

**NOTES
MINUTES
PARK HILLS COUNCIL MEETING
BUDGET WORK SESSION
AUGUST 23, 2016**

The Park Hills City Council met in a budget work session on Tuesday, August 23, 2016, in the Park Hills Council Chambers. Mayor Easter called the meeting to order at 5:30 p.m. and the following Council Members were present on roll call: Councilman Adam Bowers, Councilman Steve Sutton, Councilman Larry LaChance, Councilwoman Charlotte House, Councilman Charles Politte and Mayor Easter. Absent were Councilwoman Sara Cruse (entered at 5:45 p.m.), Councilman Tom Reed (entered at 6:20 p.m.), and Councilman Larry Kelly (entered at 5:34 p.m.)

Also present were City Administrator Matt Whitwell and City Clerk Terri Richardson (and department directors).

A. Public Hearing and Action Thereon – proposed 2016 property tax rate

Mayor Easter called the Public Hearing to order to gather public input on the proposed property tax for 2016 rate of .6218. No one from the public gave input. Mayor Easter closed the public hearing at 5:33 p.m.

Bill #1196 – An Ordinance setting the property tax rate for 2016

Mayor Easter read Bill #1196 two times by title. Councilwoman House made a motion, seconded by Councilman LaChance to approve Bill #1196 as presented. Roll call was as follows:

Councilman Adam Bowers	Yes
Councilman Steve Sutton	Yes
Councilman Larry LaChance	Yes
Councilwoman Charlotte House	Yes
Councilman Charles Politte	Yes

The motion carried with a vote of 5-0.

B. Approval of Health Insurance Carrier and Terms

***Note: Councilman Kelly entered the meeting (5:34 p.m.)**

City Administrator Matt Whitwell recommended, after meeting with current broker and receiving up to date claim and census reporting, that the city remain with current carrier, network, benefits, and premiums. He did ask that the Council consider a slight change in the

aggregate stop loss limit, as recommended by the broker, to \$35,000. (Current limit is \$30,000). Whitwell also recommended the expenditure budget be increased to \$650,000 to accommodate the change in employee census and to consider two additional inexpensive benefits. One is a "Call a Doctor" benefit, board certified and licensed physician on call 24/7 for treatment, diagnosis and prescription services at a cost of \$120 annually per enrolled employee. The other service is an Employee Assistance Program that would run approximately \$360 annual, total for all employees.

Councilman Politte made a motion, seconded by Councilman Kelly, to continue with current healthcare carrier, terms and conditions as recommended and to budget \$650,000 for health care expenditures that will include the two additional benefits recommended by staff. Roll call was as follows:

Councilman Adam Bowers	Yes
Councilman Steve Sutton	Yes
Councilman Larry LaChance	Yes
Councilwoman Charlotte House	Yes
Councilman Larry Kelly	Yes
Councilman Charles Politte	Yes

The motion carried with a vote of 6-0.

C. Budget Work Session

Matt Whitwell gave a budget overview explaining that all the figures presented at this time are preliminary and subject to change. Whitwell went over the current revenues and then highlighted some requests for capital improvement items, as well as upcoming debt service obligations. Whitwell then gave a preliminary review of Administration and the Mayor/Council budgets.

***NOTE: Councilwoman Cruse entered the meeting (5:45 p.m.)**

John Black gave a preliminary review of Water and Wastewater Departments.

Lisa Sisk gave a preliminary review of the Library budget.

Holly Buxton gave a preliminary review of Senior Center budget.

***NOTE: Councilman Reed entered the meeting (6:20 p.m.)**

Municipal Judge James Joyce presented a brief review of the Municipal Court budget and a brief update of legislative changes affecting municipal court fine/collection/reporting processes.

Jason Stam (in Chief Wagganer's absence) gave a preliminary review of the Fire Department budget.

Mayor called a 10 minute break at 6:46 p.m.

The meeting resumed at 6:58 p.m. and Chief Bill Holloway gave a preliminary review of the Police Department budget.

Dennis Politte gave a preliminary review of the Parks Department budget.

Don Akers gave a preliminary review of the Sanitation Department, Mechanic and Public Works Department budgets.

Josh Hankins gave a preliminary review of the Community Development Department budget.

Norman Lucas gave a preliminary budget outline of the Economic Development Department, the grants and other projects, and all three TIF District budgets. Lucas informed the Council that he would like to apply for some federal money with DRA for about \$80,000 to repair the railroad crossing on Parkway Drive (as previously discussed). This money will require a city match of approximately \$24,000 if the Council approves.

Councilwoman House made a motion, seconded by Councilman Bowers, to commit a city match of approximately \$24,000 towards a grant from DRA to repair/replace the railroad crossing on Parkway Drive in the industrial park. Roll call was as follows:


Councilman Adam Bowers	Yes
Councilman Steve Sutton	Yes
Councilman Larry LaChance	Yes
Councilwoman Sara Cruse	Yes
Councilman Tom Reed	Yes
Councilwoman Charlotte House	Yes
Councilman Larry Kelly	Yes
Councilman Charles Politte	Yes

The motion carried with a vote of 8-0.

Whitwell thanked the Council for their time and reminded them that a special session meeting will be held next Tuesday, August 30, 2016, at 6:00 p.m.

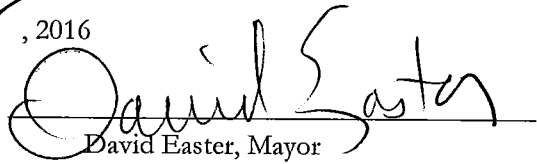
ADJOURNMENT

Councilwoman House made a motion, seconded by Councilman Bowers to adjourn. *The motion carried on voice vote with all in favor.* The meeting adjourned at 7:47 p.m.



Terri Richardson, City Clerk

Approved by City Council on 13th day of September, 2016



David Easter, Mayor

