

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

ORDINANCE NO. 1187

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT, CALIFORNIA, ADDING CHAPTER 2.08 TO TITLE 2 OF THE PARAMOUNT MUNICIPAL CODE TO PROVIDE FOR THE ELECTRONIC FILING OF CAMPAIGN FINANCE DISCLOSURE STATEMENTS AND STATEMENTS OF ECONOMIC INTEREST

WHEREAS, Government Code Section 84615 currently provides that a local agency may adopt an ordinance to allow an elected officer, candidate, committee, or other person required to file statements, reports, or other documents required by Chapter 4 of the Political Reform Act (commencing with Section 84100 of the Government Code), except an elected officer, candidate, committee, or other person who receives contributions totaling less than \$2,000 and who makes expenditures totaling less than \$2,000 in a calendar year, to file those statements, reports, or other documents online or electronically with the local filing officer; and

WHEREAS, the City has entered into an agreement with NetFile, Inc., a vendor approved by the California Secretary of State, to provide an online electronic filing system ("System") for the California Fair Political Practices Commission campaign disclosure statements and statements of economic interest; and

WHEREAS, the System will operate securely and effectively and will not unduly burden filers. Specifically: (1) the System will ensure the integrity of the data and includes safeguards against efforts to tamper with, manipulate, alter, or subvert the data; (2) the System will only accept a filing in the standardized record format developed by the Secretary of State and compatible with the Secretary of State's system for receiving an online or electronic filing; and (3) the System will be available free of charge to filers and to the public for viewing filings.

WHEREAS, the City of Paramount desires to add Chapter 2.08 "Campaign Finance Disclosure Statements and Statements of Economic Interest", to Title 2, "Administration and Personnel", of the Paramount Municipal Code to provide for and implement this electronic filing procedure.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PARAMOUNT, CALIFORNIA, DOES HEREBY ORDAIN, AS FOLLOWS:

SECTION 1. The Recitals set forth hereinabove are true and correct and incorporated herein by reference as if fully set forth herein.

SECTION 2. The City Council of the City of Paramount finds and determines as follows:

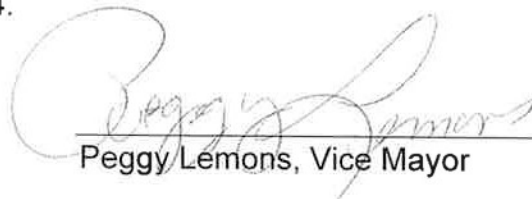
- A. California Government Code Section 84615 provides that a legislative body of a local government agency may adopt an ordinance that allows an elected officer, candidate, or committee required to file statements, reports, or other documents required by Chapter 4 of the Political Reform Act to file such statements, reports, or other documents online or electronically with the City Clerk.
- B. The System will ensure the integrity of the data and includes safeguards against efforts to tamper with, manipulate, alter, or subvert the data;
- C. The System will only accept a filing in the standardized record format developed by the Secretary of State and compatible with the Secretary of State's system for receiving an online or electronic filing; and
- D. The System will be available free of charge to filers and to the public for viewing filings.

SECTION 3. Chapter 2.08, as show on Exhibit A attached hereto, is hereby added to Chapter 2 of the Paramount Municipal Code and incorporated herein by reference as if fully set forth herein.


SECTION 4. CEQA. The City Council of the City of Paramount find that this Ordinance is not subject to the California Environmental Quality Act (CEQA) because pursuant to Section 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) Section 10560(c)(3) (the activity is not a project as defined by Section 15378).

SECTION 5. Effective Date. This Ordinance shall take effect thirty days after its adoption, shall be certified as to its adoption by the City Clerk, and shall be published as required by law, together with the names and members of the City Council voting for and against the Ordinance.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Paramount this 27th day of August 2024.


Peggy Lemons, Vice Mayor

ATTEST


Heidi Luce, City Clerk

Chapter 2.08
ELECTRONIC FILING OF CAMPAIGN FINANCE DISCLOSURE
STATEMENTS AND STATEMENTS OF ECONOMIC INTEREST

2.08.010 Purpose and authority.

The purpose of this chapter is to authorize the electronic filing of statements, reports, or other documents required by Chapter 4 of the Political Reform Act by elected officials, candidates, staff, consultants, or committees. The City Council enacts this chapter in accordance with the authority granted to cities by California Government Code Section 84615.

2.08.020 Findings.

Pursuant to California Government Code Section 84615, the City of Paramount hereby finds that the electronic filing system required by this chapter will contain multiple safeguards to protect the integrity and security of the data, it will operate securely and effectively and it will not unduly burden filers.

2.08.030 Electronic filing of campaign finance disclosure statements and statements of economic interests.

- A. Any elected officer, candidate, committee, or other person required to file statements, reports, or other documents required by California Government Code required by Government Code Chapter 4 (commencing with Section 84100), except an elected officer, candidate, committee, or other person whose contributions and expenditures each total less than \$2,000 in a calendar year, may electronically file such statements using the procedure established by the City Clerk. Once an elected officer, candidate, committee, or other person files a statement, report, or other document electronically pursuant to this subsection, all future statements, reports, or other documents on behalf of that filer shall be filed electronically.
- B. Any person holding a position listed in Government Code Section 82700 or designated in the City's conflict of interest code adopted pursuant to Government Code Section 83700, may file any required statement of economic interest report form (Form 700) online or electronically with the City Clerk.
- C. An elected officer, candidate, committee or other person may choose not to use the electronic filing system by filing campaign finance original statements, reports, forms, or other documents in paper format with the City Clerk, until such time as the City Council determines that electronic filing is mandatory for all filers.
- D. In any instance in which an original statement, report, or other document must be filed with the California Secretary of State or other agency, and a copy of that document is required to be filed with the City Clerk, the filer may electronically file a copy with the City Clerk, or may file in a paper format.
- E. If, for technical reasons, the City's electronic filing system is not capable of accepting a statement, report, or other document, an elected officer, candidate, committee, or other person shall file that document with the City Clerk in paper format.
- F. The City Clerk shall ensure that the City's system makes all electronically filed statements, reports, forms, or other documents available on the internet free of charge and as soon as possible after receipt/deadline. The data made available on the internet shall not contain the street name of the persons or entity representatives listed on the electronically filed forms or any bank account number required to be disclosed by the filer. The City Clerk's department shall also make a complete, un-redacted copy of the statement, report, form, or other document available to the Fair Political Practices Commission for Government Code Section 87200 filers.
- G. The City Clerk's department shall continue to maintain records according to the City's records retention schedule and applicable State law commencing from the date filed, a secured, official version of each online or electronic statement, report, form, or other document, which shall serve as the official version of that record.
- H. The City Clerk is authorized to adopt such administrative policies and procedures as deemed necessary to implement this section.

§ 2.08.040 Posting of campaign finance disclosure statements and statements of economic interests.

- A. Within 72 hours of each applicable campaign finance filing deadline, the City Clerk's office shall make available on the City's website a copy of any statement, report, or other document required by Chapter 4 (commencing with Section 84100) that is filed with the City in paper format. Providing a link on the City's website to the statement, report, or other document satisfies the requirements of this section.
- B. If the final day of the 72 hour period is a Saturday, Sunday, or holiday, the period is extended to the next day that is not a Saturday, Sunday, or holiday.

- C. Before posting, the City Clerk shall redact the street name and building number of the persons or representative listed on any statement, report, or document, or any bank account number required disclosed by the filing.
- D. Statement, reports, or other documents posted in accordance with this section shall be made avail the City's website for four years from the date of the election associated with the filing.

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF PARAMOUNT)

I, Heidi Luce, City Clerk of the City of Paramount, California, DO HEREBY CERTIFY that the foregoing **ORDINANCE NO. 1187** was adopted at a meeting of the City Council held on **August 27, 2024**, by the following vote, to wit; and said Ordinance has been duly signed by the Mayor, attested by the City Clerk, and published pursuant to law:

AYES: COUNCILMEMBERS: Aguayo, Olmos, Cuellar Stallings;
Vice Mayor Lemons
NOES: COUNCILMEMBERS: None
ABSENT: COUNCILMEMBERS: Mayor Delgadillo
ABSTAIN: COUNCILMEMBERS: None

Dated: August 28, 2024



Heidi Luce, City Clerk

(SEAL)