

Resolution # 2023-019

A RESOLUTION BY THE PATTERSON TOWNSHIP BOARD OF COMMISSIONERS, BEAVER COUNTY, PENNSYLVANIA ESTABLISHING THE POSITION OF TREASURER AND DEPUTY TREASURER AND SETTING THE SALARY, AS PER ACT 166 OF 2012 AND ACT 188 OF 2012.

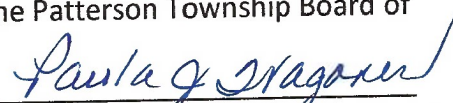
WHEREAS, the appointed Township Treasurer's salary shall be set by the Board of Commissioners, with the duties summarized as follows:

- Receive all money due the Township and promptly deposit them in a designated depository in the name of the Township.
- Keep distinct and accurate accounts of all sums received from taxes and other sources, which accounts shall be open to the inspection of the board of commissioners, township auditor or controller.
- Annually submit the accounts with the books and vouchers to the township auditor for audit.
- Pay out all moneys of the Township only on direction by the board of commissioner, upon an order signed by the President or Vice-President and attested by the secretary of the board and designating the appropriation out of which the order shall be paid. The order shall not be executed unless there is money available in the treasury. When the Treasurer pays out money except upon order or pays money in excess of the appropriation, she shall receive no credit in the settlement of her accounts, nor shall have any claim or right of action against the Township.
- Preserve the account books, papers, documents, and other things held in the right of her office and turn them over to the successor in office.
- Pay over to the successor any balance of money remaining.

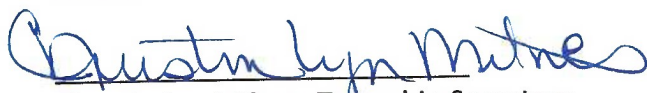
WHEREAS, the Board of Commissioners designated not only a Treasurer, but an Deputy Treasurer as well, to assist and carry out the duties in the absence of the Treasurer and assist with the daily duties of the Township Treasurer.

THEREFORE, BE IT RESOLVED that an annual salary of \$5,000.00 be established for the position of Treasurer and Deputy Treasurer to be divided in half as compensation for duties assigned by this resolution.

Passed this 14th day of **December, 2023** by the Patterson Township Board of Commissioners.


Paula J. Wagoner, President

Attest:


Christin Lyn Milnes, Township Secretary