

Parma Town Board meeting held on Tuesday, October 5, 2021 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	Jack Barton
Councilperson	James Roose
Councilperson	Linda Judd
Councilperson	Tina Brown
Councilperson	Dave Ciufo
Town Clerk	Carrie Fracassi
Building Department	Mark Lenzi
Dir. of Parks and Recreation	Tom Venniro
Highway Supt.	Jim Christ

FILED
TOWN CLERK'S OFFICE
10/20/2021
TOWN OF PARMA

OTHERS IN ATTENDANCE

Mike Weldon, Lon Jacobs

CALL TO ORDER

Deputy Supervisor Roose called the meeting to order at 6:30 p.m. and led those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted.

REGULAR MEETING MINUTES - SEPTEMBER 21, 2021

RESOLUTION NO. 261-2021 Motion by Councilperson Judd, seconded by Councilperson Brown to accept the Minutes of the regular meeting held on September 21, 2020 as presented.

Motion carried: Aye 5 (Barton, Roose, Judd, Brown, Ciufo) Nay 0

TOWN CLERK REPORT

The Town Clerk reported that the VFW and Town Clerk reports for September 2021 have been submitted to the Supervisor's Office. Installment payments for School taxes have been surrendered to the County; we continue to collect the full payment amounts. Interviews will start this week for the PT Office position.

HIGHWAY DEPARTMENT REPORT

Supt. Christ reported all Town Road and County Work projects have been completed. The Department is working on Brush and Drainage. County work revenue will be just over \$200,000 for the year. He has been talking to the County Representative about county work for next year.

RECREATION DEPARTMENT REPORT

Most in person recreation programs, services and events are operational and running. The fall programming schedule has been released and registration is open. All programs and details can be viewed online.

Upcoming Events:

October 16, 2021 – Fall Concert and Clam Bake;
October 30, 2021 – Halloween Celebration;
December 4, 2021 – Holiday Tree Lighting Event.

Make A Difference Day –

Events for Make a Difference Day will be held on October 22 and October 23, 2021. There will be over 20 projects spanning the two days, including Recycling, Shredding, Food Drive, and a Blood Drive, along with service projects throughout the Town. The Recreation Department has a full listing of projects in their office.

Parks Update –

They are currently treating fields and hosting Baseball and Football programs, Cross Country events, Cyclocross and Disc Golf Tournaments.

Town Hall Maintenance Update/Capital Projects –

The Department is looking to complete some capital improvements to the Town Hall including Town Hall Landscaping at the south end of the building, Town Hall Thermostats, Town Board Room Work, Meeting House Rehabilitation.

BUILDING DEPARTMENT REPORT

Mark Lenzi reported Art Fritz, DEC Rep., a Conservation Officer, and himself went to 442 Trimmer Road for a site visit. The owner was at the property at the time and would not talk to them and told them to leave. They viewed what they could without entering the property. The DEC will be sending a letter to the owner. The Town Attorney has begun the filing process for Supreme Court Action; there is a backlog in the Courts.

Mr. Lenzi reported that MRB has put estimated costs together for water districts on Moul Road (east end, west end). Supervisor Barton discussed the process and said he has been in discussion with residents on the west end of Moul Road and let them know the estimated cost is \$1,481.23. The residents seem okay with the cost. Audit and Control at NYS must approve the cost and they limit the amount that can be charged. A letter will have to be completed to the residents acknowledging the cost. The estimated cost for the east end of Moul Road is a little higher at \$1,517.29. These projects are sometimes cost prohibitive.

The monthly report for September 2021 was submitted. Mr. Lenzi said the Fence Survey results are in and he will draft possible code changes for fences in Parma for the Board to review and discuss.

LIBRARY REPORT

There was no report.

PUBLIC FORUM

Councilperson Roose asked if there was any other citizen who would like to address the Town Board with any questions or concerns. There was none.

BUSINESS ITEMS

APPOINT BUILDING INSPECTOR

Mark Lenzi interviewed three people for the open position. He recommends Allen Reitz for the position. Mr. Reitz has expertise in firefighting, fire safety, code enforcement and building inspections.

RESOLUTION NO. 262-2021 Motion by Councilperson Brown, seconded by Councilperson Ciufu, to hire Allen Reitz as a Building Inspector at \$27.47/hour with a start date of November 8, 2021, and a review after 6 months.

Motion carried: Aye 5 (Barton, Roose, Judd, Brown, Ciufu) Nay 0

TENTATIVE BUDGET 2022 – SET PUBLIC HEARING

The Tentative Budget for 2022 is in the Town Clerk's Office and can be viewed on the Town of Parma website.

RESOLUTION NO. 263-2021 Motion by Councilperson Judd, seconded by Councilperson Brown, to schedule the Public Hearing for the 2022 Preliminary Budget for Wednesday, November 3, 2021, at 7:00 pm to be held at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

Motion carried: Aye 5 (Barton, Roose, Judd, Brown, Ciufu) Nay 0

Supervisor Barton noted the budget for 2022 is \$7,380,458. The Village tax rate will go from 2.614 to 2.610 and the Town tax rate will go from 2.726 to 2.720. Both a very slight decrease.

SIX MONTH EMPLOYEE REVIEW – RYAN ROCKEFELLER

Tom Venniro said Ryan Rockefeller was promoted to Assistant Recreation Director on March 16, 2021, with a 6-month review. The 6-month review has been completed and Ryan received a highly positive employee review which will be filed in his human resource file. In addition to excelling in all evaluation categories; he successfully accomplished added responsibilities as discussed when receiving the promotion. He would like the Board to approve a payrate change based on that review from \$26.22 to \$27.53/hour.

RESOLUTION NO. 264-2021 Motion by Councilperson Brown, seconded by Councilperson Judd, to approve the pay rate of Ryan Rockefeller to \$27.53/hour after a positive 6-month review effective September 27, 2021.

Motion carried: Aye 5 (Barton, Roose, Judd, Brown, Ciufu) Nay 0

SIX MONTH EMPLOYEE REVIEW – MARK LENZI

Jack Barton said he completed a 6-month review for Mark Lenzi; his 6-month date is October 8, 2021. With his positive review he would like to approve the pay rate of \$60,495.00 an increase from \$58,895.00.

RESOLUTION NO. 265-2021 Motion by Councilperson Judd, seconded by Councilperson Brown, to approve the pay rate of Mark Lenzi to \$60,495.00 after a positive 6-month review effective October 8, 2021.

Motion carried: Aye 5 (Barton, Roose, Judd, Brown, Ciufu) Nay 0

MISCELLANEOUS

INFORMATIONAL ITEMS

LAKE SHORE

Supervisor Barton noted that he received a letter from the DEC with a Notice of Complete Application to be advertised in the Suburban News. The East Wautoma (Delavergne) Project has been approved and they are waiting on materials to start. They hope to start that project in late fall/early winter.

UNION NEGOTIATIONS

Union negotiations have started with the Highway Department and the Supervisor is waiting to hear from the Parks/Rec/Building Union.

210 COLLAMER ROAD

This 4.4-acre property was approved for use as a self-storage facility. They would like to annex into the Village. Supervisor Barton does not know the reason for that or what the benefit would be. The Town has a say in whether that happens. The Board would like more information.

SPECIAL POLICE PRESENTATION

There is a Special Police Presentation on Wednesday, October 13, 2021, at 6:00 p.m. at the Village Community Center. He is requesting the Board be present. All Special Police will be there in uniform.

HEALTH INSURANCE 2022

Supervisor Barton noted that the Health Care plans offered to employees for 2022 will remain the same as this year. There will be a slight decrease in the co-pay plan and a 5% increase in the High Deductible plan.

RESOLUTION NO. 266-2021 Motion by Councilperson Ciufu, seconded by Councilperson Brown, to approve the Health Insurance Plans for the Town of Parma for 2022.

Motion carried: Aye 5 (Barton, Roose, Judd, Brown, Ciufu) Nay 0

LIAISON REPORTS

**Councilperson Roose had no report.

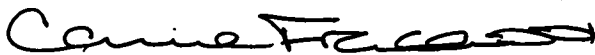
**Councilperson Judd had no report.

**Councilperson Brown said she will be attending the Special Police meeting next week.

**Councilperson Ciufu had no report.

There was no further business before the Town Board, Councilperson Brown made a motion to adjourn the meeting at 7:28 p.m., seconded by Councilperson Judd and all were in favor.

Respectfully submitted,



Carrie Fracassi
Parma Town Clerk

