

Parma Town Board meeting held on Tuesday, September 18, 2018 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York

ATTENDANCE

FILED
TOWN CLERK'S OFFICE

OCT 05 2018

TOWN OF PARMA

	Supervisor	Jack Barton
	Councilperson	Gary Comardo
	Councilperson	James Roose
	Councilperson	Linda Judd
Excused	Councilperson	Blake Keller
	Town Clerk	Carrie Fracassi
	Highway Supt.	Brian Speer
	Dir. of Parks and Recreation	Tom Venniro
Excused	Building and Development Coordinator	Dennis Scibetta

OTHERS IN ATTENDANCE

Peter Lacagnina, and other members of the public.

CALL TO ORDER

Supervisor Barton called the meeting to order at 6:30 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted.

MEETING MINUTES – SEPTEMBER 4, 2018

RESOLUTION NO. 233-2018 Motion by Councilperson Roose, seconded by Councilperson Judd, to accept the Minutes of the Regular meeting of the Parma Town Board as presented held on September 4, 2018.

Motion carried: Aye 4 (Barton, Comardo, Roose, Judd) Nay 0 Excused (Keller)

TOWN CLERK REPORT

The Town Clerk reported that the Town Clerk report was submitted to the Supervisors Office.

HIGHWAY DEPARTMENT REPORT

Supt. Speer reported that the Department has been doing County work for the past couple weeks. Salt prices went up \$2.41/ton. The Town uses approximately 4500 tons of salt in a season.

BUILDING DEPARTMENT REPORT

Mr. Scibetta was absent and there was not report.

RECREATION DEPARTMENT REPORT

Mr. Venniro reported that the Parks and Recreation Budget Reports are accurate through August, 2018 and was distributed to the Board prior to the meeting. The 2018 Fall Brochure is available and registration is open. The Before and After School Program is full and they continue to receive calls from people interested in attending. Flag football is the second largest program and has grown by 10% from last year. He expects this to continue to grow even more.

The Merkel/Steve Strong 5 Mile Apple Derby Run will be held on the Sunday of Apple Fest, September 30, 2018. Recreation Department has begun to advertise for the Recreation Assistant position that was approved at the last meeting. The Recreation Leader position was competitive and has a current Civil Service List so they must canvas those on the list which they are hoping to do this week.

Mr. Venniro will be attending the National Recreation and Parks Conference from September 24th through September 27th and will submit a report to the Board about his experiences at this meeting.

Mr. Venniro stated that he and Supervisor Barton met with the Village Mayor, Manager and a Board Member to discuss the increase in rent. He felt that negotiations went well and they were able to meet in the middle for the rent the Town is currently paying now and what we will be paying in the future. In the past the Town paid a separate fee for any large events held by the Town and that fee will be included in the rent going forward.

There was an article on the front page of the Democrat and Chronicle this morning that talked favorably about the football field. However, it was misrepresented that the Hilton Raiders stopped using the football field for games because of the soil and they did contact Tom because they wanted to express that that is not why they stopped using the field for games but that they had an opportunity to use the turf field at the HS and that is why the games are not here on Sundays.

PUBLIC FORUM

Supervisor Barton asked if there was any other citizen who would like to address the Town Board with any concerns.

Peter Lacagnina, 1395 Hilton Parma Corners Road, wanted to follow up and see if there was a timeline for when the repair at his property would be done. Supt. Speer said that the manhole has been delivered to the Highway Garage. Mr. Lacagnina is worried that because of the length of time it has taken to fix this he is going to lose 2/3 trees on his property. He was hoping it could be done in the next week. Supt. Speer stated that he did not want to commit to a timeframe at this point but that he would like to have this done before the weather turns and hopes it will be in the next two or three weeks. He also had some concerns over who is paying for this and going over budget. Supervisor Barton asked if Supt. Speer knew what the cost will be. Supt. Speer said that he has not been billed for the manhole yet.

Mr. Lacagnina also stated that the Highway Page website is coming up as Not Available when you try going to it. Supervisor Barton stated he would take a look and contact our Website Administrator.

BUSINESS ITEMS

HEALTH CARE

Supervisor Barton stated that the current policy requires the Town to notify the employees of what health care plans are coming in the next year. After taking a vote of all employees using the health care benefit it was determined that the Town would be going with Simply Blue Silver 2, which is the same plan currently in place for the High Deductible Insurance Plan and the Gold 3 Plan, which is also the same plan currently in place for the Co-Pay Insurance Plan. The Town will contribute 90% towards any Highway Union employees hired before February 2012 and 80% of any Highway Union employee hired after February 2012. The current date structure will remain the same for Town Hall Union and Non-Union employees and will be covered at 90% for any Town Hall Union and Non-Union employees hired before September 2008 and 80% for any hired after September 2008.

RESOLUTION NO. 234-2018 Motion by Supervisor Barton, seconded by Councilperson Comardo, to authorize the Town to go with the Simply Gold 2 for the High Deductible Plan and the Gold 3 Co-Pay Plan for the upcoming renewal period. The Town will contribute 90% towards any Highway Union employees hired before February 2012 and 80% of any Highway Union employee hired after February 2012. The current date structure will remain the same for Town Hall Union and Non-Union employees and will be covered at 90% for any Town Hall Union and Non-Union employees hired before September 2008 and 80% for any hired after September 2008.

Motion carried: Aye 4 (Barton, Comardo, Roose, Judd) Nay 0 Excused (Keller)

PAVILION RENTAL FEE

Supervisor Barton explained that Monroe County Sheriffs Zone C Commander has asked to use the Lions pavilion at the Town Hall on October 13, 2018 for a picnic and asked if the rental fee could be waived. Town Clerk stated that they do need to come in and fill out the paperwork.

RESOLUTION NO. 235-2018 Motion by Councilperson Roose, seconded by Councilperson Judd, to authorize the Monroe County Sheriffs to use the Lions Pavilion on October 13, 2018 for a picnic and the \$75.00 fee for that rental shall be waived.

Motion carried: Aye 4 (Barton, Comardo, Roose, Judd) Nay 0 Excused (Keller)

STREET LIGHTING REQUESTS

Supervisor Barton explained that there has been a request to install a street light at the corner of Webster Road and Caleb Trail and also at the corner of Collamer Road and Old Hojak Lane. The poles are already in place, the Town would be putting the arm and the light fixture up. There would be a rental fee for these lights.

RESOLUTION NO. 236-2018 Motion by Councilperson Comardo, seconded by Councilperson Judd, to approve the installation of the lights at the corners of Webster Road and Caleb Trail and Collamer Road and Old Hojak Lane.

Motion carried: Aye 4 (Barton, Comardo, Roose, Judd) Nay 0 Excused (Keller)

BUDGET TRANSFERS

RESOLUTION NO. 237-2018 Motion by Councilperson Comardo, seconded by Councilperson Roose, to approve the Budget Transfers as presented.

SEPT BUDGET TRANSFERS

ACCT #	FROM DESCRIPTION	AMT.	ACCT #	TO DESCRIPTION	AMT.	REQUESTED
AOO.570.7020.480.00	MISCELLANEOUS EXPENSE	\$465.00	AOO.570.7140.491.01	PLAYGROUND - YOUTH	\$1,529.24	VENNIRO
AOO.570.7020.491.00	INTERNSHIP	\$1,055.08	AOO.570.7140.493.01	NATURE CAMP	\$2,731.53	VENNIRO
AOO.570.7140.416.01	PLAYGROUND SUPPLIES	\$1,785.09	AOO.570.7140.494.01	SCHOOL BEAR EXPENSE	\$1,500.00	VENNIRO
AOO.570.7310.401.02	ICE SKATING EXPEN	\$375.00	AOO.570.7310.492.02	HORSEBACK RIDING EXPEN	\$1,750.00	VENNIRO
AOO.570.7310.489.32	FOOTBALL CAMP EXPENSE	\$1,500.00	AOO.570.7310.493.32	SOFTBALL CAMP EXPENSE	\$300.00	VENNIRO
AOO.570.7310.490.32	SWIM CAMP EXPENSE	\$4,500.00	AOO.570.7310.494.42	BABYSITTING TRAINING EXP	\$1,000.00	VENNIRO
AOO.570.7610.490.04	TRIPS	\$1,151.14	AOO.570.7315.496.03	FLAG FOOTBALL TEAM	\$2,000.00	VENNIRO
			AOO.570.7989.420.00	AMUSEMENT PARK TICKETS	\$20.54	VENNIRO
AOO.516.1990.400.00	MISC CONTINGENCY	25,000.00	AOO.571.7110.490.00	PARKS IMPROVEMENTS	52,000.00	GAVIGAN
AOO.516.1420.474.00	LEGAL TOWN	15,000.00				
AOO.590.9010.810.00	NYS RETIREMENT	12,000.00				
		62,831.31			62,831.31	

Motion carried: Aye 4 (Barton, Comardo, Roose, Judd) Nay 0 Excused (Keller)

TOWN HALL EVALUATION

Supervisor Barton explained that he would like to move forward with the evaluation of the Town Hall by MRB so that the Town can plan for any future needed repairs. They gave us a proposal in the amount of \$3,850.00 to come through and evaluate the needs of the building. He stated that there are some foundation issues and issues with the brick wall. There would have to be bids for any repair projects. Councilperson Comardo asked if they would be looking at the possibility of adding some space in the future. Supervisor Barton stated that they will only be looking at repairs right now. We will wait on the proposal for the Highway Building for now.

RESOLUTION NO. 238-2018 Motion by Councilperson Comardo, seconded by Councilperson Judd, to accept the proposal and authorize MRB to move forward with the Town Hall evaluation.

Motion carried: Aye 4 (Barton, Comardo, Roose, Judd) Nay 0 Excused (Keller)

INFORMATIONAL ITEMS

Supervisor Barton reported that the Highway Department is mowing out the ditch behind 2 Country Village Lane. The owners would like a pipe put in to help with drainage issues.

The football field has been capped and grass is growing. Supervisor Barton met with Mr. Chart last week and he is happy with the outcome of the capping. The surveyor from MRB will be out to check the grading of the field and Supervisor Barton will be submitting documents to the court this fall.

LIAISON REPORTS

**Councilperson Comardo reported that HPDICE met last week. They are working with Hilton Central School District to get information out about this program and they have placed brochures around the community. There was discussion about vaping and the issues with that. They will be having a bowling fundraiser on October 21, 2018 for anyone interested in attending. The School District has been very supportive of the group and sends representatives to each meeting. They also worked with the Athletic Department at HCS District to revamp the Hilton Sports Code of Conduct. Councilperson Comardo asked if there were any applications put in to fill some of the open Board Positions. The Town Clerk reported there were two applications handed in, one for the Planning Board and one for the Zoning Board.

**Councilperson Roose reported that the Friends of Hilton Parma Recreation headed by Linda Fowler will be having activities to bring in funds to help with the Recreation Department. There are six Board Members with a lot of ideas and will have a visual presence in the community in the future.

**Councilperson Judd reported Planning Board and Farmland and Open Space meetings were cancelled this month. At the Library Meeting they discussed funds needed for the roof repair.

WARRANT

RESOLUTION NO. 239-2018 Motion by Councilperson Comardo, seconded by Councilperson Roose, to approve payment of AOO General Fund bills, in the amount of \$123,304.22.

Motion carried: Aye 4 (Barton, Comardo, Roose, Judd) Nay 0 Excused (Keller)

RESOLUTION NO. 240-2018 Motion by Councilperson Roose, seconded by Councilperson Judd, to approve payment of BOO Part Town Fund bills, in the amount of \$5,913.14.

Motion carried: Aye 4 (Barton, Comardo, Roose, Judd) Nay 0 Excused (Keller)

RESOLUTION NO. 241-2018 Motion by Councilperson Judd, seconded by Councilperson Comardo, to approve payment of DAO Highway, Townwide Fund bills, in the amount of \$79,576.38.

Motion carried: Aye 4 (Barton, Comardo, Roose, Judd) Nay 0 Excused (Keller)

RESOLUTION NO. 242-2018 Motion by Councilperson Comardo, seconded by Councilperson Roose, to approve payment of DBO Highway, Part Town Fund bills, in the amount of \$44,819.75.

Motion carried: Aye 4 (Barton, Comardo, Roose, Judd) Nay 0 Excused (Keller)

RESOLUTION NO. 243-2018 Motion by Councilperson Roose, seconded by Councilperson Judd, to approve payment of SDO Townwide Drainage Fund bills, in the amount of \$1,999.71.

Motion carried: Aye 4 (Barton, Comardo, Roose, Judd) Nay 0 Excused (Keller)

RESOLUTION NO. 244-2018 Motion by Councilperson Judd, seconded by Councilperson Comardo, to approve payment of TAO Trust and Agency Fund bills, in the amount of \$645.00.

Motion carried: Aye 4 (Barton, Comardo, Roose, Judd) Nay 0 Excused (Keller)

The total to be paid is \$256,258.20.

There was no further business before the Town Board, Councilperson Comardo made a motion to adjourn the meeting at 7:30 p.m., seconded by Councilperson Judd and all were in favor.

Respectfully submitted,



Carrie Fracassi
Parma Town Clerk