

Village Board Meeting Minutes

Room 202, Village Hall, 111 Elm Street, Penn Yan, New York

Tuesday, March 19, 2024 at 6:00 p.m.

Present: Mayor **Danny Condella**, Deputy Mayor **Kevin McLoud**, Trustees **Dan Henries**, **Teresa Hoban**, **Dan Irwin**, **Rich Stewart**, **Norm Koek**, Clerk/Treasurer **Holly Easling**, Deputy Clerk/Treasurer **Sonja Fredenburg**, Village Attorney **Ed Brockman**, Police Chief **Thomas Dunham**, Fire Chief **Derek Christensen**, Code Enforcement Officer **James Marshall**, Director of Public Works **Melissa Gerhardt**, Deputy Director of Public Works **Brett McMichael**, Deputy Clerk **Deb Withrow**, Code Secretary **Katie Tomlinson**

Public: Philip Leonard, Marsha Devine, Roger Ribble, Brian Ribble, Nicholas Olney, Danny Knapp, Mary Worth, Lee Sackett, Yanni Prodromou, David Orcutt, Carol Thornton, Dale Perry, Rich Enos, Lorie Enos, Jean Orcutt, Gary Travis, Steve Perry, Dean Knapton, Rosemary Cahil, Jeffrey Francis, Josh Trombly, Mark Morro, Jeff Arnold, Paul Hines, Carolyn Benedict, Rivka Davis, Kevin Wilkens, Mark Morris, Brianne Kirk

Call meeting to order at 6:00 p.m.

At 6:00 p.m. Mayor Condella called the Village Board Meeting to order, followed by the Pledge of Allegiance

Request for Executive Session & Closed Session

Motion by K. McLoud, seconded by N. Koek for closed session to confer with legal counsel and executive session to discuss employee related issues.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Minutes

Motion by N. Koek, seconded by D. Henries to approve Village Board Meeting Minutes February 20, 2024.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Public Hearing at 6:00 p.m.

Proposed Local Law C to Repeal the Short-term Rental Facilities Moratorium.

At 6:01 **Motion** by K. McLoud, seconded by N. Koek to open public hearing.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

E. Brockman spoke on the need for the moratorium last October to examine the influx of Short-term Rental applications. The Village Board of Trustees came up with a Local Law to address these issues and therefore there is no need for the moratorium.

At 6:02 **Motion** by K. McLoud , seconded by D. Irwin to close the public hearing.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by K. McLoud, seconded by T. Hoban to Adopt Resolution No. 20-2024 to Repeal the Village of Penn Yan Short-term Rental Facilities Moratorium.

Roll Call Vote Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Public Hearing at 6:05 p.m.

Proposed Local Law S to Amend the Zoning Chapter of the Code of the Village of Penn Yan with Respect to Overlay Zoning Districts.

At 6:07 p.m. **Motion** by K. McLoud, seconded by N. Koek to open public hearing.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

E. Brockman stated that the Local Law was developed with help of Village Planning Board and the Board of Trustees. It's been referred to the County Planning Board and we are waiting to hear back from them. When we hear back from them, we're taking another look at the entire law.

Roger Ribble asked is the purpose to repeal the overlays and change the zoning? Most people are in favor of repealing the overlays but not changing the zoning fundamentally. It's always been zoned general commercial.

Jeff Francis asked for a point of clarification. So, you're looking to remove the overlay and then revisit it. Can you elaborate on the process for transparency in government?

E. Brockman stated that the County Planning Board is looking at it and will either approve it or disapprove it. They will send it back to the Village. If they change any of it, It goes through the whole process again. There will be a Public Hearing, SEQRA and back to the County Planning Board. There will be notifications of Public Hearings. Under New York State Law the Public Hearing Notice is posted downstairs, in the Chronicle, website and if the Board so choses a letter would go out.

H. Easling described how to sign up for Agendas and view notices of Public Hearings and Minutes on the Village Website.

At 6:12 p.m. **Motion** by K. McLoud, seconded by D. Irwin to close public hearing.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Guests, Public Requests and Comments

Motion by K. McLoud, seconded by D. Henries to approve the Youth Baseball & Softball Parade for April 27th starting at the boat launch at 10:00 a.m. and ending at the Ball Park (360 Elm) at 10:30 a.m.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by K. McLoud, seconded by N. Koek to approve Penn Yan Farmers Market use of Jacob Street beginning Late May/June through September/October from 6:30 a.m. to 1:30 p.m. on Saturdays. Approval Contingent upon application fee and site plan selection by Village Board.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by K. McLoud, seconded by D. Henries to approve Cruisin' Night for June 14th from 3:00 p.m. to 8:00 p.m. and waive \$1,200.00 street closure fee. Approval contingent on updated application, hold harmless agreement, Public Safety Meeting attendance, fire police fee paid to PYFD, and food truck Department of Health certificates.

T. Hoban questioned why we put fees in place two years ago and now we waive them?

Adopted 6 Ayes – D. Condella, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 1 Nay – T. Hoban; 0 Abstain; 0 Absent

Motion by K. McLoud, seconded by N. Koek to approve Penn Yan United Methodist Church to use Indian Pines Park on Easter Sunday (March 31st) for a sunrise service from 6:15 to 7:30. They are expecting around 50 people.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by K. McLoud, seconded by T. Hoban to approve Sidewalk Service Permit for Burnt Rose Wine Bar located at 13 Main Street. Approval contingent on Alcohol Agreement.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Mary Worth offered a guest comment about the Cupola project. She asked if anyone here supports the project, please stand. Approximately 15 people in support. Marsha Devine had a survey on Facebook and got a large response in local support. Historical icons get torn down. This project will cost a lot of money and we will raise the money. She asked that they reconsider rescinding their location. Mary was aware this will be discussed in Closed Session.

Rivka Davis from the Farmers Market arrived late and asked if a site plan was approved. She would like two stalls on Main Street for visibility.

Mayor Condella responded that site #1 on Jacob street was decided on.

At 6:21 p.m. a majority of the public left.

Mayor

MOTION by D. Irwin, seconded by D. Henries to authorize the Mayor to sign the Yates County Legislature Memorandum of Understanding for Lifeguard Funding in the amount of \$16,734.00

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Attorney

Municipal Utilities Chair, D. Banach; Commissioners R. Hamilton, D. Payne, S. Purdy, L. Sackett
Liaison: R. Stewart

Second request for water forgiveness at 117 Court Street.

B. McMichael offered that there was an investigation by our crew and they determined there was a leak and there was no discrepancy in the meters.

Carolyn Benedict said that the water in the basement was from heavy rain not a water leak inside the house. She also mentioned that to use that amount of water, it would have to be running 24 hrs. a day for 8 days.

Motion by D. Condella, seconded by N. Koek to support the Municipal Boards decision to deny forgiveness at 117 Court Street.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Second request for water forgiveness at 121 Chapel Street. Badger meter was changed out and remote was off 103,890 gallons. Family is asking for forgiveness of about \$1,400.00.

B. McMichael explained that the meter inside the house is the master meter. Overtime we found that the outside meter and the inside meter did not match. It went unchecked for a long time. There was a discrepancy.

Gary Travis said that over time is 16 years that the meters were not calibrated. This is crazy. His parents are 84 and 85 years old and have paid their bills every month.

Mayor Condella said there are so many different ways to look at this. If we forgive on this one, then the other customers are subsidizing the forgiveness to this customer.

T. Hoban agrees with Mr. Travis. When our master meters could have been read and they weren't, this is ludicrous. We didn't do our due diligence and it's our fault. We have done nothing to fix this problem. You don't go back and charge someone money when its our equipment at fault. I think this should be forgiven.

N. Koek agrees with T. Hoban. This went on for sixteen years and went unchecked.

M. Gerhardt said that going forward this will not be a problem. The meters are being switched out with new meters.

Motion by R. Stewart, seconded by K. McLoud that ratifies and affirms the Municipal Board's previous decision on December 14, 2023 to deny water forgiveness at 121 Chapel Street.

Roll Call Vote Denied 7 Nays – D. Condella, K. McLoud, T. Hoban, R. Stewart, N. Koek, D. Irwin, D. Henries, 0 Ayes; 0 Abstain; 0 Absent

Motion by K. McLoud, seconded by N. Koek to forgive approximately \$1,400.00 water bill at 121 Chapel Street.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

MOTION by R. Stewart, seconded by K. McLoud to authorize the Mayor to sign the Cost Reimbursement Agreement for \$18,000.00 between the Village of Penn Yan Municipal Electric and RC Holdings LLC pending final changes approved by Director of Public Works, Clerk Treasurer, and Village Attorney.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

FYI -The Electric Crew and Water/Sewer crew will attend the Hard Hat Expo at the NYS Fairgrounds, Wednesday March 20th. Admission is free and Village vehicles will be driven.

MOTION by R. Stewart, seconded by K. McLoud to approve sewer forgiveness at 204 Court St in the amount of \$226.08. The hot water pressure relief valve broke and inspection indicates the water did not enter the sanitary sewer system.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

MOTION by R. Stewart, seconded by K. McLoud to approve sewer forgiveness at 147 Linden St. in the amount of \$17.31. The hose bib froze and split which caused the leak. Utility Service Workers determined that all the water loss was outside the home and did not enter the sanitary sewer system.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

MOTION by R. Stewart, seconded by K. McLoud to approve sewer forgiveness at 185 Seneca St. in the amount of \$69.68. The water line broke in the basement, Utility Service Workers determined that no water from the leak entered the sanitary sewer system.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

MOTION by R. Stewart, seconded by K. McLoud to approve the Ron Keech, Jeff Hulse, Chad Covell, Rob Ayers and Shawn Searles to attend NY Rural Water Association training April 9th and 10th at Seneca Falls Parks & Recreation Facility. They will drive a Village vehicle. The cost is \$150.00 per employee; total cost for five employees is \$750.00.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

MOTION by R. Stewart, seconded by K. McLoud to declare Car 2, 2018 F150 surplus and list for sale on Auctions International.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

MOTION by R. Stewart, seconded by N. Koek to approve change order #3 of the Water Treatment Plant PLC contract in the amount of \$16,527.00 to Sloth Electric Inc. to update tank level wireless signal controls.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

MOTION by R. Stewart, seconded by K. McLoud authorizing Resolution 21-2024 Emergency Installation of Variable Frequency Drive (VFDs) at Water Treatment Plant in the amount of \$22,300.00

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

MOTION by R. Stewart, seconded by T. Hoban to declare the (3) old Variable Frequency Drive's surplus and either sell at Auction or scrap.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

MOTION by R. Stewart, seconded by K. McLoud to approve accommodations \$696.00 and dinner tickets \$140.00 for Matthew Fritz and John Collins to attend the NYRWA Annual Technical Conference in Verona May 20-22, driving a personal vehicle. The conference registration is \$370.00 per person, totaling \$740.00. Total cost of the conference is \$1,576.00 plus mileage reimbursement.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

MOTION by R. Stewart, seconded by K. McLoud to approve accommodations \$708.00, for Matthew Fritz and Bryan Jensen to attend the AWWA Water Event in Saratoga Springs April 8-11, they will be driving a personal vehicle. The conference registration is \$425.00 per person, totaling \$850.00. Total cost of the conference is \$1,558.00 plus mileage reimbursement.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

MOTION by R. Stewart, seconded by N. Koek to approve accommodations \$1,218.00 and dinner tickets \$210.00, for Yvonne Tucker, Rainer Hamm and Zachary Carruthers to attend the NYRWA Annual Technical Conference in Verona May 20-22, driving two personal vehicles. The conference registration is \$370.00 per person, totaling \$1,110.00. The total cost of the conference is \$2,538.00 plus mileage reimbursement.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

MOTION by R. Stewart, seconded by N. Koek to approve Zachary Carruthers to attend Advanced Welding school in Syracuse from April 15 – 18th, total cost of the class is \$800.00 plus mileage and meal reimbursement estimated up to \$80, Zachary will drive a personal vehicle each day.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

MOTION by R. Stewart, seconded by K. McLoud to award Waste Water Treatment Plant Weir leveling bid to Grant Construction Inc. in the amount of \$68,000.00. They were the only bidder.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

MOTION by R. Stewart, seconded by K. McLoud to the Village Board to accept the payment agreements in the amount of \$6,657.26.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Administration (Personnel and finance) Chair, N. Koek; D. Irwin; R. Stewart

Motion by N. Koek, seconded by D. Irwin to approve warrant.

SUMMARY	
Paid Before Audit:	
General	\$30,274.97
Electric	\$395,151.03
Sewer	\$5,141.96
Water	\$5,697.08
CDBG	
Total Paid Before Audit	\$436,265.04
Current Audit:	
General	\$136,164.92
Community Development - CRC	
Electric	\$42,182.40
Sewer	\$141,666.63
Water	\$117,499.67
Capital Projects	\$10,542.31
Trust & Agency	
Total Current Audit	\$448,055.93
TOTAL AUDIT	\$884,320.97

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by D. Irwin, seconded by N. Koek to retroactively create (1) WWTP Operator Trainee position effective 2/21/24.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by D. Irwin, seconded by K. McLoud to retroactively promote Corey Grace to Sergeant effective 03/14/2024, Group 2 Step 6, \$39.26/hr. with a 12-week probation.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by D. Irwin, seconded by N. Koek to retroactively promote Wesley Hines to full time Police Officer effective 03/14/2024, Group 1 Step 1, \$29.63/hr. with a 12-week probation.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by D. Irwin, seconded by N. Koek to retroactively promote Patti Rumsey as Senior Typist effective 2/28/2024, Group 3 Step 2, \$24.40 with a 12-week probation.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by D. Irwin, seconded by N. Koek to retroactively rehire Christine Peck-Ross as part time Recreation Supervisor effective 02/17/24 at \$20.00 per hour.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by D. Irwin, seconded K. McLoud to rehire Hannah Keech as seasonal Lifeguard effective 3/11/2024 at \$18.50 per hour.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by D. Irwin, seconded by N. Koek to accept Kenneth Northrop's letter of demotion to provisional line worker effective 03/20/24 group 12, Step 4 \$45.67.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by D. Irwin, seconded by K. McLoud to authorize Resolution No. 22-2024, Amending Resolution No. 39-2023 Seasonal Employee Pay Schedule 2023-2024 Part Time Labor.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by D. Irwin, seconded by N. Koek to authorize Resolution No. 23-2024, “Budget Transfers” for 2023-2024 fiscal year PYPD cost overruns.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by D. Irwin, seconded by N. Koek to authorize Resolution No. 24-2024, “Budget Amendments / Transfers” for 2023-2024 fiscal year appropriating CHIPS effective 4/1/2024 and resolving cost overruns.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by D. Irwin, seconded by K. McLoud to authorize Resolution No. 25-2024, “Budget Amendments” for 2023-2024 fiscal year PYFD vehicle repair claims.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by D. Irwin, seconded by N. Koek to authorize Resolution No. 26-2024, “Budget Amendments / Transfers” for 2023-2024 fiscal year Park & Cemetery TAC grant, insurance claim & cost overruns.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by D. Irwin, seconded by K. McLoud to schedule a Public Hearing for 2024-2025 Tentative General Fund Budget review on Monday, April 1st, at 5:15 p.m.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by D. Irwin, seconded by K. McLoud to schedule a Budget Workshop Special Village Board meeting March 25, 2024 at 9:00 a.m. for a detailed review of the assumptions and highlights of the 2024-2025 General Fund Tentative Budget.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Public Safety Chair, K. McLoud; D. Henries, T. Hoban

Code Enforcement; J. Marshall reviewed Activity Report for February, 2024.

Fire Department; D. Christensen reviewed Activity Report for February, 2024.

Police Department; T. Dunham reviewed Activity Report for February, 2024.

FYI - Solar Eclipse April 8th 2024. We are expecting extra traffic and busy hotels but we are not in the direct path.

Public Works Chair, T. Hoban; D. Henries, K. McLoud

DRI Update –

M. Gerhardt stated the revised bid did come in under budget. We were able to award all the alternates. Ideally starting construction this spring. The path forward would be to put out a press release, letting the public know what's coming this summer. There will be a lot of work going on.

Motion by T. Hoban, seconded by D. Henries to award the DRI Penn Yan Pedestrian Enhancements Project to City Hill Construction for base bid and alternates 1-4 for \$2,264,671.81 and authorize the Mayor to sign the agreement pending Director of Public Works, Village Attorney, and Department of State Approval. They were the only bidder. Department of State approved City Hill bid, they will just need to review the agreement prior to signing.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by T. Hoban, seconded by K. McLoud to award the Ogden Street Paving Rebuild to RoadTek, LLC for \$196,755.00 and authorize the Mayor to sign the agreement pending Director of Public Works and Village Attorney approval. They were the lowest bidder.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by T. Hoban, seconded by K. McLoud to authorize Director of Public Works to sign the three-year contract for brush grinding with Green Renewable of Manchester, NY for \$5,000 per year.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by T. Hoban, seconded by N. Koek to approve Melissa Gerhardt taking a Certified Professional in Erosion and Sediment Control (CPESC) General Principles Review: On-Demand. Cost of this on-line class is \$250.00. After completing the review class, she will need to sit for the exam which cost \$365.00. Total cost will be \$615.00.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McCloud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by T. Hoban, seconded by K. McCloud to declare PW13, 2019 F250 surplus and list for sale on Auctions International.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McCloud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Leaf Machine Purchase Discussion – schedule public hearing or next board meeting?

M. Gerhardt said there was a lot of input last year. We are looking at what we need to do to improve operations for this year. We do want to have a presentation and provide a path forward with regard to budget and to address old equipment. M. Gerhardt proposes having a discussion before the Board next month and then possibly a Public Hearing.

T. Hoban said we will discuss this again in the next Public Works Meeting and should be discussed in the budget workshop to purchase equipment. We need to have the public involved, since there was so much interest last year. The public should know we're working on this in April to be prepared for fall.

FYI – Update on the Skate Park

M. Gerhardt said we are looking into changes, for right now we're cleaning it up.

Mayor Condella wants that ramp taken out, it's a hazard

Red Jacket Pavilion – Site Plans

M. Gerhardt and B. McMichael did a slide presentation with the blueprints for the new Red Jacket Pavilion. The plans will enable the pavilion to be split into two different rental spaces or used as one large one. If the Board supports the project, Jeff Gifford is fund raising and paying for the project. The Village will own and maintain it. We are looking to start the project this fall.

Motion by N. Koek, seconded by D. Henries to approve Red Jacket Pavilion plans and support this project.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McCloud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Community Revitalization Committee (CRC)

Chair, D. Condella, T. Hoban, K. McLoud, J. Bacher, S. Griffin

Last meeting was September 7, 2023

Community Arts Committee (CAC) Chair, R. Stewart, T. Hoban, B. Gillespie, M. Newcomb

Last meeting was held on Tuesday, September 26, 2023.

Tree Board Chair, T. Hoban, K. McLoud, D. Henries, J. Cranmer, E. Andersen

Next meeting is scheduled for Monday, April 1st, 2024

Comments

K. McLoud wanted to acknowledge this is our last Village Board Meeting with our dear friend Rich Stewart and we appreciate his long service.

R. Stewart said he would like to say there are only two other people that have worked in this building longer than he has. One is Attorney Brockman and the other is Christine Mickelsen downstairs. He has had the pleasure of working with two Hoban's. He's been on the board for 16 years.

T. Hoban suggested doing away with all the paper and working from a tablet. It would save money and time. K. McLoud concurred. We will look into this going forward.

Closed Session

At 7:48 **Motion** by K. McLoud, seconded by N. Koek to move to Closed Session to confer with Legal Counsel

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Present: D. Condella, T. Hoban, R. Stewart, D. Irwin, D. Henries, N. Koek, K. McLoud, T. Dunham, M. Gerhardt, E. Brockman, H. Easling, B. McMichael

At 8:25 **Motion** by K. McLoud, seconded by T. Hoban to move out of Closed Session.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by D. Condella, seconded by D. Henries to authorize the Village Board of Trustees to sign the letter to Cupola Restoration Project, Inc. with respect to removing the Cupola from Village property.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by D. Henries, seconded by K. McLoud to authorize Resolution No. 27-2024 Ratification of an Area of Land Adjacent to Champlin Avenue as a Public Street.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Executive Session

At 8:27 **Motion** by K. McLoud, seconded by D. Henries to move into Executive Session for work history of an employee.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Present: D. Condella, T. Hoban, K. McLoud, R. Stewart, D. Irwin, N. Koek, D. Henries, H. Easling (left at 8:45 returned at 9:00), B. McMichael (left at 8:45), M. Gerhardt (left at 9:00)

At 10:02 **Motion** by N. Koek, seconded by K. McLoud to move out of Executive Session.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Motion by N. Koek, seconded by K. McLoud to work with Civil Service to create (1) Senior Building Maintenance Mechanic position and work with CSEA Union to add position at Group 4.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent

Adjournment

At 10:03 **Motion** by R. Stewart, seconded by K. McLoud to adjourn Village Board Meeting.

Adopted 7 Ayes – D. Condella, T. Hoban, R. Stewart, K. McLoud, D. Irwin, N. Koek, D. Henries, 0 Nays; 0 Abstain; 0 Absent