560	Roch Community Baseball	AOO 570.7140.491.01	634.00	634.00	camp trip 7/20	Z99 1.110
07/19/23	1562	Daniel Playfair	AOO 516.7550.490.00	599.00	599.00	summer concert 7/19	Z99 1.110
07/25/23	1563	West Herr	DAO 550.5142.210.00	31,014.66			
			DBO 550.5130.210.00	42,829.77	73,844.43	2023 RAM 3500	Z99 1.110
07/25/23	1564	Seabreeze	AOO 570.7140.491.01	1,430.00	1,430.00	camp trip 8/2	Z99 1.110
07/26/23	1565	Spice of Life Productions	AOO 516.7550.490.00	715.00	715.00	summer splash tent rental	Z99 1.110
07/26/23	1566	Seth Sealfon	AOO 516.7550.490.00	2,800.00	2,800.00	summer splash music	Z99 1.110
07/26/23	1567	Moonlight Music	AOO 516.7550.490.00	220.00	220.00	summer splash DJ	Z99 1.110
08/01/23	1569	MC Treasury	AOO 516.1620.480.00	1.00	1.00	property taxes	Z99 1.110
08/01/23	1570	NYS Unemployment	AOO 590.9050.810.00	175.92	175.92	2nd qtr 2023	Z99 1.110
08/03/23	1571	Ontario Play and Café	AOO 570.7140.491.01	665.63	665.63	camp trip 8/4	Z99 1.110
08/04/23	ACH	NYSLRS	TAO 2.018	3,914.25	3,914.25	July reporting	Z99 1.130
08/04/23	1572	petty cash	LOO 574.7410.492.00	37.02		program supplies	
			LOO 574.7410.492.00	46.16		program supplies	
			LOO 474.7410.490.00	12.00	95.18	book	Z99 1.110
08/04/23	1573	Grace Engelbrecht	LOO 574.7410.492.00	15.00	15.00	pizza for VAP	Z99 1.110
08/09/23	1575	Michael Speranza	AOO 516.7550.490.00	800.00	800.00	summer concert 8/9	Z99 1.110

85,909.41 85,909.41

**Motion carried: Aye 5 (Roose, Judd, Brown, Ciufu, Acker)
 Nay 0**

BUDGET TRANSFER

RESOLUTION No. 216-2023 Motion by Councilperson Acker, seconded by Councilperson Ciufu, to approve Budget Transfer as presented in the amount of \$184,644.56.

Town of Parma Town Board
 August 15, 2023

TRANSFERS FOR 2023

August 15, 2023

ACCT #	FROM DESCRIPTION	AMT.	ACCT #	TO DESCRIPTION	AMT.	REQUESTED
AOO 536.3640.460.00	Contracted Services	90.00	AOO 536.3640.480.00	Misc Ecpsnese	90.00	Christodaro
DBO 409.5599.00	Unappropriated FB	22,667.54	DBO 550.5130.210.00	Equipment	22,667.54	Christodaro
DAO 450.2665.00	Sale of Equipment	25,762.80	DAO 550.5142.210.00	Equipment	30,355.50	Christodaro
DAO 409.5599.00	Unappropriated FB	4,592.70				Christodaro
DBO 450.2665.00	Sale of Equipment	35,577.20	DBO 550.5130.210.00		41,919.50	Christodaro
DBO 409.5599.00	Unappropriated FB	6,342.30				Christodaro
AOO 536.3640.460.00	Contracted Services	300.00	AOO 536.3640.480.00	Misc Expense	300.00	Christodaro
AOO 514.1410.480.0	Miscellaneous	344.56	AOO 514.1410.430.00	Educational & Professional	344.56	Fracassi
LOO 474.2705.00	Gifts & Fonations	275.00	LOO 574.7410.430.00	Educational & Professional	275.00	Hogue
LOO 574.7410.490.01	Books- Grant	3,624.43	LOO 574.7410.490.00	Books	3,624.43	Hogue
SDO 599.9901.900.00	Interfund Transfer	8,000.00	SDO 585.8540.400.00	Drainage	8,000.00	Christ
SDBO 550.5130.425.00	Maintenance Supplies	2,500.00	DBO 550.5130.452.00	Vehicle Mainenance	2,500.00	Christ
AOO.516.1620.469.00	Town Hall Cleaning	2,000.00	AOO.516.1620.415.00	Janitorial Supplies	2,200.00	Venniuro
AOO.516.1620.490.00	Town Hall Improvements	3,707.09	AOO.516.1620.480.00	Miscellaneous	501.51	Venniuro
			AOO.516.7550.490.00	Town Celebrations	2,677.42	Venniuro
			AOO.530.3989.210.00	Equipment	328.16	Venniuro
AOO.470.2023.32	Basketball Camp	3,716.90	AOO.570.7020.430.00	Educational & Professional	1,300.00	Venniuro
AOO.470.2045.32	Track and Field Conditioning	3,100.00	AOO.570.7020.451.00	Gasoline	500.00	Venniuro
AOO.470.2067.04	Sr Fitness	1,000.00	AOO.570.7020.452.00	Vehicle Mainenance	64.76	Venniuro
AOO.470.2060.04	Sr Trips	3,487.00	AOO.570.7310.487.32	Track and Field Conditioning	3,100.00	Venniuro
AOO.470.2655.00	Amusement Park Tickets	1,169.00	AOO.570.7310.497.32	Basketball Camp	3,717.90	Venniuro
AOO.570.7020.210.00	Equipment	2,118.47	AOO.570.7315.493.03	Basketball Youth Team	9.28	Venniuro
AOO.570.7020.411.00	Brochures	940.00	AOO.570.7610.490.04	Trips	20,000.00	Venniuro
AOO.570.7020.480.00	Miscellaneous	500.00	AOO.570.7610.494.04	Sr Entertainment	2,000.00	Venniuro
AOO.570.7020.491.00	Internship	25.00	AOO.570.7610.497.04	Sr Fitness	2,000.00	Venniuro
AOO.570.7310.488.32	Running Youth	434.00	AOO.570.7989.420.00	Amusement Park Tickets	1,169.00	Venniuro
AOO.570.7310.493.32	Softball Camp	1,400.00	AOO.570.7989.490.06	Nutrition	5,000.00	Venniuro
AOO.570.7310.494.02	Pre-school	750.00	AOO.571.7110.422.00	Equipment Repair/Rental	7,000.00	Venniuro
AOO.570.7310.496.02	Science	840.00	AOO.571.7110.425.00	Maintenance Supplies	11,000.00	Venniuro
AOO.570.7310.496.32	Cheerleading Camp	1,050.00	AOO.571.7110.460.00	Contracted Services	6,000.00	Venniuro
AOO.570.7310.497.02	Music	700.00	AOO.571.7110.490.00	Park Improvements	6,000.00	Venniuro
AOO.570.7310.497.42	Golf	700.00				Venniuro
AOO.570.7310.499.32	Field Hockey	230.00				Venniuro
AOO.570.7310.499.42	Art Camp	154.00				Venniuro
AOO.570.7315.494.03	Basketball-Girl Team	1,400.00				Venniuro
AOO.570.7315.495.03	Floor Hockey Youth	1,500.19				Venniuro
AOO.570.7315.497.03	Youth Lacrosse	2,275.00				Venniuro
AOO.570.7610.480.04	Miscellaneous	500.00				Venniuro
AOO.570.7610.491.04	Sr Golf	350.00				Venniuro
AOO.570.7620.490.05	Aerobic Fees	700.00				Venniuro
AOO.570.7620.496.05	R-shirts	1,000.00				Venniuro
AOO.570.7620.497.05	Golf Adult	350.00				Venniuro
AOO.576.7520.460.00	Contracted Services	2,000.00				Venniuro
AOO.571.7110.210.00	Equipment	36,471.38				Venniuro
		\$184,644.56			\$184,644.56	

TB approved \$64625.40 on 4/18

\$0.00

Motion carried: Aye 5 (Roose, Judd, Brown, Ciuffo, Acker)
 Nay 0

INFORMATIONAL ITEMS

Tom Venniuro updated the board on the Comprehensive Plan meetings, and said there is a survey for residents available online. Hard copies are available at Town Hall/Village office/Library. They are hoping to have these back by the end of September.

LIAISON REPORTS

**Councilperson Acker reported the planning board meeting this week had 2 items that were both tabled. The owners for the Dollar General put on a really great presentation, their plans for the building look very nice and not like a typical Dollar General Store. The owners are willing to be work with the town and neighbors. Ridge Rd had an applicant looking to erect a storage/office building.

**Councilperson Brown had nothing to report, but wanted to thank Tom for the great job at summer event.

**Councilperson Judd reported there was no library meeting. The open space committee is working with the Comprehensive committee, their meetings have been going well. There was discussion with concerns about solar eclipse and options to avoid grid lock traffic. Councilperson Judd has been going to residents on Moul rd, Bennet Rd and Curtis Rd that currently have no public water. She would like them to fill out a water Quality Survey.

**Councilperson Ciufu reported the zoning board met on July 18th, they only had 1 applicant that was tabled. Next meeting is August 16th.

WARRANT

RESOLUTION No. 217-2023 Motion by Councilperson Acker, seconded by Councilperson Brown to approve payment of AOO General Fund bills, in the amount of \$119,854.55.

Motion carried: Aye 5 (Roose, Judd, Brown, Ciufu, Acker)
Nay 0

RESOLUTION No. 218-2023 Motion by Councilperson Brown, seconded by Councilperson Judd to approve payment of BOO Part Town Fund bills, in the amount of \$2,747.08.

Motion carried: Aye 5 (Roose, Judd, Brown, Ciufu, Acker)
Nay 0

RESOLUTION No. 219-2023 Motion by Councilperson Judd, seconded by Councilperson Ciufu to approve payment of DAO Highway Town Wide Fund bills, in the amount of \$31,614.79.

Motion carried: Aye 5 (Roose, Judd, Brown, Ciufu, Acker)
Nay 0

RESOLUTION No. 220-2023 Motion by Councilperson Ciufu, seconded by Councilperson Acker to approve payment of DBO Highway Part Town Fund bills, in the amount of \$63,284.39.

Motion carried: Aye 5 (Roose, Judd, Brown, Ciufu, Acker)
Nay 0

RESOLUTION No. 221-2023 Motion by Councilperson Acker, seconded by Councilperson Brown to approve payment of HRS REDI-Lakeshore Sanitary Fund bills, in the amount of \$296,007.53.

Motion carried: Aye 5 (Roose, Judd, Brown, Ciufu, Acker)
Nay 0

RESOLUTION No. 222-2023 Motion by Councilperson Brown, seconded by Councilperson Judd to approve payment of SDO Townwide Drainage Fund bills, in the amount of \$11,227.48.

**Motion carried: Aye 5 (Roose, Judd, Brown, Ciufio, Acker)
Nay 0**

RESOLUTION No. 223-2023 Motion by Councilperson Judd, seconded by Councilperson Ciufio to approve payment of TAO Trust & Agency Fund bills, in the amount of \$750.00.

**Motion carried: Aye 5 (Roose, Judd, Brown, Ciufio, Acker)
Nay 0**

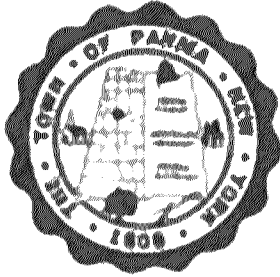
The total to be paid is \$ 525,485.82

There was no further business before the Town Board, Councilperson Ciufio made a motion to adjourn the meeting at 8:14 p.m., seconded by Councilperson Acker and all were in favor.

Respectfully submitted,



Teresa Cummings
Parma Deputy Town Clerk



TOWN OF PARMA

Building Department

1300 Hilton-Parma Road
P.O. Box 728
Hilton, New York 14468

Office (555) 392-9449
Fax (555) 392-6659
www.parmanewyork.org

2023

PARMA ZONING BOARD OF APPEALS MEETING SCHEDULE (meets 3rd Wednesday of each month at 7:00 PM)

MEETING DATES

January 18, 2023

February 16

March 15

April 19

May 17

June 21

July 19

August 16

September 20

October 18

November 15

December 20

January 17, 2024

AGENDA (12:00 NOON)

December 22, 2022 (Thursday)

January 20, 2023

February 17

March 24

April 21

May 26

June 23

July 21

August 25

September 22

October 20

November 22

December 22, 2023

Notes: 1) All applications must be submitted with 8 copies of maps, along with an electronic copy of all materials submitted, by 12:00 pm of deadline date
2) All meetings will begin at 7:00 PM and are open to the public.

