Monroe County
Clerk of the Legislature

David Grant
Clerk

Nayeliz Santiago
Deputy Clerk

February 23, 2024

Hon. Jim Roose
Parma Town Supervisor
1300 Hilton-Parma Road
P.O. Box 728
Hilton, NY 14468

Dear Mr. Roose:

Enclosed is a copy of a Legal Notice entitled **"Notice of a 30-Day Period for Proposal for Inclusion of Predominantly Viable Agricultural Lands into Certified Monroe County Agricultural Districts"** along with the Addition Request form.

In compliance with the Agricultural and Markets Law (AML) Section 303, the Clerk of the Legislature published the notice in the February 23, 2024 issues of the Rochester Business Journal and the Daily Record. I would appreciate you posting the Legal Notice in your Town Hall.

Thank you for your assistance in this matter.

Sincerely,

David Grant
Clerk of the Legislature

Enclosures

Xc: Yversha Roman, Yixuan Lin, Robert King

407 County Office Building · 39 West Main Street · Rochester, New York 14614
Phone: (585) 753-1950 · Fax: (585) 753-1932

MONROE COUNTY AGRICULTURAL DISTRICT
ANNUAL ENROLLMENT FORM
F ORMS ACCEPTED: MARCH 1 - MARCH 30, 2024

Applications postmarked or received after the deadline of March 30th will not be accepted.

Application to be completed by landowners who wish to include parcel(s) of predominantly viable agricultural land in a certified New York State Agricultural District.

INSTRUCTIONS (To be completed by landowner)

1. Complete and Sign application.
2. Return to the Monroe County Legislature (address below) by March 30, 2024.

PART I **LANDOWNER CONTACT INFORMATION**

Name: _____

Phone: _____ Email: _____

Address: _____

City/Town/Village: _____ State: _____ Zip: _____

PART II **PROPERTY DESCRIPTION**

Please describe the property propsed to be added to the Agricultural District and list the tax map parcel numbers for all parcels that you wish to be included in the Agricultural District Program. Also indicate the town in which they are located. If you are unsure of your tax map parcel numbers, please check with your local assessor. (Attach extra sheets if necessary):

Describe Current Land Use and/or Agricultural Activity/Crop: _____

_____

Tax Map Parcel #	Acres	Town	Tax Map Parcel #	Acres	Town
(Example: 0.12.34-56.7	80 Acres	Penfield)			

PART III **SIGNATURE**

I attest that the above information is correct to the best of my knowledge and hereby officially request that my property, which is predominantly viable agricultural land (at lease 51% prime soils and/or contiguous to the main farm operation), be included in the Agricultural District in which my land is placed. I understand that this is not an application for an agricultural tax assessment. I also acknowledge that this request is subject to a public hearing, action by the Monroe County Legislature and certification by the NYS Department of Agriculture and Markets.

Signature: _____ Date: _____

Landowner

If you have any questions regarding this form, please contact Bob King, Monroe Community College Agriculture and Life Sciences Institue, 292-2065 or rking@monroecc.edu

Please return this form by March 30, 2024 to:

David Grant, Clerk of the Legislature, Room 407, County Office Building
39 West Main Street, Rochester, New York 14614
Or email the form to: dgrant@monroecounty.gov

REV: 10/2023

LEGAL NOTICE

NOTICE OF A 30-DAY PERIOD FOR
PROPOSAL FOR INCLUSION OF PREDOMINANTLY VIABLE AGRICULTURAL LANDS
INTO CERTIFIED MONROE COUNTY AGRICULTURAL DISTRICTS

PLEASE TAKE NOTICE, that pursuant to Article 25-AA of the New York State Agriculture and Markets Law, the Monroe County Legislature has adopted a process to make additions of predominantly viable agricultural land into the certified Monroe County Agricultural Districts.

PLEASE TAKE FURTHER NOTICE, that Monroe County is required to conduct a review of all proposals for inclusion of predominantly viable agricultural land into certified Monroe County Agricultural Districts.

PLEASE TAKE FURTHER NOTICE, that only whole tax parcels are eligible for inclusion in a certified Monroe County Agricultural District.

PLEASE TAKE FURTHER NOTICE, that there is hereby established a 30-day period to request parcels be added to a certified Monroe County Agricultural District, which period commences on March 1, 2024 and terminates on March 31, 2024.

PLEASE TAKE FURTHER NOTICE, that any proposed additions must be submitted in writing to the Clerk of the County Legislature within this 30-day period and shall include the following information: the certified Monroe County Agricultural District into which the land is proposed to be included; a description of the land; the tax map identification number and acreage; and the address.

PLEASE TAKE FURTHER NOTICE, that at the termination of the 30-day period any proposed additions will be submitted to the Monroe County Agricultural and Farmland Protection Board for review and recommendation to the Monroe County Legislature.

PLEASE TAKE FURTHER NOTICE, that subsequent to the receipt of the recommendations of the Monroe County Agricultural and Farmland Protection Board, the Monroe County Legislature will hold a public hearing on the proposals and recommendations of the Monroe County Agricultural and Farmland Protection Board and thereafter will take action to accept or reject the proposals to include predominantly viable agricultural land in the certified Monroe County Agricultural Districts.

DATED: February 13, 2024