

111 Elm Street
5:30 pm EXECUTIVE SESSION ROOM

Present: Brenda Ingram-Chairperson, Shirley Owens, Fran Dumas, Christopher Wright, Rich Stewart-VB Liaison, Lynn Duryea-Secy.

Absent: Marcia Kneeland

Public Present: Ray Spencer, Phil Riehl.

FIRST ITEM: Application from Ray Spencer to install iron gates over 2nd & 3rd floor doors at 134 Water St.

Ray Spencer was present and showed a sample of the steel gate he had with him. He said it would go over the 2nd and 3rd floor exterior doors for fresh air and for safety since the doors had no staircases. He said they would be black, powder-coated and flush with the façade, and one would be moveable and one would be fixed. The commissioners had no objections.

A **MOTION** by Shirley Owens and a **SECOND** from Chris Wright to approve the application as presented.

Shirley Owens – aye. Fran Dumas – aye. Christopher Wright – aye. Motion carried.

NEXT ITEM: Application from Mahlon Esh for new deck and railings at 217 Main Street.

Phil Riehl was present with samples of the composite decking material in a gray color and a black metal railing. He said there would be an insignificant footprint change as they planned to rebuild virtually the same size deck. The commissioners had no objections.

A **MOTION** by Chris Wright and a **SECOND** from Fran Dumas to approve the application as presented.

Shirley Owens – aye. Fran Dumas – aye. Christopher Wright – aye. Motion carried.

Referencing the meeting minutes, the Commissioners went over each item of old business.

A **MOTION** by Chris Wright and a **SECOND** from Fran Dumas to approve the January 9, 2018 minutes. **Fran Dumas – aye. Christopher Wright – aye. Brenda Ingram – aye. Motion carried.**

**Village of Penn Yan Historic Preservation Commission
Meeting Minutes February 13, 2018**

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OTHER BUSINESS:

- **Simplifying The Inheritance of Time guidelines for application review.**

The commissioners talked about condensing the text to use as a quick reference during application review at meetings. Ultimately it was determined the guidelines it contained would be ineffectual if altered. The commissioners concluded the most effective use of the text would be to have it available on-line alongside the application for property owners to reference.

A **MOTION** by Chris Wright and a **SECOND** from Shirley Owens to request that a pdf version of the application for Certificate of Appropriateness be added to the website on the “applications and forms” page and that the The Inheritance of Time text currently available on the website be moved to the same page.

Shirley Owens – aye. Fran Dumas – aye. Christopher Wright – aye. Motion carried.

- **Metal sculptures on sidewalk at 101 Main Street.**

Chairperson Ingram conveyed an update saying Sam Castner would be removing the artwork soon now that his crane was repaired. She said she would make him aware of his obligation to get approval for any new sculpture in the future.

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A **MOTION** by Shirley Owens and a **SECOND** from Chris Wright to adjourn the meeting at 6:00PM.

Shirley Owens – aye. Fran Dumas – aye. Christopher Wright – aye. Motion carried.

Submitted by Secretary:

Lynn Duryea