

Parma Town Board meeting held on Tuesday, September 3, 2019 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, NY

ATTENDANCE

	Supervisor	Jack Barton
Absent	Councilperson	Gary Comardo
	Councilperson	James Roose
	Councilperson	Blake Keller
	Councilperson	Linda Judd
	Town Clerk	Carrie Fracassi
	Building & Development Coordinator	Dennis Scibetta
	Dir. of Parks and Recreation	Tom Venniro
Absent	Highway Superintendent	Brian Speer

OTHERS IN ATTENDANCE

Jim Vinette, John Huber, Steve Zajac, Peter Lacagnina, Dave Crumb and other members of the Public.

CALL TO ORDER

Supervisor Barton called the meeting to order at 6:30 p.m. and led those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted.

REGULAR MEETING MINUTES – AUGUST 20, 2019

RESOLUTION No. 219-2019 Motion by Councilperson Judd, seconded by Councilperson Keller, to accept the Minutes of the regular meeting held on August 20, 2019.

Motion carried: Aye 4 (Barton, Roose, Keller, Judd) Nay 0 Absent 1 (Comardo)

TOWN CLERK REPORT

The Town Clerk reported that the Town Clerk and VFW Reports for August have been submitted to the Supervisor's Office.

Tax bills have been mailed and are online; collection began in our office today. The office will be open on Saturday, September 14th from 9 a.m. to noon, which is before the first tax payment due date of September 15th.

HIGHWAY DEPARTMENT REPORT

Supt. Speer was absent. There was no report.

BUILDING DEPARTMENT REPORT

Mr. Scibetta reported they are down building permits and new house permits from last year.

PARKS AND RECREATION DEPARTMENT REPORT

Mr. Venniro reported that the Budget Report is accurate through most of August, 2019. The Fall 2019 Experience Guide will be available this week and will go on line in the upcoming week as well.

Park Update:

One of the 72" mowers went up in flames several weeks ago. No one was injured and this was considered an accidental incident with no known cause. The fire department had to put out the fire and the machine is beyond repair. Our insurance covers this type of incident and the mower will be replaced in the near future.

Park staff evaluated the meeting house property and determined that the main roof is in need of tear-off replacement which would require a crew. The small structure on the property is one our crew can repair and this information is being shared with the Historian.

LIBRARY REPORT

Leslie Boedicker reported that she is working on a new grant to finish digitizing the papers that the Historical Society has in their possession and she continues to work on the grant for the roof so that the money can be obtained in April. They had people associated with the census coming to the Library to sign up census takers for the upcoming census. She spoke to the Town Clerk about letting the Town know when the census takers will be around Town so that information can go on the website to notify residents. She is looking into new computers and Joe Robach visited the Library for a tour and he is interested in trying to obtain funding for the Library. She noted the Democrat and Chronicle did a story about Mainly Books on Main Street and the article detailed how they work with the Library.

HISTORIAN REPORT

Dave Crumb was in attendance to discuss the meeting house on Parma Center Road. Supervisor Barton explained he went to the meeting house to look at it and there is more work that needs to

be done than just painting. It is in need of a new roof and repair work. Supervisor Barton will be getting estimates and would also like to get a new sign. The small office building in the back is also in need of a new roof; however, the Parks Department will be able to make this repair and it will cost approximately \$1,000.

Dave Crumb noted that the meeting house was the earliest church in Parma Center (the Hub) and built in 1844. Many residents attended the church. After it ceased to be used as a Church it was used as a museum and after the new building was placed at Town Hall it was used for storage. There was discussion about receiving donations to rehab the building in hopes that people could visit and tour it in the future. Mr. Crumb said he would put a blurb about donations in his article he was writing for the paper. Councilperson Roose felt that not a lot of people know that it is there.

PUBLIC FORUM

Supervisor Barton asked if there was any other citizen who would like to address the Town Board with any concerns.

John Huber asked what the status was for the disc golf course changes that were supposed to be made. Tom Venniro said as far as he knows the changes were made and it is being used. Mr. Huber had some concerns about how close a couple of the holes are to the walking trails.

Peter Lacagnina asked about the status of finishing the project started by the Highway Department in front of his and his neighbor's house. He stated he has called and left messages and the Superintendent will not even return his phone call. He is frustrated that this has been going on for 6 years. He noted that at the last meeting the Town Board said that they have no control over the Supt. because he is elected; however, he feels the Board controls his budget and pay and that the Superintendent needs to be held accountable. He would like to know what to do from here. Supervisor Barton said that the Board has tried several times to entice him to do these projects with little to no luck. Mr. Lacagnina did not feel it is right that he is not following up and doing things because he is not running again. Councilperson Keller asked if there was a way to compel the Highway Supt. to finish this or can the Town contract this out and use the Highway Budget to pay for it. Supervisor Barton does not believe they can take the money out of the Highway Budget for this. The Supervisor is also concerned because some of this project is in the right of way and there would be a permitting process because it a State Road. He does not feel they should circumvent the Highway Department. Supervisor Barton will follow up with Supt. Speer and speak to a contractor. Councilperson Judd apologized to Mr. Lacagnina for the situation and wanted him to know that the Town is also frustrated with what is going on and she is hoping for a good outcome with this.

BUSINESS ITEMS
ASSESSOR APPOINTMENT

RESOLUTION No. 220-2019 Motion by Councilperson Roose, seconded by Councilperson Judd, to appoint Don Wells as the Assessor for the term beginning on October 1, 2019 and ending on September 30, 2025.

Motion carried: Aye 4 (Barton, Roose, Keller, Judd) Nay 0 Absent 1 (Comardo)

PLANNING BOARD FEES

Supervisor Barton explained that there has been some conversation between him, the Assessor and the Building and Development Coordinator. Some developers realizing that March 1st is the taxable status date are waiting to file their approved plans from the Planning Board with Monroe County until after that date which buys them another year without additional taxes being charged. What we are seeing is once they are filing the map they are coming right in and wanting building permits and it hasn't gone through the process at Monroe County yet and Tax ID numbers have not been assigned yet; that is usually a 6-8 week process. This causes an issue in the Assessor's office with assigning the address. If they do not file the map within 60 days, they have to get an updated signature and he would propose adding a fee to update the signature on the map to \$1,000 for a multi-lot subdivision, charging a \$50 fee for a single lot subdivision.

RESOLUTION No. 221-2019 Motion by Supervisor Barton, seconded by Councilperson Judd to charge a fee of \$1000 for multi-lot subdivisions and \$50 for single lot subdivisions when they have to come back to the Planning Board for an updated signature.

Councilperson Keller asked if the Supervisor thought this would be enough to change the behavior. Supervisor Barton stated he did not think so but it would cover the cost to the Town for the trouble it causes. Dennis Scibetta said some builders are putting the subdivision in during the fall and then hold the map until March, file it and come in ready to build. Mr. Scibetta also stated that the Assessor is very fair with new builds and model homes when it comes to assessments. Much of the rest of NYS as soon the shovel touches the ground they are assessed almost at full value. Councilperson Roose asked if this is what all Towns in Monroe County do. Supervisor Barton said no, each does it differently, some will not issue any building permits until it has been filed and the Tax ID is in place. The consensus on of the Board is that they would like to have more information and it would be hard to vote on this tonight after the short discussion they have had. Councilperson Keller would like to think about the possible negatives. Mr. Scibetta relayed to the Board that it is a lot of extra work when the builders do this. Councilperson Judd feels that the builders have an avenue to not pay the fee; this is their choice to do things this way.

Supervisor Barton would like to amend his Motion to table this matter to the next meeting to allow for more information for Board Members. Councilperson Judd agreed to this amendment and seconded the amended Motion.

Motion carried: Aye 4 (Barton, Roose, Keller, Judd) Nay 0 Absent 1 (Comardo)

POSTAGE MACHINE

The Town Clerk explained that the Lease on the postage machine has been up for a couple months. They reached out to let us know it had expired and want the Town to sign a new lease which would include a new machine. The new lease and service fee would equal \$1747.80/year. I have talked to IMS, the company that currently picks up the mail for delivery about options available. Along with picking up our mail for delivery they are able to add the postage on the mail. There would be a savings to the Town for rental fees, postage, ink, and labels plus a savings for mailing flats and certified letters. Our current lease runs through November 13, 2019 and we would look to begin full service at that point with IMS.

RESOLUTION No. 222-2019 Motion by Councilperson Keller, seconded by Councilperson Roose to authorize the Supervisor to sign the agreement with IMS for mail services.

Motion carried: Aye 4 (Barton, Roose, Keller, Judd) Nay 0 Absent 1 (Comardo)

APPROVAL FOR MAP SIGNATURE

Supervisor Barton noted that he and Dennis Scibetta are in discussion with Monroe County about this Agenda item.

SEASONAL RECREATION ASSISTANTS RATE **APPROVALS – 2019/2020 BEFORE & AFTER SCHOOL** **PROGRAM**

Tom Venniro provided a listing of rates for the Seasonal Recreation Assistants for the Before and After School Programs for approval. They are still looking to fill one position.

RESOLUTION No. 223-2019 Motion by Councilperson Roose, seconded by Councilperson Keller to approve the proposed pay rates as presented for 2019/2020 School year effective September 4, 2019.

Motion carried: Aye 4 (Barton, Roose, Keller, Judd) Nay 0 Absent 1 (Comardo)

BASEBALL FIELD WORK

Tom Venniro explained that the large baseball field conditions are very poor, difficult to maintain in poor weather conditions and a safety hazard. The fields have not had any professional work done in approximately 15 years. More often than not our fields are one of the only ones closed because the grading is not correct. He is looking into fill and reconstruction options and has the property specs to obtain proposals. They have reworked their budget for their capital projects and this is one they would like to accomplish this year. He is not quite ready to present those numbers tonight but should be at the next meeting. There was discussion about bidding the project as a whole or splitting the project by labor and materials. Supervisor Barton will look into this.

MISCELLANEOUS

INFORMATIONAL ITEMS

Supervisor Barton explained the medical insurance plans being offered to the employees for the upcoming year. There will be a co-pay plan, different from this year, and a high deductible plan being offered. The Town is required to notify employees of a change of insurance 60 days before a change is made to the plans.

LIAISON REPORTS

** Councilperson Keller had no report.

** Councilperson Comardo was absent. There was no report.

** Councilperson Roose had no report.

** Councilperson Judd reported that there is a Planning Board meeting Thursday. Farmland and Open Space in conjunction with Genesee Land Trust will be holding a community informational meeting at the VFW on October 1, 2019. There was a Library Board meeting this morning and they discussed the budget and finishing paperwork required to get the grant money for the roof.

ENTER INTO EXECUTIVE SESSION

RESOLUTION No. 224-2019 Motion by Supervisor Barton, seconded by Councilperson Roose to enter into Executive Session to discuss pending litigation. There will be no business conducted after the Executive Session.

Motion carried: Aye 4 (Barton, Roose, Keller, Judd) Nay 0 Absent 1 (Comardo)

Entered into Executive Session at 7:48 p.m.

EXIT OUT OF EXECUTIVE SESSION

RESOLUTION No. 225-2019 Motion by Councilperson Keller, seconded by Councilperson Judd to exit out of Executive Session and enter back into Regular Session at 8:11 p.m.

Motion carried: Aye 4 (Barton, Roose, Keller, Judd) Nay 0 Absent 1 (Comardo)

There was no further business before the Town Board, Councilperson Judd made a motion to adjourn the meeting at 8:12 p.m., seconded by Councilperson Roose and all were in favor.

Respectfully submitted,



Carrie Fracassi
Parma Town Clerk