

Village Board Meeting Minutes
Room 202, Village Hall, 111 Elm Street, Penn Yan, New York
Tuesday, February 18, 2025 at 6:00pm

Present: **Deputy Mayor** Kevin McLoud; **Trustees** Teresa Hoban, Brenda Travis, Dan Irwin, Norm Koek, and Dan Henries; **Clerk/Treasurer** Holly Easling; **Police Chief** Thomas Dunham; **Director of Public Works** Melissa Gerhardt; **Code Enforcement Officer** James Marshall; **Deputy Clerk/Treasurer** Sonja Fredenburg; **Deputy Clerk** Margaret Brennan

Absent: **Mayor** Danny Condella; **Village Attorney** Ed Brockman

Public: Anne Meyer-Wilber, Ed Schultz, Leigh Mackerchar, Rosemary Cahill, Zach Carruthers, Mike Madigan, Chris Newcomb

Call meeting to order at 6:00pm

K. McLoud called the Village Board Meeting to order, followed by the Pledge of Allegiance at 6:00pm.

Public Hearing at 6:00pm

Proposed Local Law A of 2025 – Tax Cap Override Law of 2025

Motion by N. Koek, seconded by D. Henries to open public hearing at 6:00pm.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

There were no questions or comments received from the public regarding this proposed Local Law.

Motion by B. Travis, seconded by N. Koek to close public hearing at 6:01pm.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by D. Irwin, seconded by N. Koek to adopt Resolution No. 13-2025, Adoption of Local Law – New York State Tax Cap Waiver.

Roll Call Vote Adopted

6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Request for Executive Session and/or Closed Session with Legal Counsel

There was no request for an Executive Session or Closed Session with Legal Counsel.

Minutes

Motion by T. Hoban, seconded by B. Travis to approve Village Board Meeting Minutes for January 21, 2025 and January 29, 2025.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McCloud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Guests, Public Requests and Comments

K. McCloud opened the floor for any public requests or comments.

Ed Schultz and Anne Meyer-Wilber in Attendance

Ed and Anne were present to share more information about several Penn Yan Action Coalition events coming up in March with Marcos Antil, self-published author of *Immigrant*.

- Community Read of Marcos' book at the Penn Yan Public Library on Friday, March 7, 2025 from 6:00pm-7:30pm.
- Community Connections event with other presenters to discuss insights and tactics on supporting immigrants on Friday, March 14, 2025 from 6:00pm-7:30pm.
- Marcos will be present at St. Marks Church on Friday, March 22, 2025 at 4:00pm for an author Q&A session.

Members of the public and the Board were encouraged to attend these events if possible.

Motion by T. Hoban, seconded by N. Koek to approve the Fireworks Display Permit Application for Skylighters of New York. Display will be held on the shoreline at the Main Deck on Saturday, February 22, 2025. Final approval is contingent on the following items being received:

- Application fee of \$25.00
- Material Safety Data Sheets
- Confirmation of contact with Penn Yan Police Department, Yates County Sheriff's Office and Penn Yan Fire Department

T. Hoban asked what time the event would be held and M. Brennan shared that it would be at 9:00pm. T. Hoban was concerned for the possibility of ice fishers being in the area where the fireworks would be shot towards, and the group agreed this would be alarming if you were not aware of what was planned at the Main Deck. Signage was suggested to be posted at Indian Pines to make fishers aware of the event, and the Police and Fire Chief noted they would reach out to the fireworks company tomorrow morning to verify a few safety items of concern with the vendor. The group amended the motion to what is listed below:

Amended Motion by T. Hoban, seconded by N. Koek to approve the Fireworks Display Permit Application for Skylighters of New York. Display will be held on shoreline at the Main Deck on Saturday, February 22, 2025. Final approval is contingent on the following items being received:

- Application fee of \$25.00
- Material Safety Data Sheets
- Approval of Chiefs from Penn Yan Fire Department and Penn Yan Police Department on Wednesday, February 19, 2025 after addressing safety concerns on a call
- Confirmation of contact with Yates County Sheriff's Office

- Signage to be placed at Indian Pines Park by end of day Thursday, February 20, 2025 to make ice fishers aware of fireworks show

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
 0 Nays 0 Abstain 1 Absent – D. Condella

Mayor

Motion Tabled to appoint Jeff Francis as Zoning Board of Appeals Chair for the remainder of a 1-year term ending in April 2025.

Because the Mayor was not present, this motion was tabled until a future meeting.

Attorney

Municipal Utilities Chair, D. Banach; Vice Chair, L. Sackett; Commissioners S. Purdy, R. Hamilton, D. Payne

At the request of T. Hoban, M. Gerhardt shared some updates on the Village's ongoing project related to the electrical poles and substations. She noted that the Village is undergoing voltage conversion from 4.16 kV to 12.47 kV to take some of the stress off of the substation's transformers. Phase 1 of the conversion is installing step down transformers at each substation. In the future, the work will be done out further into the system at the feeders, which will allow the system to better service residents and cut down the potential for outages. The work could span approximately 10 years, but would hopefully not require further upgrades to the system unless a large industrial need were to come into Village limits.

Motion by T. Hoban, seconded by B. Travis to retroactively authorize Director of Public Works to sign the contract with SmartKable Powerline Solutions for work in relation to electric NYSERDA grant PON 5737.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
 0 Nays 0 Abstain 1 Absent – D. Condella

Motion by T. Hoban, seconded by N. Koek to approve Melissa Gerhardt, Mike Mullins, Ioannis Prodromou, Holly Easling, and Sonja Fredenburg to attend the MEUA Spring 2025 Engineering and Finance Workshops in Syracuse, NY from March 18, 2025-March 19, 2025. The cost of the workshop is \$169.00 per person (\$845.00 total) and Embassy Suites lodging is \$169.00 a night per person (\$845.00 total); total cost to the Village will be \$1,690.00. Village vehicles will be driven to the training.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
 0 Nays 0 Abstain 1 Absent – D. Condella

Motion by T. Hoban, seconded by B. Travis to declare Electric Crew vehicle TR10 (2019 Chevy Silverado) surplus and list for sale on Auctions International.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by T. Hoban, seconded by B. Travis to approve sewer forgiveness for 206 Florence Ave in the amount of \$99.16. A pipe burst and upon inspection, it was determined that water did not enter the sanitary sewer.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion to by T. Hoban, seconded by B. Travis approve sewer forgiveness for 345 E Elm St in the amount of \$98.18. The hot water tank blew and no one currently resides in the home. Upon inspection, it was determined that water did not enter the sanitary sewer.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by T. Hoban, seconded by N. Koek to declare water/sewer department miscellaneous tools as junk and dispose of properly.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by T. Hoban, seconded by B. Travis to approve Matt Fritz to attend the New York American Water Works Association Conference from April 15, 2025-April 17, 2025 in Saratoga Springs, NY. The cost of the conference is \$425.00, meals are \$84.00 and lodging is \$417.00; total cost to the Village is \$926.00. A Village vehicle will be driven to the conference.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by T. Hoban, seconded by D. Henries to approve Bill Wigsten and Bryan Jensen to attend New York Rural Water Association Water/Wastewater Training on August 20, 2025 in Canandaigua, NY for their lab credits. The training is free and they will drive a Village vehicle to the training.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by T. Hoban, seconded by N. Koek to support submitting the Water Treatment Plant automation project to Yates County for consideration for the County Infrastructure Grant Program opportunity through Empire State Development.

M. Gerhardt shared that Water Treatment Plant automation is one of the Village's capital projects to help with not only operational costs but also water quality, and would benefit Village residents and wholesale customers. The grant opportunity would be great for the Village to pursue as it would provide approximately \$500,000.00 towards the project. She noted that

grant funding from the State for water projects is very competitive. The project will be submitted at the County level first, and if selected from a pool of other County projects would then be pushed to the State for consideration.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by T. Hoban, seconded by N. Koek to approve Change Order #1 for Hunt Engineers for the Waste Water Treatment Plant Headworks sampling plan, work plan, and oversight for removal of contaminated and non-contaminated material, not to exceed \$22,100.00.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by T. Hoban, seconded by B. Travis to approve Change Order #2 for Bell Mechanical for the Waste Water Treatment Plant Headworks removal of contaminated and non-contaminated material in the amount of \$117,700.80.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by T. Hoban, seconded by B. Travis to approve Change Order #1 for City Hill Construction for the Waste Water Treatment Plant Flow Splitter Box in the amount of \$17,776.60 for additional DIP fittings and pipe.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by T. Hoban, seconded by B. Travis to authorize Resolution No. 8-2025 for emergency replacement of Electric Boiler at Waste Water Treatment Plant for \$57,473.00.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by T. Hoban, seconded by N. Koek to award the Impound Lot Fence Installation to Whitmore Fence for \$26,075.00. They were the lowest bidder.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by T. Hoban, seconded by D. Henries to accept payment agreements in the amount of \$8,519.27.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by B. Travis, seconded by T. Hoban to approve Warrant 9-25.

SUMMARY

Paid Before Audit:

General	\$29,758.32
Electric	\$441,087.85
Sewer	\$4,571.69
Water	\$4,815.16
CDBG	

Total Paid Before Audit	\$480,233.02
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Current Audit:

General	\$96,235.34
Community Development - CRC	\$0.00
Electric	\$175,523.32
Sewer	\$106,036.93
Water	\$51,233.47
Capital Projects	\$2,385.20
Trust & Agency	\$0.00

Total Current Audit	\$431,414.26
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TOTAL AUDIT	<u>\$911,647.28</u>
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Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by N. Koek, seconded by B. Travis to approve Drawdown #1 in the amount of \$120,150.17 to SmartKable Powerline Solutions for the NYSEDA PON 5737 Grid Assessment.

Initially N. Koek thought that this motion was similar to the previous NYSEDA PON 5737 Grid Assessment motion already passed, but H. Easling noted that previous motion was to approve the contract, and this was to approve payment. SmartKable would submit the invoice for their work, and once funding is received from NYSEDA, then payment will be released to SmartKable.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by N. Koek, seconded by B. Travis to permanently appoint Zachary Carruthers to Water/Sewer Maintenance Worker effective March 17, 2025, no change in pay, as his probation is complete.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by N. Koek, seconded by B. Travis to hire Brandon Grace as a Part-Time Police officer effective March 10, 2025 to attend the Finger Lakes Law Enforcement Academy in Canandaigua at a cost of \$26.84 per hour plus a tuition of \$4,100.00.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by N. Koek, seconded by T. Hoban to provisionally appoint Liam Griffiths to Waste Water Treatment Plant Maintenance Worker, Group 3 Step Start, \$24.62 per hour, effective February 24, 2025.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by N. Koek, seconded by T. Hoban to provisionally appoint Sarah Baxter to Water Treatment Plant Maintenance Worker, Group 3 Step Start, \$24.62 per hour, effective date TBD.

M. Gerhardt shared that Sarah formally accepted the job offer, and her tentative start date is Monday, March 3, 2025.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by N. Koek, seconded by B. Travis to provisionally appoint Keith Jurjens to HEO Mechanic, Group 7 Step 3, \$30.25 per hour, effective February 24, 2025 pending Civil Service Application Approval.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by N. Koek, seconded by D. Henries to create (1) Senior Utility Service Worker and begin recruitment.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by N. Koek, seconded by T. Hoban to authorize signing MOA for Senior Utility Service Worker Group 9A.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by N. Koek, seconded by D. Henries to begin recruitment for the following seasonal positions: Laborer, Recreation Supervisor, Recreation Assistant, and Lifeguard.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by N. Koek, seconded by B. Travis to adopt Resolution No. 14-2025 Authorizing 2025-2026 Seasonal Part Time Employee Pay Rates.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by N. Koek, seconded by T. Hoban authorizing Part-Time and Seasonal employees who work be compensated at 1.5x regular rate of pay for holidays that are outlined in the Village Handbook.

N. Koek reiterated this is only if they are working the holiday.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by N. Koek, seconded by B. Travis to revise minimum qualification requirement of Police Officer to a high school diploma.

T. Dunham noted that the past few rounds of hiring for the Police Department have resulted in little to no available candidates, hiring only one eligible candidate in the past three years. Adjusting the education requirement to a high school diploma would allow the department to at least review these candidate's applications.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by N. Koek, seconded by D. Irwin to authorize registration for NYGFOA virtual training for elected officials on March 11, 2025 at a cost of \$70.00.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by N. Koek, seconded by B. Travis to adopt Resolution No. 9-2025 for General Fund Balance Transfers and Amendments.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by N. Koek, seconded by B. Travis to adopt Resolution No. 10-2025 to Reconcile Paving Costs Reimbursed by Transportation Funding.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by N. Koek, seconded by B. Travis to adopt Resolution No. 11-2025 for Sewer Fund Balance Transfers and Amendments.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by N. Koek, seconded by B. Travis to adopt Resolution No. 12-2025 for Water Fund Balance Transfers and Amendments.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Public Safety Chair, K. McLoud; D. Henries, D. Irwin

Code Enforcement

J. Marshall – Activity report for January 2025

J. Marshall reviewed the reports, and the group did not have any questions or comments.

J. Marshall also shared that a building permit request was submitted for a property on Benham St that has long been in need of repair. He is excited to see this project occur to clean up the property.

Fire Department

D. Christensen – Activity report for January 2025

D. Christensen reviewed the reports, and the group did not have any questions or comments.

Motion by D. Henries, seconded by N. Koek to approve Harold Freeman and Zach Brown as new members of the Penn Yan Fire Department, Hose Companies to be determined, effective February 19, 2025.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Police Department

T. Dunham – Activity report for January 2025

T. Dunham reviewed the reports, and the group did not have any questions or comments.

Motion by D. Henries, seconded by N. Koek to declare outdated radar units, dated camera/surveillance equipment, police buttons, vintage uniforms, police pedestrian safety plaques, carts for the old parking meters and outdated lightbars surplus and to either sell the items or donate them to the Oliver House for display.

T. Dunham shared that the only item on the list to be sold is the outdated lightbars; all other items will be donated to the Oliver House.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

T. Dunham also shared that the flooring in the Police Department will be replaced starting February 24, 2025.

Public Works Chair, T. Hoban; D. Henries, K. McLoud

DRI Update

M. Gerhardt shared that in relation to the Lake St Park project, the New York State Department of Environmental Conservation (DEC) was happy with the flood plain modeling that was submitted. Once the official permit is received, then groundbreaking can begin. M. Gerhardt advised that there is one change order in relation to this project, which adds some safety revisions and removes any items that fall into the flood plain.

Motion by T. Hoban, seconded by B. Travis to approve Change Order #6 for City Hill for DRI sidewalk, railing and overlook revisions not to exceed \$19,737.98.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Motion by T. Hoban, seconded by D. Henries, to award the 12-door replacement to Kelley Bros. LLC for \$42,562.00. They were the lowest bidder. This will be reimbursed through IEEP.

M. Gerhardt noted the door replacements are located at the Fire Department (3 doors), Village Hall (2 doors), Waste Water Treatment Plant (5 doors), and the Municipal Barns (2 doors).

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Update – Keuka Moorings Development Project

M. Gerhardt noted that the builder at the Keuka Moorings has made some changes to the water distribution for new units going in, as multiple have gone from building duplexes to single family homes. Potential changes to the development may also include looping the water main around instead of having them remain as dead ends at different parts of the development. These changes stray from the Village and Department of Health approved site plans, so the builder may be required to seek approval from the Planning Board once more, and discussions are underway with the engineer on the changes already done without notice to the Village. In addition, H. Easling noted that the Village holds a mortgage for this development, and by changing the number of units going in, there is a potential the amount due to the Village from each unit sold may change. On the electric utility, the developer receives a certain allotment for each unit for underground electric which will also change.

Other Business

Motion by D. Henries, seconded by B. Travis to approve new Event Application form.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Community Revitalization Committee (CRC) Chair, D. Condella, T. Hoban, K. McLoud, J. Bacher, S. Griffin

Last meeting was held on Thursday, December 12, 2024. No activity or updates since the last meeting date.

Community Arts Committee (CAC) T. Hoban, B. Gillespie, M. Newcomb, A. Baus

Last meeting was held on Monday, February 3, 2025 and next meeting will be held Tuesday, March 3, 2025. At the February 3, 2025 meeting, the group discussed creating a mural or installation of moving art on the side of the SCT Computers building.

Tree Board Chair, T. Hoban, K. McLoud, D. Henries, J. Cranmer

Last meeting was held on Monday, November 4, 2024. No activity or updates since the last meeting date.

Comments

Chris Newcomb noted he arrived a few minutes late to the meeting, and wanted to know if the proposed Local Law about the Tax Cap was passed. K. McLoud shared that it was, and Chris expressed concern that this was done with little to no notice to Village residents and taxpayers. Various Board members shared that the Public Notices regarding Public Hearings are posted in

the Village Office foyer, as well as being noticed in the legal ads section of The Chronicle and on the Village website. Chris refuted that there has to be more done, and suggested the potential of letters being sent to all residents, so that future Local Laws are not passed without more Village input. Rosemary Cahill, also in attendance, shared that she once shared Chris' concerns, but found that attending Village Board Meetings on a regular basis and informing herself with the available methods provided by the Board has helped tremendously to know what is happening in and around the Village. Rosemary asked if there was a way to go back to Village Board Meetings being conducted via Zoom like they were during the COVID-19 pandemic, and H. Easling shared that State Executive Orders allowing for meetings to be held in this fashion which have since been repealed, but that some options were kept in regular Open Meetings Law that the Village could work through if the proper technology were purchased for the Village to utilize.

T. Hoban shared with Chris that the Tax Cap Waiver Local Law is typically passed each year so that the Board of Trustees can thoughtfully take this and all other department budget requests, access to services for residents, and critical project items into consideration before any rate changes are done. K. McLoud also noted that should Chris be interested, he is welcome to provide his email address to us so he can be signed up for Village Board Meeting Notifications direct from the Village Clerk's Office for not only upcoming budget meetings but also future Village Board Meetings should he be interested in attending.

H. Easling shared with the Board that 2025-2026 budget planning is underway, and she will be meeting with each department head in the coming weeks to pin down their priority budget needs. She asked the Board when they would like to meet to discuss and provide feedback on budgets, and the group chose the following date and time to hold a Special Village Board Meeting and Budget Workshop:

Motion by D. Henries, seconded by T. Hoban to set Special Village Board Meeting for budget workshop on Thursday, March 27, 2025 at 5:00pm.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Adjournment

Motion by N. Koek, seconded by T. Hoban to adjourn meeting at 7:11pm.

Adopted 6 Ayes – T. Hoban, B. Travis, K. McLoud, D. Irwin, N. Koek, D. Henries
0 Nays 0 Abstain 1 Absent – D. Condella

Respectfully submitted by:
Margaret Brennan
Deputy Clerk/Registrar