

Date:24-May-2011

**MINUTES
PARK HILLS CITY COUNCIL
WORK SESSION
MAY 24, 2011**

The Park Hills City Council met in work session Tuesday, May 24, 2011 at the Park Hills Police Department Conference Room. Mayor Easter opened the meeting at 6:00 p.m. and roll call was as follows: Council Members Cunningham, Dickerson, Edgar, House, McRaven, Politte, Reed and Mayor Easter were present. Councilman Kelly was absent. Also present were City Administrator John Kennedy, Economic Development Coordinator Norm Lucas, Director of Community Development/Assistant Administrator Matt Whitwell and City Clerk Carla Johnson.

ACTION ITEMS

Approval of CD Reinvestment

Mr. Kennedy told the Council that two \$ 100,000 CDs invested at First State Community Bank are maturing. City treasurer Terri Richardson contacted several area banks to inquire about interest rates. Rates of 2% for 60 months were received from three area banks, but Bank Star of the Leadbelt is the only one located in the City of Park Hills, so staff recommends investing at Bank Star. A motion was made by Councilman Cunningham and seconded by Councilman Politte to reinvest the CDs at Bank Star of the Leadbelt for 60 months at a rate of 2 %. Roll call vote was as follows: Ayes; Council members Reed, Politte, McRaven, House, Edgar, Dickerson and Cunningham. Nays; None. ***The motion carried with all in favor.***

Approval of Bid for Pool Lighting

Director of Community Development Matt Whitwell told the Council that staff received three bids for moving the tennis court lights to the swimming pool. The lowest bid came from McDowell Electric at \$8,580 which included a humidity switched exhaust fan. City Administrator John Kennedy said that this is an unbudgeted expense, but the lights would allow later hours for pool parties or evening swim sessions. A motion was made by Councilwoman Dickerson and seconded by Councilman Reed to accept the bid from McDowell Electric including the humidity switched exhaust in the amount of \$8,580. Roll call vote was as follows: Ayes; Council Members Politte, Reed, McRaven, House, Edgar, Dickerson and Cunningham. Nays; None. ***The motion carried.***

Councilman Reed asked if the lights on the sand volleyball court could be improved and Kennedy said that the court may need to be moved because of the sand getting into the pool.

Bill #983 – An Ordinance Authorizing the Mayor to Enter Into An Agreement with McDowell Electric for Pool Lighting

Bill #983, an ordinance authorizing the Mayor to enter into an agreement with McDowell Electric for pool lighting, was read two times by title. A motion was made by Councilman Cunningham and seconded by Councilman Reed to approve the bill as read. Roll call vote was as follows: Ayes; Council Members Politte, Reed, McRaven, House, Edgar, Dickerson and Cunningham. Nays; None. ***The motion carried.***

Councilman Kelly joined the meeting at this time.

Approval of Contract for Purchase of Nutrition Services

Mr. Kennedy explained that the main contract for nutrition services is approved every other year. In the off years, the City needs to approve a contract amendment. The amendment also requires a July 1 through June 30 budget to be submitted. He said that this budget does not override the city's budget.

A motion was made by Councilman Cunningham and seconded by Councilman Reed to approve the Contract for Purchase of Nutrition Services effective July 1, 2011. Roll call vote was as follows: Ayes; Council Members Cunningham, Dickerson, Edgar, House, Kelly, McRaven, Politte and Reed. Nays; None. ***The motion carried with all in favor.***

PRESENTATIONS

Economic Development Report

Economic Development Coordinator Norm Lucas gave a detailed report to the City Council. He said that several things might make it easier to market the City such as increased populations and the lower median age of the population. He said that our community is not going to attract high priced stores, but may attract discount stores due to the cost of living in our area. He talked about the developer that he has been working with for several years, and emphasized the importance of using a shopping center developer. He also reported on each of the TIF Districts and answered several questions posed by the Council.

DISCUSSION ITEMS

Skateboard Signage on Main Street

Kennedy talked to the Council about our skate board regulations. He said that our ordinances prohibit skateboards, bicycles, roller blades, etc, in the business district and asked if they would like to put some signage to that affect on Main Street in the downtown area. They agreed that there should be signage in that area.

Land Clearing at Fairgrounds Interchange

Kennedy told the Council that our national developer suggested that the City should clear the land at the Fairgrounds Interchange to make the land in that area more visible. He received an estimate of \$3,000 and said that a permit from MoDot and a permit for burning would also be required. The funds for the clearing are available in the Economic Development Budget.

A motion was made by Councilman Politte and seconded by Councilman Cunningham to approve the expenditure of \$3,000 for clearing the land at the Fairgrounds Interchange. Roll call vote was as follows: Ayes; Council Members Cunningham, Dickerson, Edgar, House, Kelly, McRaven, Politte and Reed. Nays; None. ***The motion carried with all in favor.***

Potential Revision to Section 120.060

Mr. Kennedy told the Council that he discovered that the FY 2010-2011 budget is in conflict with Section 120.060 of the Municipal Code concerning the amount of payment and percentage of interest to be paid to the Retirement Trust Fund for the loan to the Park Fund. He asked the Council if they wanted to revise Section 120.060 or amend the budget to comply with Section 120.060. They agreed the budget should be amended.

Other Items

City Administrator's Report

Columbia Park Pavilion:

- Only item remaining is to install shelf-tops in all four corners
- Waiting on delivery of cedar material for the shelves
- Ready to move tables in and set BBQ grills when Uni-Tec is done

Animal Control Facility:

- Walls are up and trusses installed
- Over 50% of roof sheathing is on

- Rough plumbing and grinder pump have been installed
- Interior floors are complete

City Hall Remodel:

- Demolition is almost complete
- Most stud walls have been installed and sheet rocked
- New doorways have been cut
- Electrical switches and outlets have been relocated
- The fire panel has been relocated
- The Court is still working out of temporary offices
- Matt is evaluating cost proposals for carpet and ceiling tiles for the council meeting room, combination security locksets for city hall and water department access doors, and new floor tiles at code enforcement and building inspector offices

Annexation Utilities:

- Contractor has finished grading, seeding, and strawing the ROW
- Contractor still needs to pull the mandrel through the gravity sewers
- Electrical subcontractor needs to complete connections
- Contractor needs to install fencing

Flat River Hydrology Study:

- Matt, Norm, and I met with Dennis Denby from Crawford, Murphy, & Tilley on May 12
- Reviewed needs for proposed hydrology study to control erosion and flow in Flat River
- Provided background information for the proposal
- Waiting to hear from CMT

EPA – Infrastructure Damage:

- Received a letter from EPA on May 4th regarding damage to city property
- Matt, Norm, Donnie, and I are preparing a summary of needed repairs and estimated costs
- We will supply this information to EPA prior to the suggested meeting

EPA – Parks Sampling:

- Received detailed information on sampling in each of the City's parks
- Have had several conversations with EPA regarding actions to remove/remediate
- No emergency actions are planned
- Most immediate concern of EPA is sand volleyball court at Columbia Park

Other:

- Purchase of Property
 - Letter from Lutheran Church
 - Tried to buy a few years ago, wouldn't sell
 - Was property of Public Administrator's Office
 - Bargain price
- House Bill 161 – Hotel/Motel tax
 - MML Bulletin Handout
 - Need to research whether or not Park Hills is eligible to vote on a hotel/motel tax
 - If eligible, need to decide if we want a Motel tax
 - If the County enacts a tax, we will be prohibited from enacting one
- Shade structure for the Sports Complex
 - Have identified two potential suppliers
 - Have requested quotes from both
 - Received one from Shade Systems that is within budget
- Concert Series
 - Kennedy distributed a schedule of the upcoming Park Concert Series

Mayor/Council Discussion

Councilman Cunningham had asked previously about some warm-up areas at the Sports Complex. Mr. Kennedy told him that two 10 by 10 portable screens are now in place for warm-up areas.

Councilman Kelly mentioned a recent incident at Country Mart Grocery Store employee locker room. He said that there is a lot of drug problems in this town and he thought that there should be some Community Watch Groups in place to help with the situation.

Mayor Easter said that he would converse with the Police Department about the drug issue and ask if they would make a presentation to the Council about what is being done about the situation.

Councilman Edgar said he had received a complaint from Kenny Gillam on Third Street about two empty houses across from the car wash. He felt that they weren't structurally sound and maybe should be demolished.

ADJOURNMENT

A motion was made by Councilman Cunningham and seconded by Councilwoman Dickerson to adjourn. ***The motion carried with all in favor and the meeting adjourned at 8:00 p.m.***