

CITY OF PASADENA HILLS, MISSOURI
AN ORDINANCE

1st Reading: 3/24/2021

BILL NO. BL- 977

2nd Reading: 3/24/2021

ORDINANCE NO. OR- 968

AN ORDINANCE ESTABLISHING THE ANNUAL BUDGET
FOR THE FISCAL YEAR OF 2021 FOR THE CITY OF PASADENA HILLS, MISSOURI.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PASADENA HILLS, MISSOURI, AS FOLLOWS:

SECTION ONE:

The Board of Aldermen for the City of Pasadena Hills, MO ("the City") hereby approves its annual budget for FY 2021 with revenues and expenditures reflected as attached and incorporated hereto in Exhibit A.

SECTION TWO:

Included in this ordinance via Exhibit A are budget schedules for each fund. These schedules shall become part of this ordinance and thereby set forth appropriation levels for the City and earmarked for services to its citizens for the calendar year beginning on March 1, 2021 and ending on February 28, 2022.

SECTION THREE:

This Ordinance shall be in full force and effect from and after the date of its passage.

PASSED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Pasadena Hills, Missouri this 24th day of March 2021.



Van Rogers
City Admin/Clerk

Kevin Quinlisk
Kevin Quinlisk, Mayor

**City Of Pasadena Hills
Budget FY 2020-2021**

	Actual FY 2017-2018	Actual FY 2018-2019	FY 2019-2020 YTD 9/30/2019	Budget FY 2019-2020	Budget FY 2020-2021	
Revenues						
GENERAL FUND						
400 Property Taxes						
403 Real Estate Taxes						
40320 Real Estate Tax - Gen Assessment	\$ 32,815	33,292	2,830	33,700	34,300	Incr by 2%
Total 403 Real Estate Taxes	32,815	33,292	2,830	33,700	34,300	
404 Personal Property Tax						
40420 Pers Prop Tax - Gen Assessment	5,272	5,433	1,285	5,700	5,800	Incr by 2%
Total 404 Personal Property Tax	5,272	5,433	1,285	5,700	5,800	
405 Railroad & Utilities Tax	2,377	2,256	-	3,000	3,000	
Total 400 Property Taxes	40,464	40,981	4,115	42,400	43,100	
410 Gross Receipts Taxes	2	1,058	-	-	-	
411 MO American Water	7,498	8,301	3,804	5,000	5,000	
412 Telephone	229	400	293	16,000	14,000	Decr 2,k, annualized
41201 GRT-Telephone-TMobile	1,303	881	256	-	-	
41202 GRT -Telephone-Sprint Spectrum	3,248	2,253	1,184	-	-	
41203 GRT -Telephone-Sprint Nextel West	1,026	-	-	-	-	
41204 GRT-Telephone-Verizon Wireless	1,593	1,466	714	-	-	
41205 GRT-Telephone-AT&T Mobility, LLC		23				
41206 GRT-Telephone-AT&T Mobility SWBT	7,457	6,998	4,183			
41207 GRT-Telephone-AT&T SBC Long Distance	246	220	118			
41208 GRT-Telephone-USCOC/US Cellular	174	120				
41209 GRT-Telephone-Cricket	67	43	21			
41211 GRT Telephone-New Cingular Wireless	3,586	3,579	1,424			
Total 412 Telephone	18,929	16,982	8,194	16,000	14,000	
413 Laclede Gas	22,630	24,865	14,406	22,000	22,000	
414 AmerenUE	36,722	37,896	20,101	40,000	40,000	
451 Cable TV Franchise	13,775	14,637	8,668	15,000	15,000	
Total 410 Gross Receipts Taxes	99,556	102,838	53,172	98,000	96,000	
420 Licenses & Permits						
421 Auto License Stickers	2,960	3,330	270	1,000	1,000	
422 Merchants Licenses	20	-	-	-	-	
423 Permits & Inspections	7,218	7,066	3,290	8,000	8,000	
424 Dog Tags	112	100	-	-	-	
Total 420 Licenses & Permits	10,310	10,496	3,560	9,000	9,000	

430 Intergovernmental Taxes						
431 Sales Tax	131,338	134,554	80,324	140,000	140,000	No change
432 Gasoline Tax	26,880	24,951	14,547	25,000	25,000	
433 Cigarette Tax	2,289	2,034	1,157	2,500	2,500	
434 Motor Vehicle Sales Tax	10,664	12,564	7,518	12,000	12,000	
435 Road & Bridge Tax	14,356	14,664	1,488	12,000	12,000	
436 Local Option Use Tax	15,278	16,962	12,325	15,000	15,000	
Total 430 Intergovernmental Taxes	200,805	205,729	117,359	206,500	206,500	
440 Court Fines	1,762	3,163	350	3,500	3,500	
Total 4440 Court Fines	1,762	3,163	350	3,500	3,500	
450 Miscellaneous Revenue	2,921	398	50	1,000	100	
452 Interest Income	18	8	1	-	-	
45201 Interest Income - General	1,882	2,416	1,771	2,000	2,600	Incr 1,k
45206 Interest Income - Sanitation	4	-	-	-	-	
Total 452 Interest Income	1,904	2,423	1,772	2,000	2,600	
454 Discounts Taken	29	27	18	40	40	
455 Grant Proceeds	-	115,721	17,400	150,000	150,000	Estimate
456 Insurance Proceeds	-	-	1,191	-	-	
458 Other Incme	-	-	14	-	-	consistent w/ PY
Total 450 Miscellaneous Revenue	4,854	118,570	20,446	153,040	152,740	
460 Trash Account	-	-	-	-	-	
462 Trash Fees - Collected	1,935	15,879	-	-	-	
Total 460 Trash Account	1,935	15,879	-	-	-	
Total Revenues	359,686	497,656	199,002	512,440	510,840	
Expenditures						
5 Administrative						
500 Personnel Services						
505 Clerical Salary						
60510 City Administrator/Clerk Salary	42,763	46,069	30,321	51,300	40,000	
60520 Assistant City Clerk Salary	6,740	7,950	3,381	9,700	31,200	
Total 505 Clerical Salary	49,503	54,019	33,702	61,000	71,200	
506 Government Salaries	9,608	10,080	5,040	10,000	10,000	
507 Grant Administrator	-	-	-	-	14,400	New
518 Payroll Taxes	4,826	5,580	3,016	6,500	7,600	
519 Payroll Service Charge	1,265	1,356	713	1,200	1,200	
Total 500 Personnel Services	65,202	71,035	42,470	78,700	104,400	
520 Operating Costs	-	-	-	-	-	
522 Computer Expenses	2,517	3,045	1,935	4,000	4,000	
523 Election Expense	572	1,324	-	1,000	1,000	
524 Website Expense	-	385	1,564	-	-	
531 Insurance	11,639	12,901	94	13,000	13,000	

537 Copier Lease	1,840	1,076	720	1,500	1,500
541 Membership Fees/Dues	822	902	776	1,000	1,000
542 Training and Travel	-	-	105	2,000	2,000
547 Codification	704	-	593	500	500
548 Miscellaneous - Other	803	180	-	1,000	1,000
550 Bank Service Charges	539	100	44	200	200
561 Office Expense	2,435	2,349	520	3,000	3,000
564 Postage	1,531	1,318	433	1,500	1,500
569 Gifts/Flowers	-	-	267	-	-
571 Community Events	1,563	1,143	352	5,000	5,000
572 Telephone	2,751	2,920	2,027	3,000	3,000
576 Utilities	-	-	-	23,000	21,000
57603 Electric - 18977-09119	882	919	500	-	-
57605 Electric - 80087-00115	351	209	125	-	-
57606 Electric - 39410-04730	2,479	2,104	1,768	-	-
57607 Electric - 39410-04712	1,234	2,061	816	-	-
57608 Electric - 07051-58013	5,193	4,514	3,664	-	-
57609 Electric - 08550-64019	1,883	1,560	254	-	-
57611 Water (Irrigation) - 3502084928	2,207	2,212	260	-	-
57612 Water (Lady Fountain) 3506001381	107	2,501	2,214	-	-
57613 Water (City Hall) - 3506001399	4,910	123	189	-	-
57614 Water - 3506001407	-	-	-	-	-
57621 Gas - Laclède Gas	618	802	525	-	-
57631 Sewer - MSD - 0138656-4	365	374	252	-	-
57632 Sewer - MSD - 0700090-4	-	189	27	-	-
57633 Sewer - MSD - 0709528-4	778	417	367	-	-
57634 Sewer - MSD - 0138656-4	-	-	-	-	-
Total 576 Utilities	21,007	17,984	10,961	23,000	21,000
Total 520 Operating Costs	48,723	45,628	20,393	59,700	57,700
579 Court Administrative Costs	219	-	-	-	-
57905 Court Salaries	-	-	-	-	-
57906 Court P/R Tax Expense	-	-	-	-	-
57910 Court Services	2,594	3,032	1,458	3,500	3,500
57920 Court Postage	-	-	47	-	-
57930 Prisoner Housing	30	20	30	-	-
57940 Crime Victim's Compensation	-	-	-	-	-
57941 POST	-	-	-	-	-
57942 Weinman Shelter	-	-	-	-	-
Total 579 Court Administrative Costs	2,843	3,053	1,535	3,500	3,500
580 Contractual	-	-	-	-	-
581 Audit Expense	6,000	6,400	6,400	6,400	6,400

Decr 2,k

582 Bldg Comm. & Inspectors Salaries	5,861	2,978	-	3,780	3,780	
58201 Bldg Comm & Insp - P/R Tax Expense	336	436	334	500	500	
58210 Code Enforcement	-	3,218	4,215	-	-	
58320 City Attorney	18,720	18,720	10,920	18,720	18,720	
58420 Judge	1,800	1,800	1,050	1,800	1,800	
58620 Prosecuting Attorney's Fees	2,400	2,400	1,400	2,400	2,400	
587 Accounting	6,750	8,800	5,550	9,800	10,200	Incr 4%
589 Other Consulting Services	-	80	-	-	-	
Total 580 Contractual	41,867	44,831	29,869	43,400	43,800	
Total 5 Administrative	168,636	164,546	94,267	185,300	209,400	
610 Police Protection						
611 Police Contract	109,888	99,000	57,750	100,000	100,000	
619 Other - Miscellaneous	-	-	-	-	-	
Total 610 Police Protection	109,888	99,000	57,750	100,000	100,000	
7 Street Department						
703 Street Light Utility	481	372	61	-	-	
704 Street Light Repair	-	486	-	500	500	
711 Street Repair/Maintenance	8,664	15,620	5,215	12,000	1,800	Street repairs paid
712 City Hall Repair/Maintenance	1,392	1,597	800	2,000	2,000	by Cap fund
713 City Gardens	-	-	-	-	-	
714 City Beautification	4,893	2,114	2,330	3,000	3,000	
718 Pond Maintenance - Grant Expenses	607	115,946	-	1,000	1,000	
719 Fountain Repair	34	1,168	216	-	-	
720 Island Maintenance & Repairs	-	83	-	-	-	
721 Mosquito Control	873	494	-	500	500	
723 Environmental Comm Salary	1,890	1,418	-	1,890	1,890	
72301 Envir Comm - P/R Tax Expense	215	125	-	180	180	
724 Street Comm Salary	1,890	1,418	-	1,890	1,890	
72401 St Comm - P/R Tax Expense	129	125	-	180	180	
731 Street Supplies	-	-	-	-	-	
Total 7 Street Department	21,068	140,963	8,622	23,140	12,940	
715 Ground Maintenance/Leaf Pickup	14,500	14,848	2,987	15,000	15,000	
7152 Ground Maintenance - Grass	53,609	33,214	32,333	55,000	55,000	
7153 Ground Maintenance-Salt	-	-	-	-	-	
7152 Ground Maintenance - Salt Application	-	-	-	-	-	
7154 Snow Removal & Salting	11,100	24,480	4,800	20,000	20,000	
7156 Grant expenditures	-	-	9,950	150,000	150,000	Amt based on revenue
Total Expenditures	368,800	477,051	210,709	548,440	562,340	
Revenues over (under) expenditures General Fund	(9,114)	20,604	(11,708)	(36,000)	(51,500)	
902 Transfer from Public Safety Fund-Reimbursement	-	12,000	21,000	36,000	36,000	
Total Other Financing Sources	-	12,000	21,000	36,000	36,000	

Net Change in Fund Balance General Fund	(9,114)	32,604	9,292	-	(15,500)
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CAPITAL IMPROVEMENT FUND					
Revenues					
437 Capital Improvements	61,002	61,568	38,363	62,000	62,000
45203 Interest Income - Cap. Improv.	397	513	458	500	500
456 Insurance Proceeds	-	-	-	-	-
455 Grant Proceeds	-	-	-	11,000	11,000
Total Revenues	61,399	62,081	38,821	73,500	73,500
Expenditures					
780 Capital Improvements	5,160	1,808	-	10,000	10,000
781 Street Improvements	22,930	49,950	10,957	33,500	33,500
7812 Sidewalk Replacement	2,000	-	-	-	-
Total 781 Street Improvements	24,930	49,950	10,957	33,500	33,500
782 Lady Fountain & Tower Improv.	10,011	6,094	-	-	-
783 Street Light Improvements	15,532	5,488	-	-	-
784 City Hall	-	7,032	-	20,000	15,000
785 Pond Improvements	2,800	2,698	2,744	-	10,000
786 City Gates & Entrance Monuments	-	3,838	-	-	-
788 Tower	5,043	3,755	-	10,000	-
789 Irrigation System	3,596	395	3,070	-	-
790 City garden-capital	3,596	395	3,070	-	-
Total Expenditures	67,072	81,058	16,771	73,500	73,500
Net Change in Fund Balance Capital Improvement Fund	(5,673)	(18,977)	22,050	-	-

BOND FUND					
Revenues					
40310 Real Estate Taxes - Bond	99,561	105,012	8,926	100,000	108,760
40410 Pers Prop Tax - Bond	14,504	14,618	3,443	14,000	14,000
450 Miscellaneous Revenue	8	-	-	-	-
45204 Interest Income - GO Bond	734	970	537	1,000	1,000
Total Revenues	114,807	120,600	12,906	115,000	123,760
Expenditures					
574 GO Bond Payments					
57401 GO BOND ISSUE COSTS	265	265	265	265	265
57420 Loan Interest - Bond	15,425	13,885	5,980	11,960	8,495
57421 GO Bond Principal	110,000	110,000	-	110,000	115,000
Total Expenditures	125,690	124,150	6,245	122,225	123,760
Net Change in Fund Balance Bond Fund	(10,883)	(3,550)	6,661	(7,225)	-

Revenues

406 Sewer Lateral Fees	10,394	10,423	720	10,000	10,000
460 Miscellaneous Revenue	8	-	-	-	-
45202 Interest Income - Sewer	470	725	414	700	700
Total Revenues	10,872	11,148	1,134	10,700	10,700
Expenditures					
761 Sewer Lateral Fund Payments	3,500	16,100	10,390	12,000	12,000
Total Expenditures	3,500	16,100	10,390	12,000	12,000
Net Change In Fund Balance Sewer Lateral Fund	7,372	(4,952)	(9,256)	(1,300)	(1,300)

SEWER LATERAL FUND

10,394	10,423	720	10,000	10,000
8	-	-	-	-
470	725	414	700	700
10,872	11,148	1,134	10,700	10,700
3,500	16,100	10,390	12,000	12,000
3,500	16,100	10,390	12,000	12,000
7,372	(4,952)	(9,256)	(1,300)	(1,300)

Revenues

430 Intergovernmental Taxes	11,206	50,656	30,911	50,000	50,000
438 Public Safety Fund	-	-	-	-	-
Total Revenues	11,206	50,656	30,911	50,000	50,000
Expenditures					
805 Public Safety Equipment	-	33,197	-	15,000	15,000
Total Expenditures	-	33,197	-	15,000	15,000
Revenues over (under) expenditures Public Safety Fund	11,206	17,459	30,911	35,000	35,000
901 Transfer to General Fund-Public Safety Reimb	-	12,000	21,000	36,000	36,000
atal Other Financing Uses	-	12,000	21,000	36,000	36,000
Net Change In Fund Balance Public Safety Fund	11,206	5,459	9,911	(1,000)	(1,000)

PUBLIC SAFETY FUND

11,206	50,656	30,911	50,000	50,000
-	-	-	-	-
11,206	50,656	30,911	50,000	50,000
-	33,197	-	15,000	15,000
-	33,197	-	15,000	15,000
11,206	17,459	30,911	35,000	35,000
-	12,000	21,000	36,000	36,000
-	12,000	21,000	36,000	36,000
11,206	5,459	9,911	(1,000)	(1,000)
\$ (7,092)	10,584	38,659	(9,525)	(17,800)

Estimate
consistent w/ PY

Net Change In Fund Balance All Funds

Contract

Contract for the City of Pasadena Hills for the term of April 1st 2019 to December 15th 2022.

Rauch's Lawn Service Inc will provide services mowing for Ravine, Islands and other misc work as outlined in the Proposal agreement for 2019,2020,2021,2022 see attached sheet.

Rauch's Lawn Service Inc shall carry general Liability coverage and name City of Pasadena Hills as additional insured.

Charges will be monthly and begin April 2019 till Dec 2022.

2019 \$48,500.00 will be 9 payments of \$5,388.89

2020 \$49,470.00 will be 12 payments of \$4,122.50

2021 \$50,459.00 will be 12 payments of \$4,204.92

2022 \$51,468.00 will be 12 payments of \$4,289.00

Fuel Surcharge of \$150.00 a month if Gasoline fuel charges rise over \$4.00 a gallon for 30 days or more .

Submitted April 6, 2019

Rauch's Lawn Service Inc

482 Deer Run Dr

Leasburg Mo 65535

314 524-8297

RLS11NQTR@AOL.COM

Donald E Rauch President

Donald E Rauch



**City Of Pasadena Hills
Budget FY 2020-21**

Budget Message:

Budgeted revenues are expected to be relatively consistent in FY 2020-2021 compared to FY 2019-2020. Overall budgeted expenditures are expected to be slightly higher due to cost of living increases and various improvements.

The FY 2020-2021 budget, as presented, anticipates be zero based for General Fund reserves.

Summary	General Fund	Capital Improvement Fund	Bond Fund	Sewer Lateral Fund	Public Safety Fund	Total
Fund Balance 2/28/2019	438,368	59,799	129,573	98,248	16,665	742,653
Estimated 2019-2020 activity	-	-	-	-	-	-
Estimated beginning fund balance 2/28/20	\$ 438,368	59,799	129,573	98,248	16,665	742,653
Budgeted Revenues	510,840	73,500	123,760	10,700	50,000	768,800
Budgeted Expenditures	(562,340)	(73,500)	(123,760)	(12,000)	(15,000)	(786,600)
Budgeted Reimb Transfer-Public Safety	36,000	-	-	-	(36,000)	-
Revenues over (under) expenditures	(15,500)	-	-	(1,300)	(1,000)	(17,800)
Estimated ending fund balance 2/28/20	\$ 422,868	59,799	129,573	96,948	15,665	724,853

Notes:
Estimated activity estimated
to net zero