

Parma Town Board meeting held on Tuesday, January 15, 2019 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York

ATTENDANCE

Supervisor	Jack Barton
Councilperson	Gary Comardo
Councilperson	James Roose
Councilperson	Blake Keller
Councilperson	Linda Judd
Town Clerk	Carrie Fracassi
Building and Development Coordinator	Dennis Scibetta
Dir. of Parks and Recreation	Tom Venniro
Absent	Highway Supt. Brian Speer

FILED
TOWN CLERK'S OFFICE

FEB 06 2019

TOWN OF PARMA

OTHERS IN ATTENDANCE

CALL TO ORDER

Supervisor Barton called the meeting to order at 6:30 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted.

REGULAR MEETING MINUTES – DECEMBER 28, 2018

RESOLUTION NO. 50-2019 Motion by Councilperson Judd, seconded by Councilperson Comardo, to accept the Minutes of the regular meeting on December 28, 2018.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

REGULAR MEETING MINUTES – JANUARY 2, 2019

RESOLUTION NO. 51-2019 Motion by Councilperson Comardo, seconded by Councilperson Roose, to accept the Minutes of the regular meeting on January 2, 2019.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

TOWN CLERK REPORT

The Town Clerk had no report.

HIGHWAY DEPARTMENT REPORT

Supt. Speer was absent. There was no report.

BUILDING DEPARTMENT REPORT

Mr. Scibetta reported that they have already issued three new house permits this year and he feels this year will be just as busy as the previous year.

The new entry system for the Town Hall went live today. This will make the Town Hall more secure and it is nice to see it come to fruition after years of talking about it. He thanked Supervisor Barton for his help moving this project forward.

The owners of the Dome on Ridge Road are working with the insurance company and have been in contact with the Town to rebuild. What is unknown right now is if it will be a new Dome or a framed structure.

He mentioned a new bakery business on Ridge Road open from Thursday through Saturday serving breads and pastries; they hope to expand this in the future.

They are working with the DEC on a water issue for a property on Hilton Parma Corners Road. There is water coming off of Ridge Road that is dumping onto a property making part of his land useless and he has some concerns with the water and possible contamination.

RECREATION DEPARTMENT REPORT

Mr. Venniro reported that the Parks and Recreation Budget Report for the year 2018 is completed and will be available soon and he hopes to present it in February. The 2019 Winter Spring Program Brochure has been delivered to schools and is available around Town. Online registration has begun.

Winterfest will be held on Saturday, January 26, 2019 from noon to 2:30 p.m. The event is themed as a "Winter Day of Play" with indoor and weather permitting outdoor activities. Along with all types of games, there will be hot dogs, chili, hot chocolate and cupcakes by Rachel B's Cupcakes. They have partnered with Hilton Sno-Flyers, Middle School, Lion's Club, Friends of HP Parks and Recreation, area Mascots, Library and Scouts for the event which they expect between 200 and 300 attendees.

They will once again be partnering with AARP to offer Tax Preparation to senior citizens from February to April. Appointments are being taken and this service is completely free. They usually complete between 450 and 500 per year.

Parks Update –

The Park is operating between the hours of 9a.m. to 6p.m. In addition to refinishing all of the park bathrooms they are starting several winter projects including painting the inside of the VFW and Recreation Office. The Village is installing new carpeting in the Recreation Office. They plan on advertising for the Park Foreman Position following the next Town Board Meeting.

Supervisor Barton said they received an email from Lowes in Brockport that has some paint they are giving away free if the Town is interested. Tom Venniro stated he will contact Mary and look into this. They already ordered the paint for the Recreation Dept. but this might work for the VFW.

PUBLIC FORUM

Supervisor Barton asked if there was any other citizen who would like to address the Town Board with any concerns. There was no response.

BUSINESS ITEMS

BUDGET TRANSFERS

RESOLUTION NO. 52-2019 Motion by Councilperson Keller, seconded by Councilperson Roose, to approve the budget transfers in the amount of \$34,144.38 as presented.

time from 4 hours to 2 hours, increased clothing allowance, vacation request time and using the four page request form for all requests, and a change to the steps.

RESOLUTION NO. 53-2019 Motion by Councilperson Roose, seconded by Councilperson Comardo, to authorize the Supervisor to sign the Highway Union Contract after the Town Attorney completes his review of the final document.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

RECREATION, PARKS, BUILDING UNION CONTRACT

Supervisor Barton noted that the Recreation, Parks, Building Union Contract was voted on and ratified today. After the document is reviewed by the Town Attorney the Board can vote on it.

INFORMATIONAL ITEMS

Supervisor Barton noted that there was an Audit conducted in the Assessor's Office by the State and that he and the Assessor will be meeting with them on January 24th to review the findings. The Board members were provided a copy of the audit by email and they can talk to the State individually if they would like to. He emphasized that this is a draft and should be used for internal use only until the final version becomes available. One of the issues they brought up was about the Senior Citizens Exemption and Exemptions for Persons with Disabilities and Low Income and the local laws passed in 2007. We will be looking to make a change to those local laws.

Supervisor Barton has been in contact with the Village about a Joint Meeting. They are looking to have it on February 12, 2019. It is the Village's turn to host.

Supervisor Barton spoke to the attorney regarding the Football Field. He will be getting all of the information to the attorney and as long as Mr. Chart is in agreement they may be able to sign a stipulation.

LIAISON REPORTS

**Councilperson Keller reported there is a Zoning Board meeting on Thursday and he will be in attendance.

**Councilperson Comardo reported HPDICE met yesterday. There are a couple of events coming up including a Vaping Awareness Event on February 5th. The school has been very supportive in the group. Brighton and Pittsford are putting similar groups together and they have been interacting with them. He thanked Tom for putting the information for the Vaping Event in the Brochure.

**Councilperson Roose asked if there was anything the Board Members could volunteer to help with at Winter Fest this year. Tom stated that the Board is more than welcome to come and participate or just enjoy the day. This Winter Fest will be the first in three years to have snow if the weather is accurate. There was discussion about the Enhanced Star Program that was reported on in the Newspaper. The Town Clerk noted that all questions are being directed to the Assessor's Office.

**Councilperson Judd reported that the Planning Board has tabled the application on Curtis Road for the Solar Farm again for more information. They have not presented the information the Board is requesting. She attended the Library Meeting. There was discussion about the roof, the need to buy more computers, and a new Library. There is some confusion with the process to get a new Library. Supervisor Barton and the Board agreed that they should contact the attorney about the process and possibly get a project manager or consulting firm to help. They felt that while it may cost money in the short term it may save in the long run. They also noted that the Highway Garage is 20 years older than the Library and that needs to be considered when looking to proceed.

**Supervisor Barton noted that MRB is doing the Masterplan for the Village. He feels he Board should consider changing the office of Supervisor to a full-time position. He stated the hours required are more than part-time. He noted that a letter was drafted by the attorney and signed by him to the Deputy Highway Superintendent and the Highway Superintendent. The letters were hand delivered to Brian Speer and Al Leone by the Supervisor today.

WARRANT

RESOLUTION NO. 54-2019 Motion by Councilperson Keller, seconded by Councilperson Comardo, to approve payment of AOO General Fund bills, in the amount of \$36,714.96.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

RESOLUTION NO. 55-2019 Motion by Councilperson Comardo, seconded by Councilperson Roose, to approve payment of BOO Part Town Fund bills, in the amount of \$4,766.26.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

RESOLUTION NO. 56-2019 Motion by Councilperson Roose, seconded by Councilperson Judd, to approve payment of DAO Highway, Townwide Fund bills, in the amount of \$75,657.16.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

RESOLUTION NO. 57-2019 Motion by Councilperson Judd, seconded by Councilperson Keller, to approve payment of LOO Library Fund bills, in the amount of \$300.00.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

RESOLUTION NO. 58-2019 Motion by Councilperson Keller, seconded by Councilperson Comardo, to approve payment of S13 West Avenue Sewer Fund bills, in the amount of \$3,050.00.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

RESOLUTION NO. 59-2019 Motion by Councilperson Comardo, seconded by Councilperson Roose, to approve payment of S22 North Avenue Sewer 1 Fund bills, in the amount of \$1,750.00.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

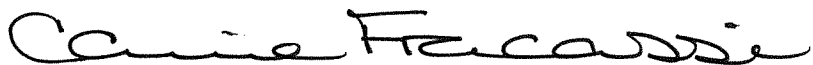
RESOLUTION NO. 60-2019 Motion by Councilperson Roose, seconded by Councilperson Judd, to approve payment of TAO Trust and Agency Fund bills, in the amount of \$250.00.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

The total to be paid is \$122,488.38.

There was no further business before the Town Board, Councilperson Comardo made a motion to adjourn the meeting at 7:45 p.m., seconded by Councilperson Roose and all were in favor.

Respectfully submitted,



Carrie Fracassi
Parma Town Clerk