

**MINUTES**  
**PARK HILLS COUNCIL MEETING**  
**REGULAR SESSION**  
**OCTOBER 14, 2025**

The Park Hills City Council met in regular session Tuesday, October 14, 2025, at the Park Hills Council Chambers. Mayor Stacey Easter called the meeting to order at 6:00 p.m. The invocation was given by Councilman Courtois and Mayor Stacey Easter led everyone in the Pledge of Allegiance. Roll call was as follows:

|                            |         |
|----------------------------|---------|
| Councilman David Easter    | Present |
| Councilwoman Amy Parker    | Present |
| Councilman Alan Coleman    | Present |
| Councilman Carl Courtois   | Present |
| Councilman Wayne Cook      | Present |
| Councilman Tom Abel        | Absent  |
| Councilwoman Donna Dettmer | Present |
| Councilman John Hagerty    | Present |
| Mayor Stacey Easter        | Present |

Also present were City Clerk Brandy Marler, City Administrator Zach Franklin, City Attorney Nathan Bollinger, Community Development Director Tyler Henson

**PUBLIC HEARING AND POSSIBLE ACTION THEREON**

Public Hearing regarding Planning and Zoning case RZP25-00007. Community Development Director Tyler Henson informed the council of what took place at the Planning and Zoning meeting and that there were concerns with spot zoning. Mayor Stacey Easter opened the public hearing at 6:03 pm.

Larry Ackland with TJ Properties spoke about 812 7<sup>th</sup> Street, the property in question. Larry gave history of the property and the work that has currently been done to the property. Chris Lawson will be leasing the property to operate a car lot out of it. Mr. Lawson builds right-handed steered cars.

Mayor Easter closed the public hearing at 6:07 pm

**Bill#1698-Ordinance amending the zoning district map, rezoning lot at 812 7<sup>th</sup> Street from R-2 to C-1.** After some discussion Mayor Easter read Bill #1698 by title two times. Councilman Hagerty made a motion, seconded by Councilwoman to approve Bill #1698 as presented. Roll call was as follows:

|                            |        |
|----------------------------|--------|
| Councilman David Easter    | No     |
| Councilwoman Amy Parker    | No     |
| Councilman Alan Coleman    | No     |
| Councilman Carl Courtois   | No     |
| Councilman Wayne Cook      | No     |
| Councilman Tom Abel        | Absent |
| Councilwoman Donna Dettmer | Yes    |
| Councilman John Hagerty    | Yes    |

**The motion failed with a vote of 2-5**

**VISITORS**

**Cassie Schrum and Lance Currington.**

Cassie Schrum resides at 1029 West Main Street which runs next to 8 highway. Cassie is asking for a special use permit or whatever may be required for her to place a digital sign on her property to be used for advertising. Lance Currington discussed uses for the sign and specifications. Lance stated that 100% of the sign usage would be advertisement that Cassie would have control of. The sign can also be used for emergency notifications such as Amber Alerts and severe weather. Via Zoom, Jordan Crenshaw with Cirrus LTD, the company designing the sign, discussed their portion of the project for the digital billboard. Community Development Director Tyler Henson stated that the reason he had Cassie come to this meeting was to get a general idea of if the council would consider the sign because currently it goes against the city’s ordinance. Cassie was instructed to prepare exact specifications for the sign.

**MINUTES**

Councilman Courtois made a motion, seconded by Councilman Coleman to approve the minutes from the September 9, 2025 and September 23, 2025 meetings as presented. *The motion carried with all in favor, and none opposed on voice vote.*

**UNFINISHED BUSINESS**

**Bill#1699- Ordinance amending personnel manual regarding vacation leave .** After some discussion. Mayor Easter read Bill #1699 by title two times. Councilman Cook made a motion, seconded by Councilman Hagerty to approve Bill #1699 as presented. Roll call was as follows:

- Councilman David Easter                      Yes
- Councilwoman Amy Parker                      Yes
- Councilman Alan Coleman                      Yes
- Councilman Carl Courtois                      Yes
- Councilman Wayne Cook                      Yes
- Councilman Tom Abel                      Absent
- Councilwoman Donna Dettmer                      Yes
- Councilman John Hagerty                      Yes

*The motion carried with a vote of 7-0*

**NEW BUSINESS**

**Bill#1700- Ordinance authorizing the City Attorney to file a quiet title lawsuit to determine if there are any restrictions on title on property owned by the city on Westwood Drive.** After some discussion with City Attorney Nathan Bollinger, Mayor Easter read Bill #1700 by title two times. Councilwoman Parker made a motion, seconded by Councilman Hagerty to approve Bill #1700 as presented. Roll call was as follows:

- Councilman David Easter                      Yes
- Councilwoman Amy Parker                      Yes
- Councilman Alan Coleman                      Yes
- Councilman Carl Courtois                      Yes
- Councilman Wayne Cook                      Yes

|                            |        |
|----------------------------|--------|
| Councilman Tom Abel        | Absent |
| Councilwoman Donna Dettmer | Yes    |
| Councilman John Hagerty    | Yes    |

***The motion carried with a vote of 7-0***

**Bill#1701- Ordinance adding new code section 600.072 “Use of Intoxicating Substance in Public Places” and repealing subsection 600.070.** After some discussion, Mayor Easter read Bill #1701 by title two times. Councilman Coleman made a motion, seconded by Councilman Courtois to approve Bill #1701 as presented. Roll call was as follows:

|                            |        |
|----------------------------|--------|
| Councilman David Easter    | Yes    |
| Councilwoman Amy Parker    | Yes    |
| Councilman Alan Coleman    | Yes    |
| Councilman Carl Courtois   | Yes    |
| Councilman Wayne Cook      | Yes    |
| Councilman Tom Abel        | Absent |
| Councilwoman Donna Dettmer | Yes    |
| Councilman John Hagerty    | Yes    |

***The motion carried with a vote of 7-0***

**Todd with Benton Engineering spoke on the information that is being presented in Bill#1702 and Bill#1703.**

**Bill#1702- Ordinance retaining Benton Engineering Inc. for professional engineering services, surveying and technical services regarding wastewater.** After some discussion Mayor Easter read Bill #1702 by title two times. Councilman Cook made a motion, seconded by Councilman Hagerty to approve Bill #1702 as presented. Roll call was as follows:

|                            |        |
|----------------------------|--------|
| Councilman David Easter    | Yes    |
| Councilwoman Amy Parker    | Yes    |
| Councilman Alan Coleman    | Yes    |
| Councilman Carl Courtois   | Yes    |
| Councilman Wayne Cook      | Yes    |
| Councilman Tom Abel        | Absent |
| Councilwoman Donna Dettmer | Yes    |
| Councilman John Hagerty    | Yes    |

***The motion carried with a vote of 7-0***

**Bill#1703-Ordinance retaining Benton Engineering Inc. for professional engineering services, surveying and technical services regarding water.** After some discussion Mayor Easter read Bill #1703 by title two times. Councilman Courtois made a motion, seconded by Councilman Coleman to approve Bill #1703 as presented. Roll call was as follows:

|                         |     |
|-------------------------|-----|
| Councilman David Easter | Yes |
|-------------------------|-----|

|                            |        |
|----------------------------|--------|
| Councilwoman Amy Parker    | Yes    |
| Councilman Alan Coleman    | Yes    |
| Councilman Carl Courtois   | Yes    |
| Councilman Wayne Cook      | Yes    |
| Councilman Tom Abel        | Absent |
| Councilwoman Donna Dettmer | Yes    |
| Councilman John Hagerty    | Yes    |

*The motion carried with a vote of 7-0*

**Resolution#304- Authorizing the City Clerk to dispose of and destroy certain records in accordance with applicable retention schedules for the State of Missouri.**

Mayor Easter read Resolution#304 by title. Councilman Cook made a motion, seconded by Councilman Courtois to approve the resolution as presented.

*The motion carried with all in favor and none opposed in voice vote.*

**Witches on Main**

City Administrator Zach Franklin, who also serves on the Chamber of Commerce Board, spoke on the event that will be held on October 24, 2025. The Chamber is asking for the 300 Block of West Main Street to be closed to traffic from 3:30pm until 11:00pm on Friday October 24, 2025.

Councilman Coleman made a motion, seconded by Councilwoman Parker to approve the closures as presented.

*The motion carried with all in favor and none opposed in voice vote*

**Chamber Christmas Parade**

A Special Event Permit was provided for the parade that is put on by the Park Hills – Leadington Chamber of Commerce. A map was provided that detailed the road closure that is requested. The parade will be December 13, 2025.

Councilman Hagerty made a motion, seconded by Councilman Cook to approve the closures as presented.

*The motion carried with all in favor and none opposed in voice vote*

**Mayor’s reappointments to Planning and Zoning**

Mayor Stacey Easter recommends reappointing John Reeves to a four-year term that will expire in 2029

Councilman Coleman made a motion, seconded by Councilwoman Parker to approve the closures as presented.

**The motion carried with all in favor and none opposed in voice vote**

Mayor Stacey Easter recommends reappointing Jim Watkins to a four-year term that will expire in 2029

Councilwoman Parker made a motion, seconded by Councilman Hagerty to approve the closures as presented.

*The motion carried with all in favor and none opposed in voice vote*

**Employee Recognition**

Mayor Stacey Easter recognized City Clerk Brandy Marler for receiving Certified Municipal Official through Missouri Municipal League.

Mayor Stacey Easter recognized Digital Content Manager Tammi Coleman for receiving the Municipal Communicator of the year award through MessageSpring.

**DISCUSSION**

None

**CITY ADMINISTRATOR DISCUSSION**

City Administrator Zach Franklin updated the council on the grants that he is currently working on.

**CITY COUNCIL DISCUSSION**

Councilman Courtois thanked the city crews for their hard work cleaning up Haney Park.

**MAYOR’S DISCUSSION**

Mayor Stacey Easter thanked everyone involved in making the Cruising for a Cause event a success and thanked all who attended.

**CITY ATTORNEY’S REPORT**

None

**ADJOURNMENT TO EXECUTIVE SESSION**

Councilman Hagerty made a motion, seconded by Councilman Coleman to adjourn to executive session as requested by Mayor Easter to discuss matters pertaining to:

- (a) legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys as authorized by Section 610.021 (1) RSMo.
  - (b) leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore as authorized by Section 610.021 (2) RSMo.
  - (c) and hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded as authorized by Section 610.021 (3) RSMo.
- and to close the executive session minutes. Roll call was as follows:

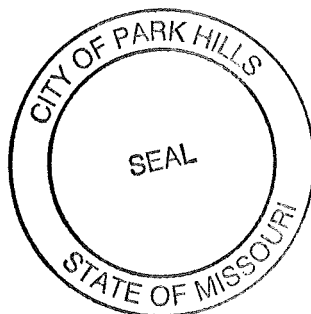
|                            |        |
|----------------------------|--------|
| Councilman David Easter    | Yes    |
| Councilwoman Amy Parker    | Yes    |
| Councilman Alan Coleman    | Yes    |
| Councilman Carl Courtois   | Yes    |
| Councilman Wayne Cook      | Yes    |
| Councilman Tom Abel        | Absent |
| Councilwoman Donna Dettmer | Yes    |
| Councilman John Hagerty    | Yes    |

The motion carried with a vote of 7-0. The meeting adjourned at 7:02 p.m.

**RECONVENE AND ADJOURNMENT**

Councilman Coleman made a motion, seconded by Councilman Courtois to adjourn. The motion carried with all in favor and the meeting adjourned at 8:31 p.m.

Brandy Marler  
Brandy Marler, City Clerk



Approved by City Council this 18 day of November, 2025.

*Carl A. Conner*  
Mayor pro tem

