

**MINUTES**  
**PARK HILLS COUNCIL MEETING**  
**WORK SESSION**  
**MAY 26, 2015**

The Park Hills City Council met in work session Tuesday, May 26, 2015, at the Park Hills Council Chambers. Mayor Easter called the meeting to order at 6:01 p.m. and the following members were found present on roll call; Councilman Jeff Cunningham, Councilman Steve Sutton, Councilman Larry LaChance, Councilwoman Sara Cruse, Councilwoman Charlotte House, Councilman Larry Kelly and Mayor David Easter. Councilman Tom Reed and Councilman Charles Politte were absent.

Also present were City Administrator Matt Whitwell, Economic Development Director Norman Lucas, Community Development Director John Boggs and City Clerk Terri Richardson.

**ACTION ITEMS**

**Reinvestment of C.D. for General Reserve**

General reserve certificate of deposit at Belgrade Bank matured and new rates for reinvestment were considered understanding that rates may change. Councilman Cunningham made a motion, seconded by Councilwoman House to approve the reinvestment of general reserve funds in the amount of \$200,000 with a local financial institution paying the highest rate for an 18 month term certificate of deposit. Roll call was as follows:

Councilman Cunningham	Yes
Councilman Sutton	Yes
Councilman LaChance	Yes
Councilwoman Cruse	Yes
Councilwoman House	Yes
Councilman Larry Kelly	Yes

*The motion carried with a vote of 6-0.*

**Approval of Police Car Bid Specifications**

Mayor Easter asked for approval of the specifications for bid of police cars. Councilman Kelly made a motion, seconded by Councilman Cunningham, to approve the police car bid specifications with a change to the 2016 model year. Roll call was as follows:

Councilman Cunningham	Yes
Councilman Sutton	Yes
Councilman LaChance	Yes

Councilwoman Cruse	Yes
Councilwoman House	Yes
Councilman Larry Kelly	Yes

*The motion carried with a vote of 6-0.*

**Approval of Sunshine Law records request form**

After some discussion, Councilman Cunningham made a motion, seconded by Councilwoman Cruse to approve the records request form as presented and to declare the Sunshine Law shall act as policy. Roll call was as follows:

Councilman Cunningham	Yes
Councilman Sutton	Yes
Councilman LaChance	Yes
Councilwoman Cruse	Yes
Councilwoman House	Yes
Councilman Larry Kelly	Yes

*The motion carried with a vote of 6-0.*

**DISCUSSION ITEMS**

*A. Senior Citizen's Aid Association*

At the request of a Senior Citizen's Aid Association Board Member Stella Keen, Councilman Kelly made a motion, seconded by Councilwoman House, to table this discussion item for up to 60 days. *The motion carried with all in favor and none opposed.*

*B. Municipal Parking Lot*

Mayor Easter explained parking issues and complaints by both postal workers and local business owner of the 2-hour enforced parking of the municipal lot across from Subway at the corner of West Main and Coffman Streets. Mayor Easter further stated that complaints by the local business owner also involved the right turn lane at the same intersection. After careful consideration of the parking issues and discussion of alternatives available, the consensus of the council was to leave things as they are with no changes proposed.

*C. Council Committees*

After some discussion, Councilman Kelly made a motion, seconded by Councilwoman Cruse, to ask staff to prepare an amendment to Chapter 110, allowing for the appointment of committees by the Mayor as needed. Roll call was as follows:

Councilman Cunningham	Yes
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Councilman Sutton	Yes
Councilman LaChance	Yes
Councilwoman Cruse	Yes
Councilwoman House	Yes
Councilman Larry Kelly	Yes

*The motion carried with a vote of 6-0.*

D. General Code / ECode360 demonstration

A brief demonstration was given by the City Clerk on navigating General Code's website and online access of the Municipal Code.

**CITY ADMINISTRATOR'S REPORT**

A. Street/Public Works Update:

- Still cleaning ditches and streets
- Completing drainage and curbing work along Flat River Drive
- Almost finished with work along first street except for some final grading
- Removing debris on lot on Large Street that was purchased for drainage and storm water work
- Dig rite to mark utilities in alley between Fite and Hampton will re-grade some ditch areas and install rip rap

B. Parks and Recreation Update:

- Finalizing staff for pool
- Completing finishing touches to have pool open this weekend, had to replace some old valves and pipe sections over the weekend
- Weeds and grass have started growing quickly, trying to keep up
- Starting this week to keep restrooms open until dusk and police will lock up
- Fireworks are ordered
- Handout for concert on Friday

C. Utilities Update:

- Moving a hydrant at Black Oak Estates at developer cost due to placement in a driveway layout
- Security glass is being installed at the utilities area
- Investigating possible sewer line repairs or replacement near Municipal Drive

D. Other:

- Police Grant Application
  - 3 Full – time officers to begin October 1
  - 3 years 75% grant, 25% City funds
  - Approximately \$27k City funds each year for 3 years

- Expected to keep officers on after the 3 years, will impact future budgets over \$130,000 per year, net impact is basically the difference of benefits for full time versus part time employees
- Would like approval to apply for grant

After some discussion, Councilman Kelly made a motion, seconded by Councilwoman Cruse, to proceed with the application for the police grant as outline by Whitwell. Roll call was as follows:

Councilman Cunningham	Yes
Councilman Sutton	Yes
Councilman LaChance	Yes
Councilwoman Cruse	Yes
Councilwoman House	Yes
Councilman Larry Kelly	Yes

*The motion carried with a vote of 6-0.*

- Emergency Warning Sirens and System research is proving it may be cheaper to replace entire system rather than just pieces. Still working on finding a supplier
- This week we are rechecking streetlight outage list that was submitted to Ameren last month.

**Mayor/Council Discussion**

Mayor Easter expressed his gratitude for all local businesses, being reminded of their importance during a recent visit to his store by an out of state couple.

*Councilman Kelly* asked if staff could help resolve an issue with the Wampler residence on Westwood Drive involving the recent locate of a feeder line by Ameren Missouri and the follow up with our public works department involving an easement issue.

*Councilwoman House* asked about an approximate date that restrooms would be placed and opened at Haney Park. Whitwell informed her that the portables are still being negotiated and installation plans should be starting this week.

*Councilman LaChance* asked if staff would consider installation of benches around the playground at Haney Park to accommodate parents. Whitwell indicated he would get with the parks department on that project.

*Councilwoman Cruse* asked about the slow progress of the building being demolished in the 200 block of West Main Street and whether redevelopment of that lot is possible. Mayor Easter said that it could be considered for a municipal parking lot or possible redevelopment or placement of a building, but still needs a lot of work before anything can be considered.

**ADJOURNMENT**

Councilman Kelly made a motion, seconded by Councilman Cunningham to adjourn the meeting. *The motion carried on voice vote with all in favor.* The meeting adjourned at 7:39 p.m.



Terri Richardson, City Clerk

Approved by Council on 9<sup>th</sup> day of June, 2015.



David Easter, Mayor

