

Date:09-Oct-2007

MINUTES
PARK HILLS CITY COUNCIL
REGULAR SESSION
OCTOBER 9, 2007

The Park Hills City Council met in regular session on Tuesday, October 9, 2007, in the Park Hills Council Chambers. Mayor Clark called the meeting to order at 7:00 p.m. and gave the invocation. Roll call was as follows: Council Members Jeff Cunningham, Linda Dickerson, David Easter, Mike Glore, Charlotte House, Justin Kelly and Mayor Clark were Present. Council Members Barnett and Reed were absent. Also present were City Administrator John Kennedy, City Attorney Edward Pultz and Deputy City Clerk Terri Richardson.

Visitors and Delegations

None.

Minutes

A motion was made by Councilwoman Dickerson and seconded by Councilwoman House to approve the minutes of meetings held September 6, 11, 18, and 25. ***The motion carried with all in favor.***

NEW BUSINESS

Review of bids for roof replacement at 16 S. Coffman Street

City Administrator John Kennedy presented bids for roof replacement at 16 S. Coffman to the council for consideration. Bids were submitted by Thomas Roofing Construction, Inc. in the amount of \$25,500 and Huffman Roofing, Inc. in the amount of \$32,520. After review and discussion, Councilwoman House made a motion to hire Thomas Roofing Construction, Inc., the low bidder, to replace the roof at 16 S. Coffman. The motion was seconded by Councilman Cunningham and the roll call vote was as follows: Ayes; Council Members Cunningham, Dickerson, Easter, Glore, House and Kelly. Nays; None. ***The motion carried.***

Review of bids for new police cars

City Administrator Kennedy presented a bid tabulation to the Council for consideration of the purchase of two (2) police patrol cars. Three bids were received, two from Crown Motors for 2008 Dodge Charger Police cars, V-6 \$23,209 each and the V-8 (Hemi) at \$24,394 each. The third bid was from Turner Chevrolet for a 2008 Chevy Impala Police car V-6 in the amount of \$21,277 each. After careful consideration, Councilman Kelly made a motion to accept the bid from Turner Chevrolet for two police

cars. Councilman Easter seconded the motion and ***motion carried unanimously*** on roll vote as follows: Ayes; Council members Cunningham, Dickerson, Easter, Glore, House and Kelly. Nays; none.

Request from Downtown Park Hills Association for use of municipal parking lot

The council considered a request from the Downtown Park Hills Association to use the municipal parking lot on Halloween night for the 2nd annual Trunk or Treat event. Councilman Easter made a motion to grant Downtown Park Hills Association's request to use the municipal parking lot for the purpose stated on October 31, 2007. Councilman Cunningham seconded the motion and ***the motion carried with all in favor.***

NOTE: Councilman Tom Reed entered the meeting at 7:15 p.m.

Presentation and discussion of preliminary street repair list

City Administrator Kennedy asked the Council to review the 2008 preliminary street improvement list in their packets. He explained that items #1 – #15 were carryover from the 2006-2007 budget year and are slated to be completed first. He asked the council for input and direction. After much discussion, Councilman Cunningham expressed his desire to have items #26 and #27 incorporated with item #6 stating that St. Joe Drive should be done all at once as it is one of the most traveled roadways in the city and one that generates numerous complaints about the condition. Councilman Reed reiterated concerns about St. Joe Drive and offered suggestions about more permanent and long lasting repairs that should be considered. After a lengthy discussion, no action was taken.

Bill #771 – An ordinance authorizing the Mayor to sign a contract with Shannon & Wilson, Inc. for Geotechnical Engineering Services

City Administrator Kennedy asked the Council to consider an ordinance that would allow with City to enter into a contract with Shannon & Wilson, Inc., for Geotechnical engineering services. These services pertain to drilling, testing and core sampling of the site for the proposed firehouse, as recommended by the design firm of Archimages, Inc. Kennedy reminded the council that the design portion of the firehouse has been budgeted for and recommended they approve the execution of this contract. The Mayor read Bill #771 two times by title. Councilwoman Dickerson made a motion, seconded by Councilwoman House to approve Bill #771, an ordinance authorizing and directing the Mayor to execute a contract with Shannon & Wilson, Inc. ***The motion carried*** on roll call vote of 6 -1 as follows: Ayes; Council Members Cunningham, Dickerson, Easter, House, Kelly, and Reed. Nays; Councilman Glore.

Bill # 772 – An ordinance authorizing the Mayor to execute a Letter of Engagement of auditing services with Boyer and Associates, PC

City Administrator Kennedy asked the council to consider a proposal submitted by Boyer and Associates, PC for auditing services for fiscal year ending September 30, 2007 and stated that the proposed amount was the same as last year recommending approval. Mayor Clark read Bill #772 two times by title. Councilman Cunningham made a motion to approve Bill #772, authorizing and directing the Mayor and the City Clerk to execute a letter of engagement for auditing services with Boyer and Associates, PC. The motion was seconded by Councilman Easter. ***The motion carried*** on roll call vote as follows: Ayes; Council Members Cunningham, Dickerson, Easter, Glore, House, Kelly and Reed. Nays; none.

CITY ADMINISTRATOR'S REPORT

John Kennedy, City Administrator, talked about the Brownfields Assessment and the possibility of some funding for the roadway and parking area at the Sports Complex and proposed Firehouse site. Kennedy has asked Economic Development Director Norm Lucas to review, make required assessments and report on funding availability.

Kennedy also reported on the Parkway Drive project, reminding the council that a contract has been awarded and a pre-construction meeting is scheduled for this Thursday and 11:00 a.m. He also stated that the council should have more considerations on this project at the next work session.

City Administrator Kennedy informed the council that the street department was short an employee, due to a vacancy made when Mike Franks left and that another employee, John Cunningham, had submitted his resignation effective October 14. That department had advertised previously and candidates have been selected for interviewing to take place Thursday, October 11, with intent to fill both laborer positions. There is also a position open at the wastewater treatment plant due to the retirement of Randy Hulsey. Jeff Jones, current assistant to Hulsey, has been selected to move to the position of plant operator having all certification necessary. Kennedy asked the council to authorize the City to advertise for a laborer position in the Wastewater Department. After some discussion, the Council requested the Wastewater position be posted within city departments for any interested and qualified employees looking to transfer. Councilman Easter made a motion to authorize the advertising, with intent to fill, wastewater laborer position and the motion was seconded by Councilman Reed. ***The motion carried with all in favor.***

Kennedy also informed the Council that a date has been set for the annexation hearing of February 22, 2008 in St. François County Division III Circuit Court.

MAYOR'S DISCUSSION

Mayor Clark stated that he had attended the ribbon cutting and ceremony for the Parkway Drive overpass on October 1st, along with several dignitaries, civic leaders, politicians, MoDot representatives and citizens and was pleased and impressed with the ease and flow of the completed roadway, as well as, the signage. On the subject of signage, Kennedy stated he had received an email from Don Crites saying that the exit signs for Parkway Drive will include both Park Hills and Desloge. He also asked them to notice the newly installed City Limit signs on Highway 67, northbound and southbound.

CITY ATTORNEY'S REPORT

Ed Pultz had no report.

COUNCIL DISCUSSION

Councilman Reed asked about the progress with the Columbia Park trail. Kennedy responded, informing him that the lights and poles have been selected, bathroom design has been finalized, but the Parks Department is tied up with seasonal duties. Reed then asked about the walk-bridge and Kennedy said he was still waiting on final word from MoDot. Reed then asked about progress on the roundabout. Kennedy informed him that the preliminary final design was expected soon which should indicate how much property will be necessary and other details, the goal being to advertise for bids by March and have a start date of June 1 so project could be done while school is out for summer.

Councilman Gore asked about the relocation possibility of a utility pole as requested by a citizen in his ward on St. Joe Drive. Kennedy offered to go with Gore to review the site and consider whether the request is feasible.

Councilman Cunningham wanted to thank Holly Buxton, Director of the Senior Center, for her participation in the recent Heart Walk and to express his appreciation of the Center and its services to the community.

ADJOURNMENT

A motion was made by Councilman Easter and seconded by Councilman Reed to adjourn the meeting. ***The motion carried with all in favor and the meeting adjourned at 7:55 p.m.***