

Date:22-Oct-2013

**MINUTES  
PARK HILLS COUNCIL MEETING  
WORK SESSION  
OCTOBER 22, 2013**

The Park Hills City Council met in work session Tuesday, October 22, 2013, at the Park Hills Council Chambers. Mayor Easter called the meeting to order at 5:30 p.m. and roll call was as follows: Present were Council members Cruse, House, Kelly, Gordon, Reed, Politte and Mayor Easter. Absent were Council Members Cunningham and Dickerson. Also present were City Administrator Matt Whitwell, Community Development Director John Boggs, Utilities Director John Black, Economic Development Coordinator Norm Lucas and City Clerk Terri Richardson.

A motion was made by Councilman Kelly, seconded by Councilwoman Cruse to adjourn to executive session to discuss matters related to leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor as authorized by Section 610.021(2) RSMo., and hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded as authorized by Section 610.021(3) RSMo. Roll call was as follows: Ayes; Cruse, Gordon, House, Kelly, Politte, Reed. Nays; None. ***The motion carried 6-0.*** Regular session adjourned at 5:30 p.m.

Council reconvened in work session at 6:09 p.m. and present on roll call were Council Members Cruse, House, Kelly, Gordon, Reed, Politte and Mayor Easter. Absent were Council Members Dickerson and Cunningham.

**PUBLIC HEARING**

The public hearing for input on amendments and recommendations to the adoption of 2012 International Building Code, 2012 International Residential Code, 2012 International Plumbing Code, 2012 International Mechanical Code, 2012 International Fuel Gas Code, 2012 International Fire Code, 2012 International Property Maintenance Code and the 2011 National Electric Code was called to order by Mayor Easter. There was no public comment. Mayor Easter closed public hearing at 6:10 p.m. and noted that all items listed will be on display for 90 days at City Hall. ***No action taken.***

**ACTION ITEMS**

Councilman Gordon made a motion, seconded by Councilwoman House to approve the correction of the minutes of September 10, 2013 as presented. ***The motion carried on voice vote.***

**Bill #1071 – An Ordinance Declaring Certain Property to be Surplus and Authorizing the City Administrator and City Clerk to Seek Bids for the Disposal of Said Property.** Mayor Easter read Bill #1071 two times by title. Councilman Kelly made a motion, seconded by Councilwoman House to approve Bill #1071 as presented. Roll call was as follows: Ayes; Council Members Cruse, Gordon, House, Kelly, Politte, Reed. Nays; None. ***The motion carried 6-0.***

**Bill #1072 – An Ordinance Authorizing the Mayor to Execute an Agreement for the Purchase of a Case 5890 N Backhoe for the Public Works Department.** Mayor Easter read Bill #1072 two times by title. Councilman Reed made a motion, seconded by Councilman Gordon to approve Bill #1072 as presented. Roll call was as follows: Ayes; Council Members Cruse, Gordon, House, Kelly, Politte, Reed. Nays; None. ***The motion carried 6-0.***

**DISCUSSION ITEMS**

*Lift station requirements regarding Keystone development:*

- Tim Robbs of Taylor Engineering explained
- Existing lift station is currently at capacity
- Upgrade/rebuild of existing or new lift station will be required prior to connection
- Gary McKinney, contractor and Clay Vance, engineer addressed the Council

*Business Licenses and Residential Care Facilities regulations:*

- Lucas handed out sample business license applications from surrounding communities
- Handout – options regarding possible regulations for Residential Care Facilities, group homes and nursing homes

*Possible ballot measures:*

- Recommended all special measures be placed on one ballot to encourage interest- will likely be the November election in looking forward in regard to schedule and research needs for each
- “Wet City” issue – will be having additional meetings with Ed to clarify the language to be used in the measure
- Property tax vs Sales tax increase for purchase of fire equipment- staff is reviewing requirements as well as pros and cons
- Automobile purchase use tax resumption

*Court ordered Restitution:*

- Handouts – Most Cities do not require restitution or require very little
- Recently , the judge has only been requiring restitution if City property is damaged
- Makes the City a collection agency and there can be no enforcement by State Statute if probation is over
- Typically a civil matter, victim may file civil suit
- Judge’s discretion

*TIF District #3 – Industrial Park Development:*

- Possible development agreement to improve lots at the Industrial Park
- Norm Lucas explained

## CITY ADMINISTRATOR'S REPORT

### A. Parks Update

- Ameren issues with mowing
- Overseeding will likely occur in spring. We are discussing raking and seeding this fall for even more cover
- Soccer will be over this weekend. Dooley and the Parks Staff has done a great job coordinating the schedule with multiple locations
- We have approval from MODOT to bid the Trail Project. May wait to bid in January with anticipated start in March if asphalt is to be used

### 2. Street/Sidewalk Projects:

- Have the award letter for NB West for Parkway and Main Street project. We do not have a schedule from the contractor yet. Expect schedule within a week
- Have been milling on Davis
- Will need to add some Storm Water structures at bottom of Davis to alleviate some water problems
- Adjacent residents are agreeable to storm pipes being installed and we are producing easement documents for execution

### C. Utilities Project:

- Fence has been installed around Davis tank
- Working on control building – almost complete

### D. Other:

- Library applying for 8 week 2014 summer reading grant – Up to \$8,000 and not guaranteed
- Reminder - Trunk N Treat – October 31, 5:30-6:30pm

### Mayor/Council Discussion

*Mayor Easter* said the Trunk 'r' Treat event is looking for more participants/businesses and Joe Crews has offered the use of All Occasions in case of rain.

*Councilwoman Cruse* asked if staff could address a complaint of sewer gas smell in her neighborhood.

*Councilwoman House* asked if signage could be placed on the Haney trail as she witnessed a car driving on it.

### **ADJOURNMENT**

Councilman Reed made a motion, seconded by Councilman Gordon to adjourn. ***The motion passed on voice vote*** and the meeting adjourned at 7:39 p.m.