

Date:10-Apr-2012

MINUTES
PARK HILLS CITY COUNCIL
REGULAR SESSION
APRIL 10, 2012

The Park Hills City Council met in regular session Tuesday, April 10, 2012, at the Park Hills Council Chambers. Mayor Easter opened the meeting at 7:00 p.m. The invocation was given by Councilman Cunningham and the Pledge of Allegiance was said by all. Roll call was as follows: Council Members Cunningham, Dickerson, House, Kelly, McRaven and Politte and Mayor Easter were present. Council Members Edgar and Reed were absent.

PUBLIC HEARINGS AND ACTION THEREON

Councilman Reed came in at this time.

Public Hearing Concerning the Request for an Alley Vacate

Mayor Easter opened the public hearing concerning the request for an alley vacation as requested by Central RIII School District. Matt Whitwell explained that the property owner has requested the City vacate this unimproved alley. The area is currently not in use, nor currently maintained by the City. Typically, the City will keep easement rights for this type of vacate. However, due to the location, easement retention is not being recommended for this vacate. The Planning and Zoning Commission met and is recommending approval of the request.

No one else spoke concerning the issue and Mayor Easter declared the hearing closed.

Bill #1006 - An Ordinance Vacating an Alley as Requested by Central RIII School District

Bill #1006, an ordinance vacating an alley as requested by Central RIII School District, was read two times by title. A motion was made by Councilwoman House and seconded by Councilman Cunningham to approve the bill as read. Roll call vote was as follows: Ayes; Council Members Cunningham, Dickerson, House, Kelly, McRaven Politte and Reed. Nays; None. ***The motion carried with all in favor.***

Visitors and Delegations – Representatives from the Rotary Club – Accessible Playground Equipment

Rotary Club President Curtis Turner spoke to the Council showing the type of swing that will be used in the new swing set for children with disabilities. He said that the club will raise all but \$1,000 of the \$13,500 cost through fundraisers and a grant. The remaining thousand will come from Rotary District 6060. Turner said the steel structure, made by Little Tykes, will include two handicapped-accessible swings. A wheelchair-accessible sidewalk will lead to the swing set, which will be surrounded by an ADA approved space of 32 feet by 32 feet and will be located near the existing playgrounds. The swings should be installed by the end of the summer and Turner believes they will be the first of their kind in St. Francois County. Turner said that the club would need to place a sign at the location stating that it was a donation from the Rotary Club. Mayor Easter said that he and the City Council wanted to thank the Rotary Club for their donation and all of the contributions they have made to city parks over the years.

Proclamation – Building Safety Month

Director of Community Development/Assistant Administrator Matt Whitwell explained that Building Safety Month is presented by the International Code Council Foundation (ICCF), a nonprofit organization dedicated to alleviating the devastating effects of natural disasters and other building tragedies through Consumer Education, Professional Development and Community Service. For the last 32 years the 50,000 worldwide members of the ICC have celebrated advances in building safety, and the widespread interest in the campaign has grown significantly. Whitwell asked if the Council would proclaim May, 2012 as Building Safety Month.

A motion was made by Councilwoman Dickerson and seconded by Councilwoman McRaven to proclaim May, 2012 as Building Safety Month. ***The motion carried with all in favor on voice vote.***

Minutes of Previous Meeting(s)

Mayor Easter explained that there was one amendment to the March 27th minutes. A motion was made by Councilman Cunningham and seconded by Councilwoman House to approve the minutes of the meeting held March 13, 2012 as presented and the minutes of March 27, 2012 as amended. ***The motion carried with all in favor on voice vote.***

Councilman Edgar joined the meeting at this time.

City Administrator's Report

St. Joe Drive Bridge:

- Herzog Construction started repair work on the St. Joe Drive bridge over Flat River on March 26th and opened the bridge to traffic on March 30th
- The Street Department painted the guardrails on the bridge approaches and installed reflectors on top of bridge railing while it was closed.
- The bridge was struck by a vehicle on April 9th, but only minor cosmetic damage occurred

Commerce Street Bridge:

- Gansner Excavating was scheduled to begin work on March 26th, but notified the road district that they would be delayed due to work on another project
- Gansner's most recent estimate is that they will commence work on April 16th, so up to 15 workdays will be deducted from the contract amount of 120 workdays for completion of the project.

Meadow Street Water Main Replacement:

- The installation of the 6-inch main on Meadow Street is complete
- They set new hydrants at Camilla, Ethel, and Smith Streets
- Getting ready to run a 4-inch line on Stephens Street from Meadow to the 4-inch PVC main on Evans Row to replace an aging 2-inch cast iron pipe that has had several leaks
- The crew will also need to move services to the new mains once the 4-inch is installed

Adams Street Retaining Walls:

- Work on the north side of Adams Street is complete except for installation of handrails for a few sets of steps.
- Work has begun on the south side of the 500 block to replace curb, gutter, and sidewalks

- Crew will leave Adams Street to work on Meadow and Stephens Streets when the Water Department is done with the main replacement and reconnecting taps

Elected Officials Training Conference

- Kennedy gave each Council Members information about the Elected Officials Training Conference
- Will be held June 14th and 15th at the Capitol Plaza Hotel in Jefferson City
- Excellent training for all elected officials that have not previously attended
- City will pay for room, board, and conference fees for any Council members who would like to attend
- Contact Carla if you are interested

Haney Park Remediation

- Have a meeting set with EPA, DRC, and backfill contractor for April 18th.
- Still don't have a definite start date
- Will need to insure that there is time and room for soccer league

Yard Remediation in Park Hills

- Kennedy gave the Council information on Yard Remediation in Park Hills
- Several yards are currently being remediated in different parts of town
- List of upcoming projects
- Have an expanded list of about 60 properties if anyone is interested in getting a copy

Other:

• Sales Tax Report:

- Kennedy gave the Council the latest sales tax report
- April receipts are less than last year but well above average for last 10 years
- Year-to-date for the first 7 months is about 11% above the first 6 months of last fiscal year and is over 10% above our previous best year

• Motor Vehicle Taxes

- Kennedy gave the Council the latest motor vehicle tax report
- Recent Supreme Court ruling exempts out-of-state and individual vehicle sales from municipal sales taxes
- List of estimated impacts to cities in St. Francois County
- Need to contact state representatives and senators to encourage passage of HB 2100 with an amendment to include individual sales as well as out-of-state sales

Mayor's Discussion

Mayor Easter had nothing to discuss at this time.

Council Discussion

Councilwoman House said that she had attended the Senior Citizens Board Meeting. She said that she explained to them that the City was unable to put speed bumps in the street behind the Senior

Apartments because it would make snow removal too difficult. She said that they understood and appreciated the increased police presence in the area.

UNFINISHED BUSINESS

Resolution #127 - Renaming Pine Street as Ralph Street

Matt Whitwell explained that during the annual street survey, it was discovered that there are two Pine Streets which are not logical extensions of each other. One is located near the top of Wood Street, the other intersects with Edgewood Street. At the March work session the Council agreed to rename the Pine Street (at Edgewood) Ralph Street. Certain procedures must be followed to cause the name change. A resolution must be passed declaring the need for the name change, the resolution must be published in the newspaper and a four week comment period must be allowed prior to adoption of an ordinance changing the name of the street. Whitwell said that Resolution #127 was the first step in that procedure.

Mayor Easter read Resolution #127. A motion was made by Councilman Kelly and seconded by Councilwoman House to approve the resolution as read. Roll call vote was as follows: Ayes; Council Members Reed, Politte, McRaven, Kelly, House, Edgar, Dickerson and Cunningham. Nays; None. ***The motion carried.***

Approval of Request for Redevelopment Proposals

Economic Development Coordinator Norm Lucas told the Council that proposed parking and sidewalk improvements along Miller Street on the property at 239 West Main are eligible for Tax Increment Finance according to Gilmore and Bell attorneys. The potential developers for the property have requested that the city consider a proposal to improve the parking. The developers have projected sufficient sales to repay the TIF District for the eligible expenses in approximately 5 years. He asked the Council if they wished to approve a request for redevelopment proposals concerning Tax Increment Finance for the project.

A motion was made by Councilwoman Dickerson and seconded by Councilman Cunningham to approve the request for redevelopment proposals. ***The motion carried with all in favor.***

Bill #1007 - An Ordinance Amending Schedule IV, Chapter 300

The business operators at 239 West Main Street requested that two parking spaces be given 15 minute parking restrictions. City staff asked the neighboring business operators about the proposed parking restrictions and the proposed location. Each business operator suggested the restricted parking be located in front of the requesting business and gave no objections to the restrictions. Bill #1007, if passed and approved, will add the two restricted parking spaces at 239 West Main Street.

Bill #1007 was read two times by title. A motion was made by Councilwoman Dickerson and seconded by Councilman Cunningham to approve the bill as read adding two 15 minute parking spaces at 239 West Main Street. Roll call vote was as follows: Ayes; Council Members Reed, Politte, McRaven, Kelly, House, Edgar, Dickerson and Cunningham. Nays; None. ***The motion carried.***

Approval of Bid for Street Department Dump Truck

John Kennedy said that bids were solicited via facsimile to multiple vendors and advertisements were run in the local newspaper for the purchase of a dump truck for the Street Department. A total of two bids were received with the apparent low bid submitted by Sam Scism Ford Lincoln with a base bid of \$68,294.80.

A motion was made by Councilman Cunningham and seconded by Councilwoman McRaven to approve the purchase of the Street Department Dump Truck from Sam Scism Ford Lincoln with a price of \$68,294.80. Roll call vote was as follows: Ayes; Council Members Reed, Politte, McRaven, Kelly, House, Edgar, Dickerson and Cunningham. Nays; None. ***The motion carried.***

Kennedy told the Council that the plan is to pay 1/3 down and finance the remainder of the \$68,294.80. He asked if the Council wished to self-finance through the Capital Improvement Fund. A motion was made by Councilman Cunningham and seconded by Councilman Politte to amend the budget to finance the remaining 2/3 of the cost of the dump truck through the Capital Improvement Account. Roll call vote was as follows: Ayes; Council Members Reed, Politte, McRaven, Kelly, House, Edgar, Dickerson and Cunningham. Nays; None. ***The motion carried.***

Approval of Requests for Qualifications for Engineering for STP Projects

Norm Lucas told the Council that MODOT funds for Surface Transportation Projects (STP) remain available to the city for this fiscal year. Council can assign staff to program part of the \$177,795 in STP funds toward the eligible arterial routes. The eligible projects were chosen at the March work session. He asked the Council if they would approve the Request for Qualifications for Engineering for the STP Projects. Lucas explained that the engineer would be selected by qualifications and then staff would negotiate costs.

A motion was made by Councilwoman Dickerson and seconded by Councilman Reed to approve the Request for Qualifications for engineering for the STP Funds and to obligate approximately \$27,000 of city match funds for the 2012-2013 projects. Roll call vote was as follows: Ayes; Council Members Reed, Politte, McRaven, Kelly, House, Edgar, Dickerson and Cunningham. Nays; None. ***The motion carried.***

Approval of Certification of Election Results

The Certification of Election Results by Verification Board was presented by Mayor Easter. A motion was made by Councilwoman Dickerson and seconded by Councilwoman McRaven to approve the results as presented. Roll call vote was as follows: Ayes; Council Members Reed, Politte, McRaven, Kelly, House, Edgar, Dickerson and Cunningham. Nays; None. ***The motion carried.***

Mayor Easter asked the Council to allow Councilwoman McRaven to leave the meeting for another commitment. A motion was made by Councilman Kelly and seconded by Councilwoman House to allow McRaven to leave the meeting. Roll call vote was as follows: Ayes; Council Members Politte, Kelly, Reed, Edgar, Dickerson, House and Cunningham. Nays; None. ***The motion carried and Councilwoman McRaven left the meeting at this time.***

Temporary Recess and Installation of Newly Elected Council Members

Mayor Easter presented Councilman Edgar with a plaque commemorating his service on the City Council. Easter then called for a temporary recess and City Clerk Carla Johnson administered the Oath of Office to the newly elected Council Members, after which they took their respective places at the dais.

NEW BUSINESS

Mayor Easter called the new business year to order. Roll call was as follows: Council Members Cruse, Cunningham, Dickerson, House, Kelly, Politte and Reed and Mayor Easter were present. Councilwoman McRaven was absent.

Election of President Pro Tem

Councilwoman House nominated Linda Dickerson as President Pro-Tem of the City Council. The nomination was seconded by Councilman Reed. ***There being no other nominations, Ms. Dickerson was elected to the position by acclamation.***

Appointment of Council Member to Planning and Zoning

Councilwoman House nominated Charles Politte to serve as the Council Member on the Planning and Zoning Commission. The nomination was seconded by Councilman Kelly. ***There being no other nominations, Mr. Politte was elected to the position by acclamation.***

Delinquent Taxes – Authorization to Collect as per Chapter 94 RSMo

Chapter 94, Section 170 RSMo., requires the collector, at the first meeting of the city council in April of each year, to submit a list of delinquent taxes remaining due and uncollected. The Council shall examine the list, and if it appears that all property and taxes contained in the lists are properly returned as delinquent, the Council shall approve the lists and cause a record thereof to be entered on the journal. A list of delinquent taxes ranging from December 2007 to December 2011 was presented to the Council.

A motion was made by Councilwoman House and seconded by Councilman Politte to approve the list of delinquent real estate taxes as submitted by the collector. Roll call vote was as follows: Ayes; Council Members Cunningham, Dickerson, House, Kelly, Cruse, Politte and Reed. Nays; None. ***The motion carried with all in favor.***

Downtown Park Hills Association Springfest

The Downtown Park Hills Association requests use of the municipal parking lot and the 300 block of West Main for a street dance at 4:00 p.m. on Saturday, April 28, 2012. The dance will feature the band Route 67 and continue until 7:00 p.m. with food vendors available. A rain date of Saturday, May 12 has been arranged with the band in case of inclement weather.

A motion was made by Councilwoman House and seconded by Councilwoman Dickerson to approve the use of the municipal parking lot and the 300 block of West Main for the street dance April 28, 2012. Roll call vote was as follows: Ayes; Council Members Cunningham, Dickerson, House, Kelly, Cruse, Politte and Reed. Nays; None. ***The motion carried with all in favor.***

Mayor Easter said he wanted to thank Norm Lucas, Tammi Burns and Donna Hoehn for their assistance on this and other projects for the Downtown Association.

City Attorney's Report

City Attorney Ed Pultz had nothing to report at this time.

ADJOURNMENT

A motion was made by Councilwoman House and seconded by Councilman Cunningham to adjourn. ***The motion carried with all in favor and the meeting adjourned at 8:08 p.m.***