

Parma Town Board meeting held on Tuesday, April 2, 2019 at the  
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, NY

**ATTENDANCE**

FILED  
TOWN CLERK'S OFFICE  
4/17/2019  
TOWN OF PARMA

Supervisor	Jack Barton
Councilperson	Gary Comardo
Councilperson	James Roose
Councilperson	Blake Keller
Councilperson	Linda Judd
Town Clerk	Carrie Fracassi
Building & Development Coordinator	Dennis Scibetta
Dir. of Parks and Recreation	Tom Venniro
Highway Superintendent	Brian Speer

**OTHERS IN ATTENDANCE**

Leslie Boedicker, Library Director, Steve Zajac, John Huber, Neil Houser, Mike Weldon, Jim Vinette, Tom Marlowe, Gail Marlowe, Debra Hebing and other members of the Public.

**CALL TO ORDER**

Supervisor Barton called the meeting to order at 6:30 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted.

**REGULAR MEETING MINUTES – MARCH 19, 2019**

**RESOLUTION No. 107-2019** Motion by Councilperson Roose, seconded by Councilperson Judd, to accept the Minutes of the regular meeting held on March 19, 2019.  
Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

**TOWN CLERK REPORT**

The Town Clerk reported that the Town Clerk and VFW Reports for March have been submitted to the Supervisor's Office. We have entered into collection of the final installment for taxes. John Huber asked what the VFW Report is. The Town Clerk said it is a monthly report that details who has rented the facility, the amount of money collected, amount owed to the Town and the amount owed for cleaning fees. Mr. Huber asked if Recreation takes care of cleaning

the building. It was noted that the Town has someone who opens, closes, and cleans the building that Tom oversees.

### **HIGHWAY DEPARTMENT REPORT**

Supt. Speer reported the Department continues to plow and salt; they have picked up some brush and the stakes that mark the roads and anything else marked. The Prentice Loader is not quite ready but they continue repairs on that and other equipment to get ready for summer.

### **BUILDING DEPARTMENT REPORT**

Mr. Scibetta reported that they are working on the Building report but that permits are down from last year. They are working on closing out the final lots in County Village; Calebs Trail has been closed. Sandalwood has just opened up and North Parma Station bringing in updates. Norbit Farms is looking to bring in a Development of Town Houses with 17 buildings and 34 units. Some unique things are starting.

The Department has received calls for drainage and they have been following up on those calls.

Councilperson Roose asked if there is an update on the sign at Sandalwood. Dennis Scibetta said Mr. Waugh was going to talk to Mr. Johnson at the State and he thinks they are going to apply through them to be in the State right-of-way. If the State approves this then they will contact the Town to issue a permit.

### **RECREATION DEPARTMENT REPORT**

Mr. Venniro reported that that Friday, April 12, 2019 will be the annual Dinner with the Easter Bunny at the VFW Lodge. This event includes a pizza dinner, photo opportunities with the Easter Bunny and entertainment. He invited Board Members to assist or attend the event.

The 2019 Spring Summer Experience Guide will be going to print at the end of next week. The Recreation Full Time staff will be attending the 2019 NYSRPS State Conference from Sunday, April 6-Tuesday, April 8<sup>th</sup>.

#### *Park Update:*

The Park operating hours are 9 am. to 6pm. until April 1, 2019. Park Attendants will begin working on April 1<sup>st</sup>. Planning for the 2019 capital projects will begin shortly. Interviews for the open Park Foreman position are on-going.

## **LIBRARY REPORT**

Leslie Boedicker reported that she is looking at working with a group called CASH, which helps low income families with tax preparation. They would like to use a room in the Library. They bring their own equipment and computers. The organization would schedule all appointments. Adding this program to the program already running through the Recreation Department would help more residents get their taxes completed.

She explained that she has been working with Causway for the marketing of the Library and discussed the grant to brand the Library, a Foundation or the Friends of the Library. Of the 9 grants awarded, the Town of Parma received the largest amount of grant money. She is doing research currently with other libraries to find out why they branded the way they did.

The roof replacement is slated to begin on Monday.

The Feasibility Study for a new Library is almost complete and MRB would like to come in sometime in May with a Power Point showing the different options for a location. They would also have an opinion on price. They are waiting on more information from Joe Shortino and possible grant money to pay for an engineering study on the Henry Street option.

In February some members of the Library as well as Friends of the Library and our Board went to Albany to advocate for Library Funding in this year's State Budget; however, they did receive news that funding will be cut by \$20 Million, that will affect her State Grant money that is coming in.

There will be an Eclipse with the epicenter scheduled to be over Zarpentine Farms on April 8, 2024. She will be attending meetings with the County to gather information to help offset any difficulties from people coming to see it.

## **PUBLIC FORUM**

Supervisor Barton asked if there was any other citizen who would like to address the Town Board with any concerns.

Debra Hebing asked if the Town had heard anything new about the RTS busing. She had heard that Maggie Brooks was going to be talking to the Towns. Supervisor Barton said he had not heard anything in a couple months. She gave a RTS Contact name to the Supervisor to follow up with. There was discussion about the number of people using the RTS bus which is dependent on weather sometimes and time of year. There was a suggestion made for a smaller bus to come out here but there have been comments made at previous meetings that they do not

have to come out here. Councilperson Judd felt that we are part of Monroe County and this is a County service. She feels there is a benefit to our community and the people who use the bus and the issue is not just here, there are other individuals in other communities that are truly dependent on this bus. It seemed RTS is more concerned with taking care of Avon than the four Towns the bus currently takes care of here.

Tom Marlow, 5 County Village Lane is concerned with sink holes in his yard and driveway. He has been fixing them for 7 years including repaving the whole bottom part of his driveway and would like someone to look at the problem and fix it because he does not want to keep spending money on something he cannot fix. The current holes in his driveway are 2 ft. long 18" wide. He stated he has contacted the Highway Department with no response and would appreciate any assistance the Town can provide. Supt. Speer said that they have dug holes and checked the pipes and they have not found anything but that the whole subdivision is that way. Supervisor Barton suggested that there be contact with an engineer. Mr. Marlow would appreciate a response one way or another.

### **BUSINESS ITEMS**

#### **RE-APPOINT JEFF FORBERG – BOARD OF ASSESSMENT REVIEW**

**RESOLUTION No. 108-2019** Motion by Councilperson Judd, seconded by Councilperson Comardo, to reappoint Jeff Forberg to the Board of Assessment Review for a term beginning October 1, 2018 through September 30, 2023.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

#### **INTERMUNICIPAL AGREEMENT WITH THE VILLAGE FOR EQUIPMENT**

Supervisor Barton explained that the original agreement was signed in 2008 and this one includes new language to include jointly purchasing and sharing equipment with the Village.

**RESOLUTION No. 109-2019** Motion by Councilperson Keller, seconded by Councilperson Judd to authorize the Supervisor to sign the amended Intermunicipal Agreement with the Village for Equipment.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

Supt. Speer noted that this is the first time they have jointly purchased any equipment they have in the past shared equipment.

### **RATE CHANGE – KEY FINANCING HIGHWAY EQUIPMENT**

Supervisor Barton noted that there has been a change in the interest rate changing the total amount. This will be on the agenda for the next meeting so we have the total amount.

### **PARKS DEPARTMENT TRUCK PROCUREMENT**

Tom Venniro said that they budgeted money to replace the Park's pick-up truck which is used to tow machinery, pick up deliveries, plow and for general use. The current truck is 8 years old and they are trying to replace the vehicles on a more aggressive schedule in order to purchase them for the best value and then get the best value back for them upon resale. He provided a quote to the Board from VanBortle under the Onondaga Bid 79742019. Supervisor Barton noted that this amount is over what was budget for and asked if they had the funds to cover the difference. Mr. Venniro said one of the capital improvement projects will be \$1,000 less than they planned for and another project they will be cutting out that was roughly \$5,000. The price of the truck will be going down because there are two features included in the quote they do not need and those will be removed.

**RESOLUTION No. 110-2019** Motion by Councilperson Roose, seconded by Councilperson Comardo to approve the purchase of a 2019 Ford F350 4 x 4 for a price not to exceed \$31,668.50 by the Parks Department under the Onondaga Bid 79742019.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

### **PARKS DEPARTMENT TRUCK DISPOSAL**

Tom Venniro said that the current Parks Truck has less than 28,000 miles on it and they purposely waited to dispose of it until after the plowing season which they made it through but not without issue. Over the past two years they have experienced multiple issues and are putting more money into repairs than desired. He is suggesting it be disposed through Auctions International, an online municipal auction that has been used in the past. Mary Gavigan has agreed to this process as required in the fixed asset disposal policy. The Town has the right to reject any bid if the Town Board does not approve.

**RESOLUTION No. 111-2019** Motion by Councilperson Keller, seconded by Councilperson Judd to dispose of the Parks 2011 Chevy 3500 HD Pick-up Truck by way of sale on Auctions International, an online municipal auction.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

**PARK PICNIC TABLE PROCUREMENT**

Tom Venniro provided three quotes to the Town Board for the purchase of picnic tables for the park pavilions. This item was budgeted for at budget time. Many of the current tables are in bad shape and he would like to start replacing them. To cut down on costs of repair and for appearance he would like to transition to a recycled plastic table as opposed to wood. The plastic tables are easier to maintain than the wood tables. The plastic tables are made out of mostly recycle milk jugs keeping them out of the landfills. He would like authorization to purchase 10 tables from Belson Outdoors for a cost not to exceed \$8,000. He will continue to purchase tables over the next 4 years until all of the pavilions are updated. The Allardice Pavilion was brought on line to rent this year and will have picnic tables put in there. Steve Zajac asked if these tables are permanent marker resistant. Mr. Venniro said they clean very well and can be power washed. Mike Weldon asked if Mr. Venniro had been in contact with any other Towns that have switched to these for their thoughts. Mr. Venniro stated that the Towns did like them.

**RESOLUTION No. 112-2019** Motion by Councilperson Comardo, seconded by Councilperson Roose to approve the purchase of 10 tables from Belson Outdoors in the amount of \$7,081.91. This amount was the lowest of the three quotes.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

\*quotes attached at the end of the minutes.

**BUDGET TRANSFERS**

**RESOLUTION No. 113-2019** Motion by Councilperson Comardo, seconded by Councilperson Roose to approve the Budget Transfers as presented in the amount of \$73,770.00.

BUDGET TRANSFER			MARCH			
ACCT #	FROM DESCRIPTION	AMT.	ACCT #	TO DESCRIPTION	AMT.	REQUESTED
	DA UANAPPROPRIATED					
	FUND BALANCE	\$73,570.00	DAO.550.5110.410.00	SALT	\$73,570.00	SPEER
AOO.550.5132.425.00	MAINTENANCE SUPPLIE	\$200.00	AOO.550.5132.425.00	MISC	\$200.00	SPEER
		73,770.00			73,770.00	

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

**MISCELLANEOUS**

Supervisor Barton asked Supt. Speer how he would be disposing of the surplus trucks and equipment when the new ones are delivered. Supt. Speer said there are three options including, taking them to Palmyra, advertising them for sale or using Auctions International.

Supt. Speer will bring the information for the next meeting. Supervisor Barton asked specifically about the two dump trucks on the side of the building. Supt. Speer was not sure what he was going to do with those yet.

Supervisor Barton asked if the Highway Employees have registered for their safety training, his understanding is Dig Safely needs to be completed by May 1<sup>st</sup>. Supt. Speer did not think his guys needed it.

## **AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONIES** **2019**

**RESOLUTION No. 114-2019** Motion by Councilperson Comardo, seconded by Councilperson Judd;

AGREEMENT between the Town Highway Superintendent of the Town of Parma, Monroe County, New York and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS.** The sum of \$53,000 shall be set aside to be expended for primary work and general repairs upon 21.80 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof. Specific work as follows: Pavement markings \$17,000.
2. **PERMANENT IMPROVEMENTS.** The following sum of \$180,000 shall be set aside to be expended for the permanent improvements of town highways:
  - True and Level with paver and adjust driveways, a distance of 2.58 miles.
  - East Wautoma Beach Road, West Beach Road, Ferguson Drive, North Avenue, Clearview Avenue, Lakeside Boulevard, North Shore Drive, Old Hojack Lane.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

## **HUNTE PROPERTY**

Supervisor Barton said he has the Lease Agreement between the Town and Hunte Property Management for land being used by the Highway Department to stockpile materials located at 101 Heinz Street for approval. Mr. Hunte did not want to be tied into a long term lease, so this is a one year lease with the option for either party to get out with 90 day-notice. There is a rent increase of \$100/month to \$200/month.

**RESOLUTION No. 115-2019** Motion by Councilperson Comardo, seconded by Councilperson Keller to authorize the Supervisor to sign the Lease Agreement with Hunte Property Management ending on December 31, 2019.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

## **INFORMATIONAL ITEMS**

### **LIAISON REPORTS**

\*\* Councilperson Keller reported that Zoning Board had four applications in March. One application was withdrawn, two were table for additional information and one was denied. Two of the applications were for large accessory structures. The denied application was for a 2300 sq. ft. building where 600 sq. foot is the maximum. One of the tabled applications was for a 3500 sq. ft. storage structure bringing the total to over 4,200 sq. feet. The concern is that these requests and the sizes are getting larger and larger. The Board is doing a great job with these but it might be time to look at these requests and make some changes at how we look at them. These applications consume more and more time. Supervisor Barton asked Dennis Scibetta to look at how many of these applications we get and how many are approved vs. denied.


\*\* Councilperson Comardo reported that there was no Recreation Commission meeting since our last meeting.

\*\* Councilperson Roose reported that HPDICE has not met since our last meeting.

\*\* Councilperson Judd reported that there were four applications at the last Planning Board meeting. There was no Open Space Meeting and she attended the Library meeting today.

There was no further business before the Town Board, Councilperson Comardo made a motion to adjourn the meeting at 8:00 p.m., seconded by Councilperson Roose and all were in favor.

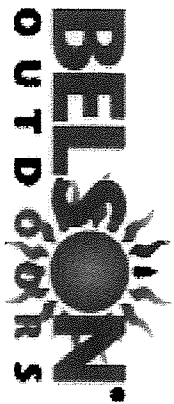
Respectfully submitted,



Carrie Fracassi  
Parma Town Clerk







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 sales@belson.com

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Model #	Description	Lbs	Quantity	Unit Price	Unit Total	
PC-6PW-W-CO	Park Chief Table, 6' Recycled Plastic - Weathered Wood - Legacy Design Close Out Model	258	<input type="text" value="9"/>	\$576.00	\$5,184.00	
PC-HPW-W-CO	Park Chief ADA Table, Recycled Plastic - Weathered Wood - Legacy Design Close Out Model	306	<input type="text" value="1"/>	\$615.00	\$615.00	
<b>Calculate Shipping</b>		Zip Code <input type="text" value="14468"/>		Subtotal	\$5,799.00	
<input checked="" type="checkbox"/> Phone Call Service				<input type="checkbox"/> (Illinois Only) Tax	----	
<input checked="" type="checkbox"/> Liftgate Service				Shipping	\$1,282.91	
After changing quantity, please click Recalculate below				<input type="button" value="Calculate"/>	Grand Total	\$7,081.91



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Departments

picnic table



# Shopping Cart

Brockport Lowe's, NY | [Change Store](#)  
300 Owens Rd, Brockport, NY 14420

10 Items



Item # 31758 | Model # G239-CDR6  
**Ultra Play 72-in Bronze Recycled Plastic  
Rectangle Picnic Table**

\$1,214.63

10

\$12,146.30

Pickup - 10 Available on 04/19/2019

Shipping - Unavailable

Truck Delivery - 10 Available on 04/19/2019

## Order Summary

Item Total \$12,146.30

Estimated Total \$12,146.30

Taxes calculated at checkout

+ Add Promotional Code

**START SECURE CHECKOUT**



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- ALL CATEGORIES
- PARK BENCHES
- BIKE RACKS
- PICNIC TABLES
- TRASH RECEPTACLES
- DOG PARK
- BLEACHERS



# SHOPPING CART > CHECKOUT DETAILS > ORDER COMPLETE

Shipping costs updated.

PRODUCT	PRICE	QUANTITY	TOTAL	CART TOTALS
ACPT20-6 Rectangular Recycled Plastic Picnic Table with Heavy-Duty Galvanized Steel Frame LENGTH: 6FT MOUNTING TYPE: NO OPTIONAL MOUNTING HARDWARE COLOR: BROWN SLATS	\$899.00	10	\$8,769.75	Subtotal
	\$876.97			Shipping
				Freight: \$824.76
				Estimate for Hilton, NY 14468.
				Change address

← CONTINUE SHOPPING

UPDATE CART

Tax \$0.00

Total \$9,594.51