

**MINUTES
PARK HILLS COUNCIL MEETING
REGULAR SESSION
JANUARY 12, 2016**

The Park Hills City Council met in regular session Tuesday, January 12, 2016, at the Park Hills Council Chambers. Mayor Easter called the meeting to order at 7:03 p.m. The invocation was given by Councilman Kelly. Mayor Easter led everyone in the Pledge of Allegiance. All members were found to be present on roll call: Councilman Steve Sutton, Councilman Larry LaChance, Councilwoman Sara Cruse, Councilman Tom Reed, Councilwoman Charlotte House, Councilman Larry Kelly, Councilman Charles Politte, Mayor David Easter and Councilman Jeff Cunningham (entered the meeting at 7:05 p.m.).

Also present were City Administrator Matt Whitwell, Economic Development Director Norm Lucas, Community Development Director Josh Hankins, City Attorney Ed Pultz and City Clerk Terri Richardson.

PUBLIC HEARING AND ACTION THEREON

None

VISITORS AND DELEGATIONS

None

MINUTES

Councilwoman House made a motion, seconded by Councilwoman Cruse to approve the minutes of December 8, 2015, as presented. *The motion carried with all in favor on voice vote.*

CITY ADMINISTRATOR'S REPORT

A. Parks and Recreation:

- Have been working on removing vegetation near Flat River and catching up on other projects including siding repairs and replacement at sports complex and Haney Park buildings
- Removed a few dead trees at Haney Park
- Parks Department is continuing to deliver meals for Nutrition Center during inclement weather as in past years
- Advertised for the Concessions Contract at Sports Complex. Bids are due January 20 at 3pm
- Parks Department has several calls regarding the Disc Golf Course estimated completion date

B. Public Works Update:

- Holiday Decorations and tree have been removed
- Worked on unlimited trash pickup after Christmas
- Cleaned drains during recent rain events
- Repairing sidewalks in several areas of the City. We have a long list that we want to catch up on this year

C. Utilities:

- Removing brush at shop facilities and around water tanks
- Removed brush and mowed at several easements throughout the utilities systems
- Continuing to work on facilities, vehicles, and equipment for routine maintenance and repairs

D. Other

- Handout - Chamber Awards Banquet is this Friday, if you would like to attend, let Terri know by tomorrow
- Deadline for Candidate filing is January 19, 2016 at 5pm
- Handout – Engineer’s estimate for Railroad crossing bridge at St. Joe Drive. This is a Special Road District Project, but wanted the Council to be aware of the progress
- Met with Chamber of Commerce regarding possible locations for Chamber meeting spaces, business incubator, and etc
- Tax numbers – Handed out. Doing well through this month, up over 10% from last year’s year to date numbers

MAYOR’S DISCUSSION

No report.

COUNCIL DISCUSSION

Councilman Reed thanked City staff for their efforts in keeping brush and debris cleaned out of the creek as it successfully stayed in its banks during the recently big rains. *Councilman Reed* commented on the ongoing problems with One Stop Muffler & Brake Shop citing 18 unlicensed vehicles observed on a recent drive by. *Reed* expressed frustration stating that it is unacceptable for our downtown area. City Administrator Matt Whitwell responded, describing the limitations due to current municipal code but assuring the Council that staff continues to write tickets and will contact property owner that is allowing use by the business to store/park unlicensed vehicles asking for cooperation. He further pointed out that the business has four (4) bays and current code allows 4 vehicles per bay to be stored or parked while waiting for repairs to be done. Whitwell suggested that Council could direct staff to prepare changes to the code that could limit number of vehicles or possibly require a site-proof fence be installed. *Councilman Reed* asked that this item be put on the agenda for the work session meeting of January 26, 2016, for further discussion.

Councilman Kelly asked if the City could encourage the owner of the old Country Mart building and parking lot, being used by One Stop Muffler business, to partner up and possibly get that property

usable and viable. *Kelly* stated that it has been empty for so many years that he was concerned that it could be considered a nuisance. *Councilman Kelly* asked that this item also be put on the work session agenda for January 26, 2016 for further discussion.

Councilman LaChance expressed his appreciation for the clearing of debris from Flat River creek, stating that all the hard work was worth it and appreciated.

Councilman Cunningham asked if there is a sunset on the TIF money available to the owner of the old Country Mart property and wondered if that could be used as an incentive to gain cooperation and make improvements. Norm Lucas answered that there is a sunset but he would have to check to see what that expiration date is.

UNFINISHED BUSINESS

Bill #1166 – An Ordinance authorizing the Mayor to execute an agreement for the construction of a disc golf course in Columbia Park. Community Development Director Josh Hankins presented the bid of \$16,368.75 from Gateway Disc Sports but stated that public works and parks crews would be able to do some of the work that will result in a credit. Mayor Easter read Bill #1166 two times by title. Councilman Reed made a motion, seconded by Councilman Cunningham to approve Bill #1166 as presented. Roll call was as follows:

Councilman Politte	Yes
Councilman Kelly	Yes
Councilwoman House	Yes
Councilman Reed	Yes
Councilwoman Cruse	Yes
Councilman LaChance	Yes
Councilman Sutton	Yes
Councilman Cunningham	Yes

The motion carried with a vote of 8-0.

NEW BUSINESS

Consideration of application for business license for an amusement center as requested by Daneka Dorsey. Applicant was not present and Mayor Easter recommended postponing this item until February 9, 2016, regular meeting. Councilwoman House made a motion, seconded by Councilman Politte to postpone this item until February 9, 2016. *The motion carried with all in favor on voice vote.*

Consideration of Assistance to Firefighters Grant application.

Norm stated the fire chief has identified a need that could be met with this grant of a Knox-Box rapid entry system for senior apartments and other similar structures in the city. If awarded, the city's financial responsibility would be approximately \$1,250. Councilman Kelly commented that this is a good plan and he is in favor of it. Councilman Kelly made a motion, seconded by

Councilwoman House to direct staff to apply for the AFG funds to start a rapid entry system for fire suppression. Roll call was as follows:

Councilman Politte	Yes
Councilman Kelly	Yes
Councilwoman House	Yes
Councilman Reed	Yes
Councilwoman Cruse	Yes
Councilman LaChance	Yes
Councilman Sutton	Yes
Councilman Cunningham	Yes

The motion carried with a vote of 8-0.

****NOTE**** Applicant for business license (first New Business Item above) entered the meeting at 7:29 p.m. Mayor Easter then announced that the Council would take up the business license application earlier postponed. He acknowledged Daneka Dorsey as the applicant and asked if she wanted to speak as to her request for a business license for an amusement center to be located at 28 St. Joe Drive. Dorsey addressed the Council and asked if they had any questions. City Attorney Ed Pultz asked Dorsey if her business listed on the application as Games and Ques was incorporated or an LLC? She responded negatively so Pultz asked her to correct the application so that her name was listed as the "Legal Business Name" and the operating name was listed as "Games and Ques". Marcus Thornton joined Dorsey at the podium and also responded to questions from the council concerning supervision and assured them that no alcohol will be served. Council asked if the building was approved for the business and Josh Hankins responded stating that the only change required was front doors must swing out, rather than in, to comply with current code. Thornton said he could correct the doors and was hoping to open February 1. City Attorney Ed Pultz explained that the current municipal code required the council to find that the applicant is of good moral character and since no one seemed to know Ms. Dorsey, asked her to bring in letters of support and/or personal testimony from people who know her. These letters or personal testimony can be heard at the next council meeting. Councilwoman Cruse thanked Ms. Dorsey for her efforts to open an establishment for our community's youth. Councilman Sutton made a motion to bring this item to the January 26, 2016, work session for Council consideration. Councilwoman Cruse seconded the motion. *The motion carried with all in favor on voice vote.*

Consideration of Senior Citizen's Aid Association Board appointments

Senior Citizen's Aid Association President Stella Keen sent a request to the Council for approval to appoint two board members, each to serve 3 year terms. Councilwoman House made a motion, seconded by Councilman Reed to approve the nominations of Martha Douglas and Jeanie Lewis to the Senior Citizen's Aid Association Board to serve for 3 year terms expiring on December 31, 2018 as requested. *The motion carried with all in favor on voice vote.*

Review of the Leadington-Park Hills Chamber of Commerce annual event schedule for authorization and assistance. Councilwoman House made a motion, seconded by Councilman Cunningham to permit and assist the Leadington-Park Hills Chamber of Commerce events for 2016 as presented. Roll call was as follows:

Councilman Politte	Yes
Councilman Kelly	Yes
Councilwoman House	Yes
Councilman Reed	Yes
Councilwoman Cruse	Yes
Councilman LaChance	Yes
Councilman Sutton	Yes
Councilman Cunningham	Yes

The motion carried with a vote of 8-0.

Bill #1167 – An ordinance authorizing the Mayor to execute a Land and Water Conservation Fund (LWCF) Project Agreement for Haney Park. Mayor Easter read Bill #1167 two times by title. Councilwoman Cruse made a motion, seconded by Councilman Kelly to approve Bill #1167 as presented. Roll call was as follows:

Councilman Politte	Yes
Councilman Kelly	Yes
Councilwoman House	Yes
Councilman Reed	Yes
Councilwoman Cruse	Yes
Councilman LaChance	Yes
Councilman Sutton	Yes
Councilman Cunningham	Yes

The motion carried with a vote of 8-0.

CITY ATTORNEY'S REPORT

No report.

ADJOURNMENT AND RECONVENING IN EXECUTIVE SESSION

Councilman Kelly made a motion, seconded by Councilman Cunningham to adjourn regular session and reconvene in executive session to discuss matters related to hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded as authorized by Section 610.021 (3) RSMo. Roll call was as follows:

Councilman Politte	Yes
Councilman Kelly	Yes
Councilwoman House	Yes
Councilman Reed	Yes
Councilwoman Cruse	Yes
Councilman LaChance	Yes
Councilman Sutton	Yes
Councilman Cunningham	Yes

The motion carried with a vote of 8-0.

Regular session adjourned at 7:52 p.m. with Mayor Easter declaring a ten minute recess.

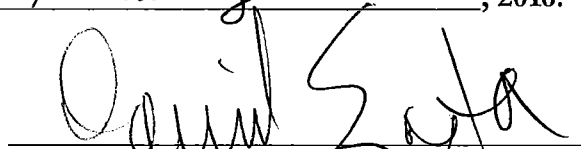
RECOVERING AND ADJOURNMENT

Councilman Cunningham made a motion to adjourn the meeting, seconded by Councilwoman House to adjourn. *The motion passed with all in favor on voice vote.* The meeting adjourned at 8:36 p.m.



Terri Richardson, City Clerk

APPROVED by City Council on this 9th day of February, 2016.


David Easter, Mayor