

Date:16-Nov-2010

MINUTES
PARK HILLS CITY COUNCIL
REGULAR SESSION
NOVEMBER 16, 2010

The Park Hills City Council met in regular session Tuesday, November 16, 2010, at the Police Conference Room. Mayor Easter called the meeting to order at 6:30 p.m. and all were present on roll call.

ADJOURNMENT

A motion was made by Councilman Kelly and seconded by Councilman Reed to adjourn regular session and reconvene in executive session to discuss matters related to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys as authorized by Section 610.021 (1) RSMo., leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor as authorized by Section 610.021 (2) RSMo., and hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded as authorized by Section 610.021 (3) RSMo. Roll call vote was as follows: Ayes; Council Members Cunningham, Dickerson, Edgar, House, Kelly, McRaven, Politte and Reed. Nays; None. ***The motion carried and the meeting adjourned at 6:32 p.m.***

RECONVENING

Immediately following executive session, the Council reconvened in regular session at the Park Hills Council Chambers and all were present on roll call. The invocation was given by Councilman Reed and the Pledge of Allegiance was said by all.

PROCLAMATIONS

Mayor Easter told the Council that the congregation and friends of Reverend Bernie Crum are hosting a celebration on November 20th marking his retirement as minister of the Flat River Church of Christ. Easter asked the Council if they would adopt a Proclamation of the Mayor setting November 21, 2010, as Bernie Crum Day in Park Hills. A motion was made by Councilman Kelly and seconded by Councilwoman McRaven to adopt the proclamation. ***The motion carried with all in favor.***

Mayor Easter told the Council that the classmates and friends of Retired Lt. Colonel Ted Henderson are hosting a ceremony celebrating his local athletic achievements. The ceremony and reception will be held on December 6th at the VFW Hall on Woodlawn Drive. Easter asked the Council if they would adopt a Proclamation of the Mayor setting December 6, 2010, as Ted Henderson Day in Park Hills. A motion was

made by Councilwoman Dickerson and seconded by Councilman Kelly to adopt the proclamation. ***The motion carried with all in favor.***

VISITORS AND DELEGATIONS

Laura Spangenberg addressed the Council about problems with handicapped parking spaces in the city limits of Park Hills. She said that many times over the past three years she has called the police, but they had only responded two times, and no tickets were issued to the violators. Several Council Members said they would look into this and they asked that the matter be included on the agenda for then next regular council meeting.

MINUTES OF PREVIOUS MEETING(S)

A motion was made by Councilman Cunningham and seconded by Councilwoman Dickerson to approve the minutes of the meetings held October 12 and October 26, 2010. ***The motion carried with all in favor on voice vote.***

CITY ADMINISTRATOR'S REPORT

Rick Whaley

- Fire Chief Rick Whaley thanked the Council for their support as he is leaving the position. The Mayor and Council told Mr. Whaley that they appreciated the good job he has done as Fire Chief and wished him well.

Mayor Easter told the Council that he had appointed a committee to interview potential candidates to replace Mr. Whaley.

Annexation Utilities:

- Work is complete on the east side of Highway 67
- Letters have been sent to property owners on the east side regarding sewer and water taps
- Several owners have contacted the Utility Department to arrange for service
- Easements on the west side of Highway 67 have been secured
- Plans have been finalized and the project is out for bid
- Bids are due on December 2 and will ready for award at the December meeting

City Hall Remodel:

- Have final design from the architect
- Construction drawings in 2 to 3 weeks

Columbia Park Pavilion:

- Preliminary site work is done
- Taylor Engineering has completed the Proctor tests and will do the density tests tomorrow
- Loners will resume work following approval of the testing

Animal Control Facility:

- Site plan from Taylor had to be revised to provide clearance from water main
- Redesign of the proposed facility is complete
- Revised plans are anticipated to be delivered tomorrow
- Will go out for bid following review of plans and drawings

Hams & Turkeys:

- Need council approval for distribution of hams and turkeys to employees

A motion was made by Councilman Reed and seconded by Councilwoman McRaven to give employees the choice of either a ham or a turkey for Christmas. Roll call vote was as follows: Ayes; Council Members Cunningham, Dickerson, Edgar, House, Kelly, McRaven, Politte and Reed. Nays; None. ***The motion carried.***

Christmas Decorating Contest:

- Week of December 13 – 20 (Monday thru Sunday)
- 1 winner per ward
- \$50 prize
- Winners from the last two years are not eligible

November – December Schedule:

- Mr. Kennedy distributed a schedule of upcoming events and Holidays for November and December

Holiday Trash Schedule:

- Kennedy distributed the trash schedule for the November and December Holidays.

December Work Session:

- Regular schedule would be December 28
- Does council wish to cancel or reschedule?

The Council expressed the wish to cancel the December 28th meeting.

Other:

Sports Complex Lighting

- All Purpose Erectors will be here the week after Thanksgiving to assemble and install new lights and remove old lights
- Contractor will also review the electrical system during that time

Pedestrian Bridge:

- Will have pre-construction conference with contractor and engineer on Monday, November 22
- Once we send executed documents to MODOT, they will issue a Notice to Proceed to City, who can then issue Notice to Proceed to contractor.

MAYOR'S DISCUSSION

Mayor Easter reported that approximately 2,000 people attended the annual Trunk N Treat this year. He also distributed updated Sunshine Law Booklets to each council member. Easter also gave a detailed report of the plans for the December 4th Christmas celebration in the downtown area. He announced with regret that the downtown theater is closing as of November 28th. **Easter** also announced that the next Downtown Park Hills Association meeting is scheduled for November 30th at 7:00 p.m. at All Occasions Hall.

COUNCIL DISCUSSION

Councilman Cunningham asked about the looping of water lines in the Jefferson Street/St. Joe Drive area. He wondered what the City was doing to fix the problems with low water pressure. Mr. Kennedy said staff does a review of the water study periodically to see where there are deficiencies and what can be done to alleviate the problem.

Councilman Reed said he thought the fire and water departments did a great job during the two recent fires in town. He said there were some water pressure issues and wondered if both departments could work together to critique the situation to see what could be done to remedy the problems.

Councilman Edgar asked if the street department had contacted a resident on Shaw Street about his concerns.

Councilman Politte asked what was being done to repair the storm drain problems in Ward 4. Kennedy told him that he and Park Director Dennis Politte had been checking on the drain and Politte and Street Department Director Don Akers were putting together a plan to clear the ditch. He then deferred to Economic Development Coordinator Norm Lucas who explained that he was putting together a community needs assessment and wanted to try to get the people in the affected area to complete the surveys to be turned in for a grant to repair the problems. The RFQ for engineering for the storm water study is due back on November 23rd.

Councilwoman House said she was very happy that the Animal Control Officer has been working some evenings and weekends.

UNFINISHED BUSINESS

Bill #952 - An Ordinance Authorizing the Mayor to Sign Industrial Park Plat

Director of Community Development Matt Whitwell explained that this survey plat is being made to consolidate certain lots within the Industrial Park. Whitwell said that consolidation of these lots will make them more marketable. Staff has reviewed this plat and has no objection and the Planning and Zoning Commission has reviewed the request and has made recommendation for City Council approval.

Bill #952 was read two times by title. A motion was made by Councilwoman Dickerson and seconded by Councilwoman House to approve the bill as read. Roll call vote was as follows: Ayes; Council Members Cunningham, Dickerson, Edgar, House, Kelly, McRaven, Politte and Reed. Nays; None. ***The motion carried.***

Bill #953 - An Ordinance Authorizing the Mayor to Execute a Quit Claim Deed (Sports Complex)

Whitwell told the Council that now that the resubdivision is completed, which accounts for proper lot placement and ownership within the subdivision, the lots should revert to the ownership of the Industrial Development Authority. The final step in the process is to transfer ownership of certain lots located in the Park Place Shopping Center to the IDA. The Quit Claim Deed contains language reverting the lots back to the City of Park Hills under certain requirements.

Bill #953 was read two times by title. A motion was made by Councilwoman Dickerson and seconded by Councilman Politte to approve the bill as read. Roll call vote was as follows: Ayes; Council Members Cunningham, Dickerson, Edgar, House, Kelly, McRaven, Politte and Reed. Nays; None. ***The motion carried.***

NEW BUSINESS

Appointments to Board of Adjustment

Mayor Easter presented the names of Jennifer Lewis, regular member, and Bob Gerig, Kevin Boren, and Linus Barnfield, alternate members, to the Board of Adjustment for a term of five (5) years. A motion was made by Councilwoman Dickerson and seconded by Councilman Reed to approve the appointments as presented. Roll call vote was as follows: Ayes; Council Members Cunningham, Dickerson, Edgar, House, Kelly, McRaven, Politte and Reed. Nays; None. ***The motion carried.***

Snow Plow and Spreader Bids

Don Akers solicited bid proposals for the procurement of a new snow plow and salt spreader as planned for in the current budget. The bids were received and reviewed by the Public Works Director. He found that the M.S.T.E. and the Knapheide Truck equipment meet the needs of the department due to the design of the equipment for use on streets. The cheaper Reuther Ford equipment appeared to be designed primarily for parking lot use. The Public Works Director recommends the M.S.T.E. bid as the best choice for the street department.

A motion was made by Councilman Kelly and seconded by Councilwoman House to approve the bids from M.S.T.E. in the amount of \$11,380. Roll call vote was as follows: Ayes; Council Members Cunningham, Dickerson, Edgar, House, Kelly, McRaven, Politte and Reed. Nays; None. ***The motion carried.***

Approval of Surplus Property List

Mr. Kennedy presented the council with a list of surplus vehicles and equipment that have been taken out of service and are not planned for future use. After some discussion, a motion was made by Councilwoman Dickerson and seconded by Councilwoman McRaven to approve the list as presented. Roll call vote was as follows: Ayes; Council Members Cunningham, Dickerson, Edgar, House, Kelly, McRaven, Politte and Reed. Nays; None. ***The motion carried.***

CITY ADMINISTRATOR'S REPORT

City Administrator Ed Pultz had nothing to report for regular session.

ADJOURNMENT

A motion was made by Councilwoman McRaven and seconded by Councilman Cunningham to adjourn. ***The motion carried and the meeting adjourned at 8:25 p.m.***